



The Town of Clayton
Regular Town Council Meeting Agenda
Monday, March 6, 2017 @ 6:30 PM
Council Chambers

1. CALL TO ORDER

Pledge of Allegiance and Invocation

2. ADJUSTMENT OF THE AGENDA

3. CONSENT AGENDA

(Items on the consent agenda are considered routine in nature or have been thoroughly discussed at previous meetings. Any member of the Council may request to have an item removed from the consent agenda for further discussion.)

a. DRAFT Minutes

February 6, 2017 - Regular Session

February 6, 2017 - Closed Session

February 20, 2017 - Regular Session

[February 6, 2017 DRAFT Minutes](#)

[February 20, 2017 DRAFT Minutes](#)

b. Warranty Acceptances:

- Parkview Subdivision, Phase 15
- Amelia Station Medical Building
- RWAC Ravens Ridge 8B1 & 8B2
- RWAC Alpine Valley Phase 6D-2
- RWAC Ravens Ridge Phases 2D & 2F

[Warranty Acceptance - Parkview Subdivision, Phase 15](#)

[Warranty Acceptance - Amelia Station Medical Building](#)

[Final Acceptance - RWAC Ravens Ridge 8B-1 & 8B-2](#)

[Final Acceptance - Alpine Valley Phase 6D-2](#)

[Final Acceptance - RWAC Ravens Ridge Phase 2D & 2F](#)

c. Arbor Day Proclamation - Arbor Day Celebration will be held March 17, 2017

[Proclamation - Arbor Day 2017](#)

d. Appointments to Planning Board

- Randy Wilkins - In Town
- Ross Benson - ETJ

e. Sewer Ordinance Regulations Revisions

[Ordinance 2017-03-01](#)

f. Resolution Directing Clerk to Investigate Sufficiency - Annexation #2017- 28-ANX

[Resolution Directing Clerk to Investigate - 2017-28-ANX](#)

POTENTIAL ACTION:

Approval of Consent Agenda as Presented

4. INTRODUCTIONS AND SPECIAL PRESENTATIONS

- a. Hocutt-Ellington Memorial Library Teen Advisory Board
Presenter: Pam Taylor, Library Assistant
[Cover - Teen Advisory Board](#)
[Teen Advisory Board for Council](#)

5. PUBLIC HEARINGS

6. OLD BUSINESS

7. NEW BUSINESS

- a. Recommendation of Bid Award - Rollingwood Gravity Sewer Outfall
Presenter: Tim Simpson, Public Works Director
[Cover - Rollingwood Gravity Sewer Outfall Recommend Bid Award](#)
[Recommendation of Award - Rollingwood Gravity Sewer Outfall](#)
[Resolution #2017-05 - Award of Bid - Rollingwood Gravity Sewer Outfall](#)

POTENTIAL ACTION:

Approval of Resolution #2017-05 Awarding Bid to Sanford Contractors, Inc.

8. STAFF REPORTS

- a. Town Manager
- b. Town Attorney
- c. Town Clerk
- d. Other Staff
 - NCDOT Widening & Safety Road Improvement Update
Presenter: David DeYoung, Planning Director

9. OTHER BUSINESS

- a. Informal Discussion & Public Comment
- b. Council Comments

10. ADJOURNMENT



**The Town of Clayton
Regular Town Council Meeting Minutes
Monday, February 6, 2017 @ 6:30 PM
Council Chambers**

COUNCIL PRESENT:

Mayor McLeod
Council Member Satterfield
Council Member Holder
Council Member Thompson

STAFF PRESENT:

Adam Lindsay, Town Manager
Nancy Medlin, Deputy Town Manager
Katherine Ross, Town Attorney
Kimberly Moffett, Town Clerk
David DeYoung, Planning Director
Jay McLeod, Senior Planner
Robert McKie, Finance Director
Tim Simpson, Public Works Director
Stacy Beard, Public Information Officer
John Hamlin, Assistant Public Information Officer

COUNCIL ABSENT:

Mayor Pro Tem Grannis
Council Member Lawter

1 CALL TO ORDER

- a) Mayor McLeod called the meeting to order at 6:36 p.m. Boy Scout Troop 124 led everyone in the Pledge of Allegiance and the Mayor offered the Invocation.

2 ADJUSTMENT OF THE AGENDA

- a) It was requested that an item be added under Special Presentations. Item 4a will be a presentation to Georgios Anayiotos for an Eagle Scout project.

3 CONSENT AGENDA

(Items on the consent agenda are considered routine in nature or have been thoroughly discussed at previous meetings. Any member of the Council may request to have an item removed from the consent agenda for further discussion.)

- a) Warranty Acceptance - Public Utilities & Pertinent Easements
 • AS & PS Medical Site @ Spring Branch
b) Award of Bid - UV Disinfection System Improvements

ACTION: Approval of Consent Agenda as Presented

Motion: Council Member Holder
Second: Council Member Thompson
Vote: Unanimous

4 INTRODUCTIONS AND SPECIAL PRESENTATIONS

- a) **Eagle Scout - Park Project**
Presenter: Stacy Beard, Public Information Officer

Stacy Beard shared information regarding a project completed by Eagle Scout Georgios Anayiotos, Troop 124. Project included improvements to the rustic outdoor classroom in the woods between Clayton Community Center and Clayton community Park. Georgios and his team built a new wooden platform and re-surfaced the benches to be utilized by our Parks and Recreation Education Nature Programming. Mayor McLeod offered his thanks and appreciation on behalf of the council for this great project and the great leadership. The Mayor presented a Certificate of Appreciation.

- b) **Little Free Library Presentation**
Presenter: Ashtin Gill, Miss Clayton

Ms. Gill who is Miss Clayton presented her project related to her platform of literacy. Ms. Gill brought with her the "little library" that will be placed in Clayton. This structure allows folks to take a book or donate a book. This structure will be placed along at the butterfly trail in Spring of 2017. Additionally another structure will be placed near the library. Ms. Gill provided information how folks can help with the project to include spreading the word of the project, donating books and keeping the structure clean. This structure is one of many thousands in the country. Mayor McLeod thanked Ms. Gill for her contributions.

- c) **Police Chief Search Process Presentation**
Presenter: Pat Bazemore, Former Cary Police Chief, now with Developmental Associates

Ms. Bazemore who is with Developmental Associates provided information regarding the process that will be used for recruitment of new Clayton's new police chief. Focus groups will be held to hear from the community and personnel their feedback regarding challenges to be faced, duties, knowledge, skills and abilities they would like to see in the new police chief. An assessment center process will follow and is tentatively scheduled for March 30 and March 31, 2017. Mayor McLeod stated we are honored to have Ms. Bazemore as part of this process.

5 PUBLIC HEARINGS

- a) **2017-2018 Budget Citizen Input**
Presenter: Adam Lindsay, Town Manager

Mr. Lindsay provided information regarding history of budget and public hearing. This public hearing will provide a new opportunity for input on the front end of the budget process.

Mayor McLeod opened the public hearing at 6:55 p.m.

Mr. Jeremy Connor addressed council. He stated was representing Friends of Legend Park. He stated he would like to see the town to consider the purchase

of property around Legend Park and making some improvements. He spoke about the mountain bikers that enjoy this area and the training that takes place at this location. He also stated he would like to see bike racks installed around downtown as well as seeing the extension of the green way made a priority.

Mr. Bruce Rhodes, who is the President of the Clayton Farmers Community Market addressed the council and stated he appreciates all the support they have received. Also addressing the council was Andrea Merrit who is the Marketing Manager for the Farmers Market. She provided a history of the market and stated the small scale farming produce helps attract folks to downtown. She stated support could be provided in many ways to include becoming a customer of the market and spreading the word to others about the market. She stated she would like to request that information about the market be included on utility bills. She also requested financial support as well as donate of some sort of small storage space located near Horne Square to be used for storing of tents and additional equipment. Mayor McLeod requested to receive a copy of the markets revenues and expenditures.

Mr. John Oldman of Fat Johnny's Bike Shop addressed the council and stated he would like to see the extension of the green way made a priority. He stated there are many cyclists on the roadway and would like to be able to visit shops but would like to have places to secure their bicycles. He stated the addition of bike racks around town would be a huge improvement.

With there being nothing further, he public hearing was closed at 7:03 p.m.

- b) Major Subdivision - Warrick Tract - 2016-163-SD
Presenter: David DeYoung, Planning Director

Attorney Ross provided information regarding quasi-judicial proceedings including the types of evidence and testimony that can be considered. All those wishing to offer testimony were administered the affirmation by the Town Clerk.

The Mayor opened the public hearing at 7:04 p.m.

Mr. DeYoung provided information and stated this was a continuance of this public hearing. This property will be annexed into the town following approvals and prior to plat.

Mr. DeYoung stated at the previous public hearing there was discussion regarding changes requested by applicant. Major changes that have taken place since that time include; acreages of 25.3 reduced to 22.5 acres, reduction of lots from a total of 26 to 25 lots and connectivity to the north now included.

Applicant has taken a 50' area from the end of the cul-de -sac to the adjacent property line with intent to dedicate it for future use by the town or adjacent property owner should property be developed. Until such time property is developed, the area will remain grass. Signage would be placed indicating it is

a future potential connection to adjacent property.

Also discussed was sidewalks. Applicant shows sidewalks on one side of the street rather than both sides of the street. Staff recommends fee-in-lieu for sidewalk on side of the street. Applicant does not agree and would like to discuss further.

Everything else is compatible with surrounding land uses, consistent with Unified Development Code and applicant has addressed the Findings of Fact.

Planning Board and Staff recommended approval along with conditions and waiver of fee-in-lieu for sidewalks on one side of the street.

The applicant, James Lipscomb, 328 E. Main Street, addressed the council. He stated he this was a very low-density subdivision and he believed there were other similar successful neighborhoods without sidewalks on both sides of the street and asked for waivers for any requirements regarding sidewalks on both sides of street. He further stated that if required, they would most likely install the sidewalks rather than pay fee-in-lieu.

Mayor opened the floor for anyone wishing to speak in opposition.

With there being none, turned over to council for questions.

With there being none, turned over to council for deliberation.

Council Member Satterfield stated he and Council Member Lawter had a brief discussion regarding sidewalks.

Attorney Ross stated for the record, there was a discussion between Council Members Satterfield and Lawter, there was not a group discussion.

Public Hearing was closed at 7:15 p.m.

ACTION: Approval - Warrick Tract - 2016-163-SD with Waiver Regarding Sidewalks on Both Sides or Fee-in-Lieu for Sidewalk on One Side.

Motion: Council Member Thompson

Second: Council Member Holder

Vote: Unanimous

- c) Annexation - Gordon Properties - 2016-223-ANX
Presenter: David DeYoung, Planning Director

Mayor McLeod opened the public hearing at 7:15 p.m.

Mr. DeYoung provided information regarding annexation of property known as Gordon Tract. This property is 61 acres located on Powhattan and Glen Laurel Roads. This property will receive police, water and sewer services.

Mayor turned over for anyone wishing to speak on the matter.

With there being none, turned over to council for deliberation

Public Hearing closed at 7:17 p.m.

ACTION: Adoption of Ordinance #2017-02-01

Motion: Council Member Holder
Second: Council Member Thompson
Vote: Unanimous

- d) Special Use Permit - IGT Technology - 2016-227-SUP
Presenter: Planning Department

Attorney Ross provided information regarding a quasi-judicial hearing including the types of testimony and evidence that can be presented. All testimony offered must be done so under oath. All those wishing to offer testimony were administered affirmation of oath by the Town Clerk.

Mr. DeYoung provided background on this item. This location is located in a Special Use District. Currently applicant is utilizing 40,000 square feet of warehouse space in old Chloe Furniture Building, which is located at 9257 US Highway 70 Business.

The applicant has addressed Findings of Fact. The request is consistent with the Comprehensive Plan 2040 and the Unified Development...

Planning Board and Staff recommend approval with condition as listed in staff report.

The applicant was present and stated their current lease was set to expire at the end of April 2017. He further stated he was available to answer any question.

Mayor McLeod opened the floor to anyone wishing to speak in opposition. With there being no one, the item was turned over to council for deliberation.

ACTION: Approval - IGT Technology - 2016-227-SUP

Motion: Council Member Holder
Second: Council Member Thompson
Vote: Unanimous

- e) Rezoning - The Village at Little Creek - 2016-172-RZ
Presenter: Planning Department

Mr. McLeod stated applicant is requesting rezoning of 22.44 acres of land located on Dairy Road, south of Brittany Woods Subdivision. Request is to

rezone from Residential-Estate (R-E) to Residential-8 (R-8). Mr. McLeod provided information regarding the difference of low versus medium density.

The request is consistent with the Comprehensive Plan 2040 as well as being compatible with the Surrounding Land Uses.

Planning Board and staff recommend approval of the rezoning.

The applicant representative was present and stated he believed the request to be in alignment with future land use.

Mr. Andy Hairston, who lives in Brittany Woods, stated he would like to see the property rezoned to Residential-10 (R-10).

With there being nothing further, the item was turned over to Council for deliberation.

ACTION: Adoption of Ordinance #2017-02-02

Motion: Council Member Satterfield

Second: Council Member Holder

Vote: Unanimous

f) Major Subdivision - The Village at Little Creek - 2016-173-SD

Presenter: Planning Department

Attorney Ross provided information regarding a quasi-judicial hearing including the types of testimony and evidence that can be presented. All testimony offered must be done so under oath. All those wishing to offer testimony were administered affirmation of oath by the Town Clerk.

Mayor McLeod opening the Public Hearing.

Mr. McLeod shared information regarding this project. Request is to develop 154 single-family residential lots as part of an Open Space subdivision on 44.25 acres. Proposes lots size to be a minimum of 6,000 square feet. Southern portion of the property is currently located in the ETJ and if approved, property shall be required to submit an annexation application in order to obtain water and sewer services from the town. As part of the development, applicant is proposing to reserve Rights of Way for the future Southern Connector, which will run directly through the middle of the two subject properties. Unless connector is fully developed, the only access to the southern portion of the property would be through the northern portion, which will have two access points. Included in the open space plan are two internal parks, a dog park, storm water basins to be used for fishing and bird watching, 8' mulched nature trails, and a 10' wide asphalt green way. A total of 4.74 acres of open space is proposed, 6.34 acres for resource conservation and a total 11.55 acres dedicated to the right of way. It was noted that the previously proposed sewer lift has been removed as gravity sewer has been identified.

A Traffic Impact Analysis was completed and recommendations from NCDOT was shared.

Mr. McLeod shared photos of surrounding neighborhoods to include Brittany Woods, Horsemans Ridge, Cobblestone and Parkview.

Also discussed were concerns regarding slopes and gradings. An additional condition regarding mass gradings was added. Also addressed was issue previously raised regarding on street parking, width requirement is 42' and current lot width is 50', which exceeds minimum requirement.

Request is compatible with Surrounding Land Uses, and is consistent with the 2040 Comprehensive Plan and Unified Development Code. The applicant has addressed the Findings of Fact.

Also discussed was request for 55,000 gpd for wastewater allowance.

Both the Planning Board and Staff recommend approval with amended conditions.

The applicant addressed the council and stated he believed the proposal met all requirement of the town for approval.

Mr. Mike Crowley, who is the engineer and designer of the plan, addressed the council. He stated he felt the plan was in accordance with the standards and ordinances. He further stated it was their wish to create a project that was in harmony with the surrounding area. He stated that staff had been incredibly wonderful to work with. He stated the plan complies with the Unified Development Code, no waivers have been requested and the plan is consistent with all adopted plans of the town. He further stated they are committed to providing the rights of way for the southern connector will provide connection to adjacent properties as deemed appropriate now and in the future. He stated this property would be easily accessible for all emergency service vehicles. He stated everything is being protected with riparian buffers. He further stated he believed the project meets all the criteria of the Findings of Fact.

Council Member Holder questioned where there would be sidewalks. Mr. McLeod stated sidewalks are required and would be included.

Mr. Terry Snow who is a traffic professional and a civil engineer addressed the council. He stated his role in this project was preparing the Traffic Impact Analysis. He stated this was performed in accordance with standard practices. He stated there would be a total of 120 trips during the AM peak time and 156 trips during the PM peak time. He stated all NCDOT requirements would be met. He stated the study found project would increase traffic along 42 at Guy and Barber Mill Road. He further stated that road improvements would be made when future NC 42 improvements are completed, which is estimated to be in 2024-2025. He stated the traffic study was completed on September 15, 2016. He stated in his professional opinion, this is a good

project.

Mayor McLeod questioned if any improvements on Dairy Road would be completed. Mr. Snow stated there were none at this time other than what NCDOT requires. Requirement of NCDOT included recommendation of turn lanes at Barber Mill and Dairy Road, re-striping and timing of light at Barber Mill Road and NC 42 West. Mayor McLeod asking for clarification regarding the intersection of NC 42 and Barber Mill Road. Mr. Snow stated that traffic areas are graded with ratings of A-F, with F being failing. Currently intersection is operating at level F. Mayor McLeod voiced his concerns that this area will worsen. Mr. Snow agreed that it would progressively worsen with increasing congestion and in his professional opinion does not impact safety. He stated the only solution to this problem is the widening of NC 42. Council Member Satterfield questioned when the start day for that project might be. Mr. Bill Zone of Triangle Real Estate stated there is not a projected start date, however, it is anticipated this project will get underway the middle of the year with an 18-month build out expected.

Mayor McLeod asked if there was anyone wishing to speak in opposition.

Mr. Sean Edwardson came forward and stated he is a resident and an engineer. He addressed his concerns of runoff and shared articles regarding Cobblestone and the current erosion occurring at this location.

Mayor McLeod opened the floor for applicant rebuttal. The applicant stated all erosion components would be in place. Council Member Holder asked about the process used and the applicant provided information about the process that is used to include the removal of topsoil and replacement, which is standard procedure.

Mayor opened the floor for opposition rebuttal. No one came forward.

The Mayor closed the Public Hearing and turned it over to council for deliberation.

Mayor McLeod asked those who were present at the meeting and were in opposition to the project to please stand. He offered his thanks to the residents for being present.

Mayor McLeod stated he had genuine concern regarding safety issues and increased traffic and further stated he was not convinced that it had not been proven beyond any doubt with regard to safety issues. Council Member Satterfield stated he also shared concerns regarding safety. Council Member Holder spoke about growth. Council Member Satterfield stated he did not feel we had a reason to deny the project and spoke about an apartment complex project located at Shotwell and 70 recently being approved. Mayor McLeod stated he felt this project was different as there was an elementary school located by this project as well as this area being the main ventricle that folks take to the hospital. Council Member Thompson stated he agreed with the Mayor and stated as much we want to grow, thought and consideration needed

to be given to how it affects current citizens/residents.

Council Member Satterfield motioned to reopen the Public Hearing. Council Member Thompson seconded the motion and vote to reopen the hearing was unanimous.

The hearing was reopened at 8:21 p.m.

Mr. DeYoung addressed the council and asked them to remember that the Southern Connector will be place, that Guy road will be realigned to line up with Dairy Road and that the improvement plan for NC 42 is to widen it from a 2 lane to a 4-lane road. Mayor McLeod asked for information regarding dates of above projects. It was stated that the first phase of the widening of NC 42 (from NC 50 to NC 70 Bypass) would be by 2022. With reference to the Southern Connector, dates have not been worked out.

Mayor McLeod asked the applicant if he wished to add anything and the applicant stated they had nothing further.

Mayor McLeod asked if anyone wished to speak in opposition. A resident stated the Southern Connector has been on the books for 20+ years and he shared his concerns regarding school pick up issues and stated there are already back-ups for the entire block during school pick up times.

Hearing nothing further, the public hearing was closed at 8:26 p.m. and item turned over to council.

Council Member Holder motioned for approval, however he stated he did not feel the applicant met Finding of Fact #3; "The subdivision WILL NOT be detrimental to the use or orderly development of other properties in the surrounding area and WILL NOT violate the character of existing standards for development of properties in the surrounding area.' Council Member Satterfield seconded.

Attorney Ross shared information stated that in order for approval applicant was required to meet all 4 Findings of Fact.

Council Member Satterfield withdrew his second of the above motion and Council Member Holder amended his motion for approval.

ACTION: Approval - The Village at Little Creek - 2016-173-SD

Motion: Council Member Holder
Second: Council Member Satterfield
Vote: Unanimous

ACTION: Adoption of Resolution #2017-03 (Wastewater Allocation)

Motion: Council Member Satterfield

Second: Council Member Holder
Vote: Unanimous

6 OLD BUSINESS

7 NEW BUSINESS

- a) General Fund & Police Special Revenue Fund-Budget Amendment
Presenter: Robert McKie, Financial Director

Mr. McKie provided information regarding budget amendment and the General Fund and the Police Special Revenue Fund.

ACTION: Placed on February 20, 2017 Consent Agenda

- b) General Fund Debt Service Budget Amendment

Mr. McKie provided information regarding amendment and General Fund Debt Service.

ACTION: Placed on February 20, 2017 Consent Agenda

- c) Capital Project Budget Ordinance Northside Substation
Presenter: Robert McKie, Finance Director

Mr. McKie provided information regarding Northside Substation budget ordinance.

ACTION: Placed on February 20, 2017 Consent Agenda

8 STAFF REPORTS

- a) Town Manager
b) Town Attorney
c) Town Clerk
d) Other Staff

9 OTHER BUSINESS

- a) Informal Discussion & Public Comment
b) Council Comments

Council Member Holder commented on the bright red reflector located on the Stop sign by the Post Office and stated he would like know cost to have this type of reflector included on all Stop signs. Mr. Lindsay stated that NCDOT handles and controls these issues.

- c) Closed Session
Pursuant to NCGS 143-318.11 (a) (4) to discuss an economic development issue.

ACTION: Go into Closed Session at 8:37 p.m.

Motion: Council Member Thompson

Second: Council Member Holder

Vote: Unanimous

10 ADJOURNMENT

a) Return from Closed Session

With there being nothing further, the meeting was adjourned at 9:33 p.m.

Motion: Council Member Satterfield

Second: Council Member Thompson

Vote: Unanimous

Jody L. McLeod
Mayor

ATTEST:

Kimberly A. Moffett, CMC, NCCMC
Town Clerk



**The Town of Clayton
Town Council Work Session Meeting Minutes
Monday, February 20, 2017 @ 6:30 PM
Council Chambers**

COUNCIL PRESENT:

Mayor McLeod
Mayor Pro Tem Grannis
Council Member Lawter
Council Member Holder
Council Member Thompson

STAFF PRESENT:

Adam Lindsay, Town Manager
Nancy Medlin, D/Town Manager
Kimberly Moffett, Town Clerk
Katherine Ross, Town Attorney
David DeYoung, Planning Director
Tim Simpson, Public Works Director
Dale Medlin, Electric System Director
Stacy Beard, Public Information Officer
John Hamlin, A/Public Information Officer

COUNCIL ABSENT:

Council Member Satterfield

1 CALL TO ORDER

Pledge of Allegiance and Invocation

- a) Mayor McLeod called the meeting to order at 6:35 p.m.

2 ADJUSTMENT OF THE AGENDA

3 CONSENT AGENDA

(Items on the consent agenda are considered routine in nature or have been thoroughly discussed at previous meetings. Any member of the Council may request to have an item removed from the consent agenda for further discussion.)

- a) Draft Minutes
- January 3, 2017
 - January 17, 2017
- b) Budget Amendments
- General Fund & Police Special Revenue Fund - Ordinance #2017-02-03
- General Fund Debt Service - Ordinance #2017-02-04
- Capital Project Northside Substation - Ordinance #2017-02-05

ACTION: Approval of Consent Agenda as Presented

Motion: Council Member Holder
Second: Council Member Thompson
Vote: Unanimous

4 ADMINISTRATIVE ITEMS

- a) Warranty Acceptance(s)
Public Water, Sewer & Pertinent Easements:

- Parkview - Phase 15
- Amelia Station Medical Building

FINAL Acceptance(s):

- RWAC, Ravens Ridge, Phase 8B1 & 8B2
- RWAC, Alpine Valley, Phase 6D-2
- RWAC, Ravens Ridge, Phase 2D & 2F

ACTION: Placed on March 6, 2017 Consent Agenda

- b) Arbor Day Proclamation

ACTION: Placed on March 6, 2017 Consent Agenda

5 INTRODUCTIONS AND SPECIAL PRESENTATIONS

- a) New Employee Introduction
Presenter: Michael Tutwiler, GIS Coordinator
- Michael Riter - GIS Technician

Mr. Tutwiler introduced Mr. Riter. Mr. Riter is the new GIS Technician and is doing a great job. He stated he was happy to be with the Town of Clayton. The Mayor and council welcomed him.

- b) Pavement Condition Survey Presentation
Presenter: John Fersner, PE - US Infrastructure

Mr. Tim Simpson provided a brief history regarding the Condition Survey Presentation. The Town of Clayton has done at least four surveys during the past 20 years. Mr. Simpson introduced Mr. Fersner.

Mr. Fersner of US Infrastructure provided details of the recently conducted 2016 Pavement Survey. Clayton maintains a total of 81 miles of roads. The survey was completed in August of 2016. He provided information regarding the collection of data, post data collection and recommendations based on it. He shared information regarding the types of pavement distresses that are reported and detailed in the survey and include alligator cracking, block cracking, reflective cracking, raveling, rutting, patching, bleeding, and ride quality. Ratings run from none through severe. Alligator and block cracking are the most prevalent in Clayton. Each road starts out with a score of 100 and based on distress, points are deducted to create a final score for each road. The Town of Clayton has an overall system wide rating of 86.1. The state overall average is 80, so the town is above the average rating and in excellent shape. Should all repairs be completed, the total cost would be \$1,703,086. Mr. Fersner stated the majority of Clayton roads are ranked in both the very good and good ranking category. Mr. Fersner stated the staff is doing a great job with road maintenance and being proactive. He also stated there is a total of 68.7% of roads in Clayton that are not in need of any type of repair. Recommendation from the survey indicates at 15 year paving cycle with 5.4 miles per year. Also provided was an alphabetical street listing that provided information of rankings and ratings.

Mayor McLeod thanked Mr. Fersner for the presentation and stated how pleased he was with the outcome of the survey. He is extremely proud. Mr. Lindsay stated this was a very important and valuable tool as the decision-making process regarding required street repair moves forward.

Mayor Pro Tem Grannis asked what the resurface process involves. Mr. Fersner provided detailed information about the resurfacing process. He further stated the cost of resurfacing over the past couple of years has remained constant.

- c) **Planning Board Appointment Recommendations**
Presenter: David DeYoung, Planning Director

Interviews were recently held for two vacancies on the Planning Board, one in-town and one ETJ. There were many very qualified applicants and it was the decision to recommend Mr. Randy Wilkins to fill the in-town position and Mr. Ross Benson to fill the ETJ vacancy. Both positions have a term expiration of December 31, 2019. It was consensus of council to place these recommendations for appointments on the March 6, 2017 Consent Agenda.

ACTION: Placed on March 6, 2017 Consent Agenda

6 ITEMS SCHEDULED FOR THE REGULAR MEETING

- a) **Sewer Ordinance Regulations Revisions**
Presenter: Adam Lindsay, Town Manager

Mr. Lindsay provided information regarding revisions and stated there were no material changes but rather these amendments bring the language into line with our current practices.

ACTION: Placed on March 6, 2017 Consent Agenda

7 ITEMS CONTINGENT FOR THE REGULAR MEETING

8 ITEMS FOR DISCUSSION

9 ITEMS REQUIRING ACTION

(In order for any action to be taken during a Work Session, a motion must be made and seconded to suspend the rule to allow action to be taken.)

10 OLD BUSINESS

11 STAFF REPORTS

- a) Town Manager
- b) Town Attorney
- c) Town Clerk
- d) Other Staff

12 OTHER BUSINESS

- a) Informal Discussion & Public Comment
- b) Council Comments

13 ADJOURNMENT

- a) Adjourn the Meeting

With there being nothing further, the meeting was adjourned at 7:02 p.m.

Motion: Council Member Holder
Second: Council Member Lawter
Vote: Unanimous

Duly adopted this the 6th of March, 2017 during regular session.

Jody L. McLeod
Mayor

ATTEST:

Kimberly A. Moffett, CMC, NCCMC
Town Clerk

TOWN OF CLAYTON OPERATIONS CENTER

"SERVICE"

ELECTRIC SERVICE
(919) 553-1530

VEHICLE MAINTENANCE
(919) 553-1530



"ENVIRONMENT"

PUBLIC WORKS
(919) 553-1530

WATER RECLAMATION
(919) 553-1535

MEMORANDUM

To: Kimberly Moffett, Town Clerk

From: Chris Rowland, Construction Project Administrator 

Copy: Donnie Adams, Adams & Hodge Engineering
Paralee Smith, Development Services Coordinator

Date: February 1, 2017

Subject: Parkview Subdivision, Phase 15

Please place a warranty acceptance request for the subject public water and sewer utilities, including all pertinent easements on the next available agenda. Record drawings have been reviewed and accepted. Following acceptance, the public infrastructure will be subject to a one-year warranty period. Following the warranty, a final inspection will be done with all deficient items corrected by the developer prior to final acceptance.

TOWN OF CLAYTON OPERATIONS CENTER

"SERVICE"

ELECTRIC SERVICE
(919) 553-1530

VEHICLE MAINTENANCE
(919) 553-1530



"ENVIRONMENT"

PUBLIC WORKS
(919) 553-1530

WATER RECLAMATION
(919) 553-1535

MEMORANDUM

To: Kimberly Moffett, Town Clerk

From: Chris Rowland, Construction Project Administrator 

Copy: Taylor Blakely, Blakely Design Group
Para Smith, Development Services Coordinator

Date: February 6, 2017

Re: Amelia Station Medical Building

Please place the warranty acceptance request for the subject public utilities along with all pertinent easements on the next available agenda. Record drawings have been reviewed and accepted. Following acceptance, said utilities will be subject to a one-year warranty period. Upon expiration of the warranty period, a final inspection will be done and any deficient items corrected by the developer's contractor prior to final acceptance.

TOWN OF CLAYTON OPERATIONS CENTER

"SERVICE"

ELECTRIC SERVICE
(919) 553-1530

VEHICLE MAINTENANCE
(919) 553-1530



"ENVIRONMENT"

PUBLIC WORKS
(919) 553-1530

WATER RECLAMATION
(919) 553-1535

MEMORANDUM

To: Kimberly Moffett, Town Clerk

From: Chris Rowland, Construction Project Administrator 

Copy: Donnie Adams, DC Adams Engineering
Para Smith, Development Services Coordinator

Date: February 8, 2017

Subject: RWAC, Ravens Ridge 8B1 & 8B-2

Please place a final acceptance request for the subject public water, sewer, associated storm drainage utilities, and all pertinent easements on the next available agenda. A final inspection was performed with all identified punch list items completed. Upon final acceptance, the Town will assume all operation and maintenance duties.

TOWN OF CLAYTON OPERATIONS CENTER

"SERVICE"

ELECTRIC SERVICE
(919) 553-1530

VEHICLE MAINTENANCE
(919) 553-1530



"ENVIRONMENT"

PUBLIC WORKS
(919) 553-1530

WATER RECLAMATION
(919) 553-1535

MEMORANDUM

To: Kimberly Moffett, Town Clerk

From: Chris Rowland, Construction Project Administrator 

Copy: Donnie Adams, Adams & Hodge Engineering
Para Smith, Development Services Coordinator

Date: February 14, 2017

Subject: RWAC, Phase 6D-2 (Alpine Valley)

Please place a final acceptance request for the subject public water, sewer, associated storm drainage utilities, and all related utility easements on the next available agenda. A final inspection was performed with all punch list items completed. Following acceptance, the Town shall assume all operation and maintenance duties.

TOWN OF CLAYTON OPERATIONS CENTER

"SERVICE"

ELECTRIC SERVICE
(919) 553-1530

VEHICLE MAINTENANCE
(919) 553-1530



"ENVIRONMENT"

PUBLIC WORKS
(919) 553-1530

WATER RECLAMATION
(919) 553-1535

MEMORANDUM

To: Kimberly Moffett, Town Clerk

From: Chris Rowland, Construction Project Administrator *CR*

Copy: Donnie Adams, Adams & Hodge Engineering
Para Smith, Development Services Coordinator

Date: February 15, 2017

Subject: RWAC, Phases 2D & 2F (Ravens Ridge)

Please place a final acceptance request for the subject public water, sewer, storm drainage utilities, and all pertinent easements on the next available agenda. A final inspection was performed with all noted items corrected by the developer's contractor. Upon final acceptance, the Town will assume all operation and maintenance duties.

**TOWN OF CLAYTON
PROCLAMATION**



WHEREAS, in 1872, J. Sterling Morton proposed to the Nebraska Board of Agriculture that a special day be set aside for planting trees; and

WHEREAS, the holiday – Arbor Day – was first observed with the planting of more than one million trees; and

WHEREAS, Arbor Day is now observed throughout the nation and the world; and

WHEREAS, trees can reduce the erosion of our precious topsoil by wind and water, cut heating and cooling costs, moderate the temperature, clean the air, produce oxygen and provide habitat for wildlife; and

WHEREAS, when properly selected and tended appropriately, trees increase property values, enhance economic vitality of business districts, provide buffers from traffic and provide a natural playground for people of all ages; and

WHEREAS, the Town of Clayton has been named Tree City, USA for the 10th year in a row and continues to maintain and improve our urban forest by the planting of additional trees to enhance our community; and

WHEREAS, trees, wherever they are planted, are a source of joy and spiritual renewal; and

NOW, THEREFORE, LET IT BE PROCLAIMED by the Honorable Mayor and Town Council of the Town of Clayton, North Carolina, that Friday, March 17, 2017, be recognized as “**Arbor Day**” and we urge all citizens to celebrate Arbor Day and to support efforts to protect our trees and woodlands. We encourage all citizens to plant trees to promote the well-being of this and future generations.

Duly proclaimed by the Clayton Town Council this 6th day of March 2017, while in regular session.

Jody L. McLeod, Mayor

TOWN OF CLAYTON
Amendment to the Code of Ordinances: Chapters 50 & 51

**BEING HEREBY ADOPTED BY THE TOWN COUNCIL FOR THE TOWN OF
CLAYTON, NORTH CAROLINA to amend Chapters 50 & 51 with the following:**

CHAPTER 50: GENERAL UTILITY REGULATIONS

Section

General Provisions

50.01 Town Council to adopt rates, rules, and regulations

50.02 Water and sewer fees

Rates; Billing

50.10 Establishment of rates

50.11 Security Deposit for electric and water service

50.12 Sewer charges to start upon completion of sewer tap

50.13 Bad check policy

50.14 Meter tampering fee

50.15 Water and sewer tap replacements

GENERAL PROVISIONS

§ 50.01 TOWN COUNCIL TO ADOPT RATES, RULES, AND REGULATIONS.

The Town Council shall from time to time, as it shall deem wise, adopt rates, rules, and regulations, governing the water, sewerage, and electrical systems of the town, and it shall at all times keep available for inspection by the public a copy of the rates, rules, and regulations in force and on file in the office of the Town Clerk.

(‘71 Code, § 15-1) (Ord. 13, passed 8-1-32)

§ 50.02 WATER AND SEWER FEES.

Except as provided in this section, the town shall charge water and sewer connection fees for the use of or the services furnished by the town's water distribution and sanitary sewer systems in order to recover utility infrastructure investments made by the town in the water distribution and sanitary sewer systems and supplement funds available to the town for debt service on capital investments in the town's water distribution and sanitary sewer systems. These fees shall apply uniformly to all real property within the town's utility service area, and shall be collected in addition to any other fees or charges applicable under the town's Code of Ordinances, including but not limited to tap fees and rates for water and sewer service, as adopted by Town Council pursuant to §50.10, and any fees charged by the town pursuant to Chapters 51 or 52 of the Code of Ordinances.

(A) *Water fees.*

(1) The town shall charge water acreage connection fees to all persons who use the town's water distribution system or the services furnished by the system to recover utility infrastructure investments made by the town in the water distribution system.

(2) Residential customers connecting with the Town's water system, either inside or outside the town's municipal corporate limits, shall be assessed a water acreage connection fee based on the Gross Acreage of the property seeking to use the town's system. Fees shall be in an amount as set forth in the Town of Clayton Comprehensive List of Fees and Charges.

(3) All commercial, industrial and institutional customers connecting with the town's water system, either inside or outside the town's municipal corporate limits, shall be assessed a water acreage connection fee based on the average daily water flow of the property to be served. Fees shall be in an amount as set forth in the Town of Clayton Comprehensive List of Fees and Charges. The default methodology for calculating the initial average daily water flow shall be in accordance with the water usage charts developed by the state, as set forth in the North Carolina Administrative Code. In the alternative, the town, in its sole and absolute discretion, may calculate the customer's initial average daily water flow based on data from the customer's operations (or from similarly situated customers) at the same location, another location inside town limits, or in another municipality with a comparable water distribution system, where such data are available and reasonably current.

(4) The town reserves the right to conduct a reconciliation of any property on its own initiative at any time. The town shall conduct reconciliations based solely on the town's utility data and records. If the reconciliation determines that the customer's actual average daily water flow is lower than the estimated daily water flow by more than 10%, the town shall reimburse the customer the difference between the water acreage connection fee calculated, based on the estimated flow and the fee as calculated based on the actual flow over the previous 12 consecutive months. Reimbursements under this division shall be subject to the availability of budgeted funds. Conversely, if the reconciliation determines that the customer's actual average daily water flow exceeds the estimated daily water flow by more than 10%, the town shall charge and collect from the customer the difference between the water acreage connection fee as calculated based on the estimated flow, and the fee as calculated based on the actual flow over the previous 12 consecutive months.

(5) The town shall charge water capacity connection fees to all persons who use the town's water distribution system or the services furnished by the system to recoup fees and costs that have been incurred by the town to provide water capacity.

(6) Residential customers connecting with the town's water distribution system, either inside or outside the town's municipal corporate limits, shall be assessed a water capacity connection fee calculated on a per dwelling basis for single-family residential dwellings and on a per unit basis for multi-family residential dwellings, and shall be in an amount as set forth in the Town of Clayton Comprehensive List of Fees and Charges.

(7) All commercial, industrial and institutional customers connecting with the town's water distribution system, either inside or outside the town's municipal corporate limits, shall be assessed a water capacity connection fee calculated based on the average daily water flow of the property to be served, and shall be in an amount as set forth in the Town of Clayton Comprehensive List of Fees and Charges. The reconciliation procedures and the methodology for calculating the average daily water flow shall be identical to the methodology outlined above.

(B) *Sewer fees.*

(1) The town shall charge sewer acreage connection fees to all persons who use the town's sewer system or the services furnished by the system to recover utility infrastructure investments made by the town in the sanitary sewer systems.

(2) Residential customers connecting with the town's sanitary sewer system, either inside or outside the corporate limits, shall be assessed a sewer acreage connection fee based on the Gross Acreage of the property seeking to use the town's system. Fees shall be in an amount as set forth in the Town of Clayton Comprehensive List of Fees and Charges.

(3) All commercial, industrial and institutional customers connecting with the town's sanitary sewer system, either inside or outside the town's municipal corporate limits, shall be assessed a sewer acreage connection fee based on the average daily wastewater flow of the property seeking to use the town's system. Fees shall be in an amount as set forth in the Town of Clayton Comprehensive List of Fees and Charges. The default methodology for calculating the initial average daily wastewater flow shall be in accordance with the wastewater flow charts developed by the state, as set forth in the North Carolina Administrative Code. In the alternative, the town - in its sole and absolute discretion - may calculate the customer's initial average daily wastewater flow based on data from the customer's operations (or from similarly situated customers) at the same location, another location in the town, or in another municipality with a comparable sanitary sewer system, where such data are available and reasonably current.

(4) The town reserves the right to conduct a reconciliation of any property on its own initiative at any time. The town shall conduct reconciliations based solely on the town's utility data and records. If the reconciliation determines that the customer's actual average daily wastewater flow is lower than the estimated daily wastewater flow by more than 10%, the town shall reimburse the customer the difference between the sewer acreage connection fee calculated based on the estimated flow and the fee as calculated based on the actual flow over the previous 12 consecutive months. Reimbursements pursuant to this division shall be subject to the

availability of budgeted funds. On the other hand, if the town's reconciliation determines that the customer's actual average daily wastewater flow exceeds the estimated daily wastewater flow by more than 10%, the town shall charge and collect from the customer the difference between the sewer acreage connection fee as calculated based on the estimated flow and the fee as calculated based on the actual flow over the previous 12 consecutive months.

(5) The town shall charge sewer capacity connection fees to all persons who use the town's sanitary sewer collection system or the services furnished by the system to recover fees and costs that have been incurred by the town to provide sewer capacity.

(6) Residential customers connecting with the town's sanitary sewer system, either inside or outside the town's municipal corporate limits, shall be assessed a fee calculated on a per dwelling basis for single-family residential dwellings, and on a per unit basis for multi-family residential dwellings, and shall be in an amount as set forth in the Town of Clayton Comprehensive List of Fees and Charges.

(7) All commercial, industrial and institutional customers connecting with the town's sanitary sewer system, either inside or outside the town's municipal corporate limits, shall be assessed a fee calculated based on the average daily wastewater flow of the property to be served, and shall be in an amount as set forth in the Town of Clayton Comprehensive List of Fees and Charges. The reconciliation procedures and the methodology for calculating the average daily wastewater flow shall be identical to the methodology outlined above.

(8) The town shall charge nutrient fees to all persons who use the town's sewer system or the services furnished by the system to recover nutrient related investments made by the town in the sanitary wastewater treatment system.

(9) Residential customers connecting with the town's sanitary sewer system, either inside or outside the town's municipal corporate limits, shall be assessed a nutrient fee calculated on a per dwelling basis for single-family residential dwellings, and on a per unit basis for multi-family residential dwellings, and shall be in an amount as set forth in the Town of Clayton Comprehensive List of Fees and Charges.

(10) All commercial, industrial and institutional customers connecting with the town's sanitary sewer system, either inside or outside the town's municipal corporate limits, shall be assessed a nutrient fee calculated based on the average annual wastewater flow of the property to be served, and shall be in an amount as set forth in the Town of Clayton Comprehensive List of Fees and Charges.

(C) *Financing.*

(1) Except as provided in this section, all acreage fees, capacity fees and nutrient fees must be paid at the time the town makes an allocation for use by the customer, or at issuance of a building permit, in accordance with prevailing town practice and procedure.

(2) Acreage and capacity connection fees in the total amount of \$2,000 or less for any individual commercial, industrial or institutional connection must be paid in full.

(3) Acreage and capacity connection fees in a total amount equal to or between \$2,001 and \$5,000 for any individual commercial, industrial or institutional connection may be financed at an interest rate of 5% for up to 12 months, with a down payment of 20%.

(4) Acreage and capacity connection fees in a total amount equal to or between \$5,001 and \$20,000 for any individual commercial, industrial or institutional connection may be financed at 5% simple interest for up to 18 months, with a down payment of 20%..

(5) Acreage and capacity fees in a total amount of more than \$20,000 for any individual commercial, industrial or institutional connection may be financed at 5% simple interest for up to 24 months, with a down payment of 20%.

(6) Any person who wishes to finance fees as provided in divisions (E)(3) through (E)(5) must provide the town with adequate and satisfactory financial security for the outstanding balance (e.g., a confession of judgment in accordance with Chapter 1A, Rule 68.1 of the North Carolina General Statutes, and the like), the type and form of such security to be determined in the town's sole and absolute discretion.

(D) *Recreation areas in residential zones.* The total water and sewer acreage connection fees for any tract or lot that desires to use the town's systems or the services furnished by the systems on which there is only a private recreation use, shall not exceed the fees calculated on the basis of two acres of land. Provided, however, that the acreage connection fee against any remaining acreage shall be collected when public utility services are extended to the remaining land for its use of the town's systems.

(E) *Tracts with one residential dwelling.* The total water and sewer acreage connection fees for any tract or lot on which there is only one residential dwelling unit shall not exceed the fees calculated on the basis of two acres of land, provided, however, that the acreage connection fee against any remaining acreage shall be collected when public utility services are extended to the remaining land for its use of the town's system.

(F) *Public schools.* The town shall not charge water and sewer capacity connection fees to public schools. Water and sewer acreage connection fees for public schools are limited as follows:

(1) Elementary schools shall pay water and sewer acreage connection fees for a maximum of four acres.

(2) Junior high schools shall pay water and sewer acreage connection fees for a maximum of seven acres.

(3) Senior high schools shall pay water and sewer acreage connection fees for a maximum of ten acres.

(4) If any land subject to the provisions of this division is conveyed to a grantee other than a school board, or is used for any purpose other than school purposes, it shall be subject to the then applicable water and sewer acreage and capacity connection fees without limitation when additional water or sewer capacity is requested.

(G) *Exceptions.* The town shall not charge water or sewer acreage connection fees in the following circumstances:

(1) Properties which are connected to the town's water and sanitary sewer systems and were connected to and using such systems as of February 19, 1985, so long as the sizes and capacities of such properties' connections to the town's water and sanitary sewer systems are not increased or enlarged in any way.

(2) Any other areas for which contracts or agreements related to the town's provision of water and sewer services have been made between the town and developers.

(H) *Adjustments.* Water and sewer acreage and capacity connection fees may be adjusted in accordance with the following circumstances.

(1) The Town Council may negotiate and/or waive acreage or capacity connection fees for new connections or expansions by existing customers meeting all of the following criteria:

(a) The customer is served by a direct connection on a main installed and financed by action of the County Board of Commissioners;

(b) The property is within the area defined as The Johnston County Research and Training Zone (RTZ); and

(c) The customer uses the property for industrial purposes.

(2) Water service district fees.

(a) Water acreage connection fees shall not be charged for connections to or extensions of water facilities installed, owned, and maintained by a water service district established pursuant to Chapter 153A of the North Carolina General Statutes; however, a "Base Charge Replacement Fee" may be due and chargeable in accordance with subsection (I) below.

(b) In place of a water acreage connection fee and in addition to the "Base Charge Replacement Fee," where applicable, the town shall collect an assessment fee for all direct connections to, or connections to extensions of, water service district facilities. The assessment fee shall be equal to the fee set for the district less any allowance for capacity replacement.

(I) *Definitions.*

BASE CHARGE REPLACEMENT FEES, as herein used, shall be defined to mean a charge for a direct connection with the water system of an established water service district. The **BASE CHARGE REPLACEMENT FEE** shall be due on a per account basis when a town retail water customer obtains service by access to mains installed, owned and maintained by a water service district established pursuant to Chapter 153A of the North Carolina General Statutes, provided the mains have been in operation for a period of less than five years. The **BASE**

CHARGE REPLACEMENT FEE shall be calculated based on the present worth cost of the minimum monthly bill set by the water service district for each service for the balance of five years from the date of initial operation of the facilities. The interest rate for the present worth cost calculation shall be equal to the rate for a related bond issuance or 6%, whichever is greater.

GROSS ACREAGE, as herein used, is defined to include each parcel of real property within a subdivision, without exception as to areas included within the parcel such as private streets, alleys, open space, lakes, ponds, floodways, etc. However, public right-of-way, public parks, greenways, lakes, and recreational areas actually accepted by the town for public use and actually conveyed to the town by recorded deed shall be excluded when computing gross acreage for purposes of this section.

(Ord. passed 1-16-01; Am. Ord. 2016-08-01, passed 8-1-16)

RATES; BILLING

§ 50.10 ESTABLISHMENT OF RATES.

The rates for water, sewer, and electrical service from the town water, sewer, and electrical systems shall be as amended from time to time by the Town Council and listed in the Town of Clayton Comprehensive List of Fees and Charges.

('71 Code, § 15-3)

§ 50.11 SECURITY DEPOSIT FOR ELECTRIC AND WATER SERVICE.

Any person desiring municipal electrical and water service shall, before obtaining this service, be required to make such deposit with the town as prescribed from time to time by the Town Council.

('71 Code, § 15-2)

§ 50.12 SEWER CHARGES TO START UPON COMPLETION OF SEWER TAP.

When a sewer tap is made by the town, the sewer service charge will start immediately upon completion.

('71 Code, § 15-4)

§ 50.13 BAD CHECK POLICY.

When a customer has a bad check returned in any month, the appropriate returned check charge, as set forth in the Town of Clayton Comprehensive List of Fees and Charges, will apply in addition to any other charges and fees.

(Ord. passed 2-23-87; Amend. adopted 10-2-89; Am. Ord. 2003-07-02, passed 7-21-03)

§ 50.14 METER TAMPERING FEE.

(A) Should any town personnel detect an electric meter or service which has been tampered with, the appropriate charge, as set forth in the Town of Clayton Comprehensive List of Fees and Charges, will be added to the customer's account in addition to any use, reconnection, repair or other applicable fees.

(B) Should any town personnel detect a water meter or service which has been tampered with, the appropriate charge, as set forth in the Town of Clayton Comprehensive List of Fees and Charges, will be added to the customer's account in addition to any use, reconnection, repair or other applicable fees.

(Ord. 98-05-02, passed 5-18-98; Am. Ord. 2003-07-02, passed 7-21-03)

§ 50.15 WATER AND SEWER TAP REPLACEMENTS.

(A) Costs associated with relocation or replacement of water and/or sewer service taps shall be borne by the customer receiving service in accordance with the fee schedule adopted by the town for such improvements.

(B) *Exceptions.* The only exceptions to the above requirement shall be made by the Public Works Director and shall be based on the criteria contained herein. Exceptions to this policy shall be limited based on budgetary allocation and manpower availability.

(1) In cases where replacement of a service tap would tend to reduce the maintenance or service call burden of the Town as evidenced by at least two service calls during the preceding twelve months, an exception may be granted.

(2) In cases where a service tap crosses private property not under the ownership of the customer and without clear easement for maintenance and access, an exception may be granted.

(Ord. 98-07-02, passed 7-20-98)

CHAPTER 51: WATER AND SEWER SYSTEM EXTENSION POLICY

Section

General Provisions

51.01 General principles

51.02 Reserved

51.03 General extension requirements

Initiation of Extension; Financing

51.20 Application by property owner/developer

51.21 Discretion of town

51.22 Reserved

51.23 Subdivisions

51.24 Other properties

51.25 Reserved

GENERAL PROVISIONS

§ 51.01 GENERAL PRINCIPLES.

The planning and extension of the water and sewer system of the town shall be accomplished in accordance with the following general principles:

(A) Extension shall be made in a manner so as to promote the orderly growth of the community without regard to town boundaries.

(B) Extension of utilities to properties located outside of subdivisions under development shall be financed by the owners of the benefitted property.

(C) The town shall be responsible for the maintenance, operation and control of all water and sewer facilities after dedication and acceptance by Town Council.

(D) Requests for extension shall be preceded by an application for a specific water and/or sewer capacity allocation in accordance with the procedures established herein.

(Ord. passed 2-18-85; Am. Ord. passed 4-2-90; Am. Ord. 98-02-02, passed 2-16-98)

§ 51.02 RESERVED.

§ 51.03 GENERAL EXTENSION REQUIREMENTS.

The general requirements as to extensions of water and sewer systems shall be in keeping with the following principles:

(A) Each developer of land shall be responsible for providing water and sewer line connections and all necessary pump stations, lift stations, and fire hydrants between their property and the town systems.

(B) Extension of both water and sewer mains shall be required when service is requested. Extension of one utility without the simultaneous extension of the other shall be permitted only in the event that water or sewer mains are available and considered adequate by the town.

(C) The minimum distance for the extension of water mains or sewer mains shall be determined by the town. In general, the minimum distance for extension shall be one platted block, or in the case of water mains, from main line valve to valve, and in the case of sanitary sewers, from manhole to manhole. However, in no case shall water and sewer lines be extended less than the entire length of the developer's property.

(D) The minimum diameter for a water main shall be six inches and the minimum diameter for a sewer main shall be eight inches. All sewer mains shall be installed at a maximum depth to ensure service to as large an area as possible.

(E) Within floodway and floodway fringe zones and areas of special flood hazard, the following requirements shall apply:

(1) All new and replacement water supply systems shall be designed to minimize or eliminate infiltration of flood waters into the system.

(2) New and replacement sanitary sewer systems shall be designed to minimize and eliminate infiltration of flood waters into the systems and discharges from the systems into flood waters.

(3) On-site waste disposal systems shall be located to avoid impairment to them or contamination from them during flooding.

(F) The water and sewer extension policy and all extension requests shall be administered by the Town Manager, or designee.

(G) No water or sewer service shall be provided to any property outside of the municipal limits of the town, except upon compliance with one of the following:

(1) If the property is contiguous to the municipal limits of the town, the property owners shall immediately petition for and obtain annexation of the property into the municipal limits of the town.

(2) If the property is not then contiguous to the municipal limits of the town, the property owners shall enter into a written agreement with the town for the voluntary annexation thereof at such future date as said property shall be contiguous to the municipal limits of the town, or it is determined by the Town Council that it is in the best interests of the town to satellite annex the property.

(3) The Town Council may negotiate terms for voluntary annexation of major industrial or commercial tracts which require water and/or sewer system extensions.

(Ord. passed 4-2-90)

INITIATION OF EXTENSION; FINANCING

§ 51.20 APPLICATION BY PROPERTY OWNER/DEVELOPER.

(A) Any property owner or developer desiring to have water or sanitary sewer services extended to and along any public street or other area where no water or sanitary sewer main exists shall apply to the Town Manager, or designee, in writing requesting a specific daily allocation for such services.

(B) The application shall contain plans and analysis in sufficient detail to enable the Town Manager, or designee, to verify the adequate size of facilities necessary for the proposed extension and anticipated future growth.

(C) Prior to approval of any application for water or sewer capacity allocation the provisions of §51.03(G) must be met.

(D) The town shall not approve any development which proposes to be served for water and/or sewer service by the town utility systems without first receiving an application for water and/or sewer capacity allocation and all other documents, applications, and studies specified in this Chapter.

(Ord. passed 4-2-90; Am. Ord. 98-02-02, passed 2-16-98)

§ 51.21 DISCRETION OF TOWN.

The town may extend water and/or sewer lines at its own discretion in the following circumstances:

(A) *To alleviate health problems.* When the Johnston County Health Department certifies to the town that a health problem exists in a certain area, the town may order the extension of water and/or sewer lines if said extension will alleviate the health problem. The town may finance those extensions through the assessment of adjacent property owners under the same procedures set out in §51.24 or through water and/or sewer fund proceeds.

(B) *To serve petition projects.* Upon receipt of a valid petition, the town may order the extension of a water and/or sewer line to service the areas petitioned even through the property owners between the exiting water and/or sewer lines and the requested service area have

not entered into the petition for water and/or sewer service. The properties to be served as a result will be assessed under the same procedure set out in §51.24.

(C) *Greater public interest.* The Town Council may, upon one letter of request for service from a property owner in a residential subdivision, or at its own discretion, authorize the construction of a water and/or sewer line where it deems said construction to be in the greater public interest and in the general public welfare. The town may finance these extensions through the same procedures set forth in division (B) of this section.

(Ord. passed 4-2-90; Am. Ord. 2011-09-02, passed 9-6-11)

§ 51.22 RESERVED.

§ 51.23 SUBDIVISIONS.

With respect to the installation and financing of utilities to serve subdivisions, the following policies shall apply:

(A) *Specifications.* All installations shall be made according to such specifications as may be approved by the town or its engineers, including the size of all lines and their locations, grade, and material used.

(B) *Ownership and control.* All lines constructed and connected with the facilities of the town under these policies shall become the property of the town upon their completion, dedication, and acceptance. The town shall have exclusive control of all such lines and shall be responsible for their maintenance, repair, and operation.

(C) *Contracts.* All installations made under a reimbursement agreement shall be accomplished under contracts let after the receipt of sealed competitive bids. The town shall exercise general supervision over the letting of such contracts in order to assure the securing of free competition on such contracts.

(D) *Reimbursement policy.*

(1) A reimbursement agreement shall be entered into between the town and each party installing water and/or sewer lines under the reimbursement policy.

(2) The cost of installing all lines within a subdivision shall be borne initially by the participating developer or developers.

(3) Lines subject to reimbursement shall be:

(a) Those between a subdivision and the facilities of the town and which are so located as to serve other properties; and

(b) Lines within a subdivision which will serve lands outside the subdivision and are of a size in excess of the needs of the subdivision itself. In this case,

the cost subject to reimbursement shall be only the extra cost incurred by installing lines larger than needed to serve the subdivision itself; and

(c) The proportionate cost of lines of any size to which direct service connections may be made by property other than those by the initial investor.

(4) All reimbursement for cost as set forth in divisions (D)(3)(a) and (b) above, shall be made from water and sewer acreage connection fees collected by the town from property initially and subsequently served by lines installed under a reimbursement agreement and from these only. Acreage fees due under a reimbursement agreement shall be paid by the town to the developer within 30 days following the end of each quarter from collections made during that quarter.

(5) Only the actual cost of the lines shall be included in the calculations of costs subject to reimbursement. No interest on costs pending reimbursement shall be allowed.

(6) No reimbursement of any cost shall be made after ten years from the date of acceptance by the town of the lines installed under a reimbursement agreement.

(7) Acreage connection fees collected from properties served by lines installed under reimbursement agreements shall be applied so as to satisfy the claims under the different agreements in the order in which they were entered into.

(Ord. passed 2-18-85; Am. Ord. passed 4-2-90)

§ 51.24 OTHER PROPERTIES.

In accordance with the general principle that benefitted property should bear the cost of extending water and sewer lines, one or more of the following methods shall be used in providing for the extension of water and sewer lines to serve properties not located within subdivisions currently under development. Properties which are annexed by the town based upon the properties meeting the necessary standards for annexation as set forth in the N.C. General Statutes (i.e. annexation not based on a petition requesting annexation by the property owners) will have services extended to them with financing arranged by assessments as described in divisions (A)(1) through (7) below.

(A) *Assessments for costs.*

(1) Lateral water and sewer main extensions will be made by assessment of the cost thereof against property owners to be benefitted thereby in conformity with G.S. Chapter 160A, Article 10. In the event it is necessary or desirable to lay a water main larger than a six-inch main, or a sewer main larger than an eight-inch main, the town will bear the cost of the difference between the cost of the size of main required and that of a six-inch water main or eight-inch sewer main.

(2) Lots at the intersection of streets, except lots in a subdivision which are assessed on a per lot basis as authorized by G.S. Chapter 160A, Article 10, shall be assessed as follows:

(a) If water and sewer mains or both are installed simultaneously on both streets on which the lot abuts, assessment of the cost of the installation shall be based upon the entire frontage on one street plus the frontage on the other street in excess of 150 feet.

(b) If such lot is already served by water or sewer mains in a street on which the lot abuts and a like main is installed in the other abutting street, the cost of such new installation shall be assessed against the lot to the extent that such frontage abutting the new installation exceeds 150 feet.

(c) If water or sewer service is installed in a street abutting a corner lot, and such service is not a duplicating service, and the method of assessment used is the street frontage method, the assessment shall not exceed the number of feet of the shortest side of said lot abutting the street. Upon installation of a duplicating service to said lot, an exemption as specified in division (A)(2) above shall be credited against the longest side of said lot abutting on the public street.

(3) Where one or more water or sewer lines traverse a lot or tract of land and the method of assessment used is the abutting footage on the improvement, the abutting footage for each lot, tract, or parcel assessed according to the assessment roll shall not exceed the straight line distance between the beginning point and the ending point of said line or lines. However, upon the installation of a duplicating service to a traversed lot or tract of land, an exemption of 150 feet shall be allowed for the duplicating service, whether it is installed separately or simultaneously with the original service.

(4) A lot not on a corner abutting two streets which has a water or sewer service in one street shall not be liable for an assessment for a duplicating service in the other street or streets if the subdivision of such lot or sale of any part thereof for an additional building site or sites is prohibited by the zoning or subdivision standard provisions of the town or any restrictive covenants running for a period of not less than five years from the date of the assessment for such installation.

(5) The term **LOT** as used in this section is defined as a parcel of land without regard to whether or not it is shown on any subdivision map as a separate lot and without regard to how or when acquired, except that when an assessment is made on a per lot basis in a subdivision, the term LOT shall apply to each separate subdivided lot. However, when a lot in a subdivision is already served by a water or sewer line and the lots in the subdivision are assessed on a per lot basis, the lot so served shall not be assessed a greater amount than the amount which would be assessed against the lot on a linear foot basis after giving credit for the exemptions contained in this section.

(6) The Town Council shall determine which method of assessment authorized by G.S. § 160A-218 would be most equitable to be used in an assessment roll.

(7) When the Town Council determines that the most equitable method of assessment is on the basis of the frontage abutting the project, the Council shall determine the

amount of the construction cost to be borne by the abutting property owner and the amount to be borne by the town.

(B) *Reimbursement policy.*

(1) The reimbursement policy outlined in division (A)(2) of this section shall be available for use by an individual property owner who desires service at some distance from existing lines and when assessment of, or contributions from, intervening property does not appear feasible. This method may also be used in financing extensions both inside and outside the town boundaries.

(2) Extensions under any of the above financing methods may be made either by forces of the town or under contracts let by the town, or by private contracts let under the supervision of the town.

(Ord. passed 2-18-85; Am. Ord. passed 4-2-90)

§ 51.25 RESERVED.

Duly adopted this the 6th day of March, 2017 while in regular session.

Jody McLeod
Mayor

ATTEST:

Kimberly A. Moffett, CMC, NCCMC
Town Clerk

ANNEXATION PETITION 2017-28-ANX
Town Property at 2115 Amelia Church Road
Parcels: 05G03008B
Owners: Town of Clayton
Contiguous; 19.98 +/- acres

TOWN OF CLAYTON
RESOLUTION DIRECTING THE CLERK TO INVESTIGATE
A PETITION RECEIVED UNDER G.S. 160A-31

WHEREAS, a petition requesting annexation of an area described in said petition was received on February 1 2017, by the Town of Clayton; and

WHEREAS, G.S. 160A-31 provides that the sufficiency of the petition shall be investigated by the Town Clerk before further annexation proceedings may take place; and

WHEREAS, the Town Council of the Town of Clayton deems it advisable to proceed in response to this request for annexation:

NOW, THEREFORE, BE IT RESOLVED by the Town Council of the Town of Clayton that:

The Town Clerk is hereby directed to investigate the sufficiency of the above-described petition and to certify as soon as possible to the Town Council the results of her investigation.

Duly adopted this 6th day of March_2017, while in regular session.

Jody L. McLeod,
Mayor

ATTEST:

Kimberly A. Moffett, CMC
Town Clerk



Town Council Agenda Cover Sheet

Meeting Date

March 6, 2017

Agenda Location

Introductions & Special Presentations

Item Title

Library Teen Advisory Board

Presenter

Pam Taylor, Library Assistant

Summary/Description

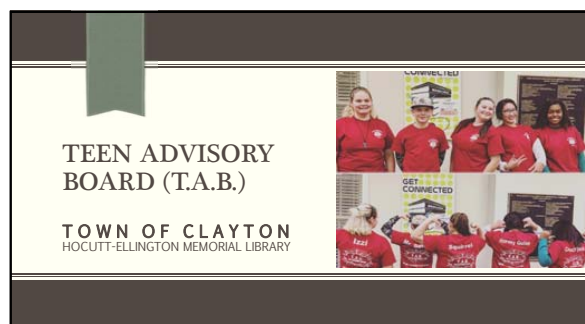
The Teen Advisory Board is a newly formed board that serves the library in many ways with one being community service. Highlighted will be the recent visit to the Brian Center on Valentine's Day afternoon. Additional information about upcoming plans will also be discussed.

Requested Action

None - Informational Only

Additional Documents to Be Included in Agenda Packet

Power Point Presentation



OUR MISSION

To make a difference in our library by encouraging teens to become life-long members and actively develop, implement and promote teen events and community service in Clayton and surrounding areas.

TEEN MENTORING

Teen Volunteers (Big Pals) are paired with K-3 children (Little Pals) to work on literacy skills over summer break. This program is intended to promote literacy skills and a love of reading for children in early elementary school while being in a comfortable and supportive environment, at their local library. This program provides stimulation that comes from receiving special attention from an older peer while also having fun!



TEEN GAME NIGHT

**EVERY
2nd & 4th Thursday
4:30 - 7:00 pm**

We have strategy board games, card games, online trivia with Chromebooks, and a diverse range of Xbox One games, & STEAM Kits!

We aim to begin a weekly Coding Club in August 2017!



SPECIAL EVENTS

- **11/17: Making a Difference @ My Library!** - Designing the TAB T-shirts to reflect our mission statement.
- **12/24: Christmas Wishes** - Making & delivering Christmas cards to the Brian Center of Clayton.
- **2/14: Be My Valentine** - Delivering valentines to the residents & staff at the Brian Center of Clayton.
- **3/17-20: Be a Friend** - Volunteer with the Friends of the Library book sale in the library meeting room.
- **4/29: Teen Spring Fling** - This will be a teen block party in front of the library on the block of 100 S. Church St.

TEEN ROCK THE BLOCK: Saturday, April 29, 3:00-6:00

- **Hotdogs & Propane Grill**
(Clayton Police Department)
- **Building Relationships**
with our Clayton youth!
- **Cornhole Toss & Coolers!**
(Clayton Parks & Rec)
- **Pepsi, Water and Give-A-Ways!**
- **Face Painting**
- **Door Prizes**
- **Photo Booth**
- **Art Contests**
- **Teen Safety**
- **eBook Demo**



Road Closure: 100 S. Church St. from 2pm-6pm





Town Council Agenda Cover Sheet

Meeting Date

March 6, 2017

Agenda Location

New Business

Item Title

Rollingwood Gravity Sewer Outfall Recommendation

Presenter

Tim Simpson, Public Works Director

Summary/Description

Bid opening for above project was held on February 14, 2017. A total of 3 bids were submitted and opened. The low bidder was Sanford Contractors Inc. of Lemon Springs, NC, with a bid of \$788,488.59. This bid was 9% lower than engineer estimate. It is recommended that bid be awarded to Sanford Contractors Inc.

Requested Action

Approval of Resolution Awarding Bid

Additional Documents To Be Included in Agenda Packet

Memo from Sanderson Engineering
Bid Sheets
Resolution

Sanderson Engineering, Inc.

Engineering and Land Planning

License # C-2218

February 15, 2017

Mr. Timothy S. Simpson, P. E.
Town of Clayton Public Works Director
P. O. Box 879
Clayton, NC 27528

Subject: Recommendation of Award – Rollingwood Gravity Sewer Outfall

Dear Mr. Simpson:

The bid opening for the Rollingwood Gravity Sewer Outfall project was held on Tuesday, February 14, 2017, at 2:00 p.m. in the Clayton Operations Center. Three (3) contractors submitted a bid, and the bids were opened.

Sanford Contractors, Incorporated of Lemon Springs, NC is the low bidder with a Unit Bid Price of \$788,488.59. Sanford Contractors' bid was 9% lower than the engineer's estimate of \$871,120.50

In reviewing all of the bids, I have found an error in my transfer of quantities from my Estimate to the Bid Form. The Bid Quantities for Silt Fence Barrier is 280 lf. This should have been 6,226 lf. The Bid Quantities for Silt Fence Outlet is 5 each. This should have been 26 each. Based upon the corrected quantities, the actual construction cost will be \$831,175.59, which is 8% lower than the corrected quantities engineer's estimate of \$900,259.50.

I have reviewed Sanford Contractors, Inc.'s bid and found no irregularities or cause for rejection of their bid. Their contractor's license is active and they are licensed to perform this work.

Therefore, I find that Sanford Contractors, Inc. is the lowest, responsive, responsible bidder, and I recommend that Sanford Contractors, Inc. be awarded the contract to construct the Rollingwood Gravity Sewer Outfall.

Cordially yours,



Steven S. Sanderson, P. E.

SSS/



2-15-2017

POST OFFICE BOX 2016
2485 WENDELL BOULEVARD
WENDELL, NC 27591

919-366-2016 phone
919-422-8020 mobile
sandersonengineering@yahoo.com

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Town of Clayton			Sanderson Engineering			Sanford Contractors, Inc.			J.F. Wilkerson Contracting			RD Braswell Construction		
Rollingwood Gravity Sewer Outfall-Bid Opening 2-14-17			Engineer's Estimate											
Corrected Quantities	Description	Units	Quantity	Unit Price	Cost	Unit Price	Cost	Unit Price	Unit Price	Cost	Unit Price	Unit Price	Cost	Cost
	MOBILIZATION	LS	1	\$20,000.00	\$20,000.00	\$20,000.00	\$20,000.00	\$20,000.00	\$21,423.00	\$21,423.00	\$45,000.00	\$45,000.00	\$45,000.00	
	TRAFFIC CONTROL	LS	1	\$5,000.00	\$5,000.00	\$1,955.00	\$1,955.00	\$5,000.00	\$5,800.00	\$5,800.00	\$8,500.00	\$8,500.00	\$8,500.00	
	CLEARING & GRUBBING, HAUL OFFSITE	AC	1.5	\$6,500.00	\$9,750.00	\$11,000.00	\$16,500.00	\$17,400.00	\$17,400.00	\$26,100.00	\$12,000.00	\$12,000.00	\$18,000.00	
	PAVEMENT REPAIRS	SY	600	\$90.00	\$54,000.00	\$48.00	\$28,800.00	\$45.00	\$27,000.00	\$27,000.00	\$90.00	\$54,000.00	\$54,000.00	
	10 LF SECTION OF 2" TUBULAR STEEL GATE W/ 8"x6" PRESSURE TREATED POSTS	EA	2	\$750.00	\$1,500.00	\$948.00	\$1,896.00	\$1,400.00	\$2,800.00	\$2,800.00	\$1,637.00	\$3,274.00	\$3,274.00	
	CLASS 1 TRIP RAP	TON	70	\$69.00	\$4,830.00	\$54.00	\$3,780.00	\$90.00	\$6,300.00	\$6,300.00	\$52.00	\$3,640.00	\$3,640.00	
	GEOTEXTILE FABRIC FOR DRAINAGE	SY	80	\$5.00	\$400.00	\$5.35	\$428.00	\$4.00	\$320.00	\$320.00	\$8.50	\$680.00	\$680.00	
	RELOCATE ORNAMENTAL TREES	EA	6	\$2,000.00	\$12,000.00	\$585.00	\$3,510.00	\$290.00	\$1,740.00	\$1,740.00	\$500.00	\$3,000.00	\$3,000.00	
	SELECT TREE REMOVAL	EA	3	\$1,000.00	\$3,000.00	\$846.00	\$2,538.00	\$700.00	\$2,100.00	\$2,100.00	\$950.00	\$2,850.00	\$2,850.00	
	FOUNDATION STONE	TON	30	\$45.00	\$1,350.00	\$35.00	\$1,050.00	\$47.00	\$1,410.00	\$1,410.00	\$45.00	\$1,350.00	\$1,350.00	
	ROCK EXCAVATION, TRENCH	CY	10	\$200.00	\$2,000.00	\$101.00	\$1,010.00	\$180.00	\$1,800.00	\$1,800.00	\$400.00	\$4,000.00	\$4,000.00	
	SELECT FILL	CY	10	\$45.00	\$450.00	\$33.00	\$330.00	\$39.00	\$390.00	\$390.00	\$50.00	\$500.00	\$500.00	
	4" DIP SEWER SERVICE	EA	1	\$3,000.00	\$3,000.00	\$3,460.00	\$3,460.00	\$3,000.00	\$3,000.00	\$3,000.00	\$2,800.00	\$2,800.00	\$2,800.00	
	4" PVC SEWER SERVICE	EA	2	\$1,500.00	\$3,000.00	\$1,628.00	\$3,256.00	\$3,000.00	\$3,000.00	\$3,000.00	\$1,850.00	\$3,700.00	\$3,700.00	
	CONCRETE ENCASMENT	CY	106	\$300.00	\$31,800.00	\$170.00	\$18,020.00	\$200.00	\$21,200.00	\$21,200.00	\$750.00	\$79,500.00	\$79,500.00	
	CONCRETE MISCELLANEOUS UNFORMED	CY	20	\$200.00	\$4,000.00	\$164.00	\$3,280.00	\$200.00	\$4,000.00	\$4,000.00	\$165.00	\$3,300.00	\$3,300.00	
	CONNECTION TO OTHER SEWERS OR TO APURTENANCES	EA	279	\$60.00	\$16,740.00	\$56.31	\$15,710.49	\$90.00	\$25,020.00	\$25,020.00	\$62.00	\$17,298.00	\$17,298.00	
	8" DUCTILE IRON SEWER LINE, 0.4 FT, 401 PROTECTO LINED	LF	108	\$63.00	\$6,804.00	\$57.99	\$6,262.92	\$83.00	\$9,084.00	\$9,084.00	\$67.00	\$7,236.00	\$7,236.00	
	8" DUCTILE IRON SEWER LINE, 6.1-10 FT, 401 PROTECTO LINED	LF	336	\$66.00	\$22,176.00	\$60.03	\$20,170.08	\$96.00	\$32,256.00	\$32,256.00	\$73.00	\$24,528.00	\$24,528.00	
	8" DUCTILE IRON SEWER LINE, 10.1-12 FT, 401 PROTECTO LINED	LF	242	\$69.00	\$16,698.00	\$62.54	\$15,134.68	\$99.00	\$24,158.00	\$24,158.00	\$86.00	\$20,832.00	\$20,832.00	
	8" DUCTILE IRON SEWER LINE, 12.1-14 FT, 401 PROTECTO LINED	LF	319	\$72.00	\$22,968.00	\$67.65	\$21,583.54	\$71.00	\$22,641.00	\$22,641.00	\$86.00	\$27,434.00	\$27,434.00	
	8" DUCTILE IRON SEWER LINE, 14.1-16 FT, 401 PROTECTO LINED	LF	163	\$75.00	\$12,225.00	\$75.57	\$12,317.91	\$73.00	\$11,899.00	\$11,899.00	\$93.00	\$15,159.00	\$15,159.00	
	8" DUCTILE IRON SEWER LINE, 16.1-18 FT, 401 PROTECTO LINED	LF	153	\$78.00	\$11,934.00	\$89.40	\$13,678.20	\$78.00	\$11,934.00	\$11,934.00	\$102.00	\$15,606.00	\$15,606.00	
	8" DUCTILE IRON SEWER LINE, 18.1-20 FT, 401 PROTECTO LINED	LF	153	\$108.00	\$16,524.00	\$173.97	\$26,617.41	\$98.00	\$15,104.00	\$15,104.00	\$121.00	\$18,513.00	\$18,513.00	
	8" DUCTILE IRON SEWER LINE, 20.1-22 FT, 401 PROTECTO LINED	LF	175	\$117.00	\$20,475.00	\$241.61	\$42,281.75	\$100.00	\$17,500.00	\$17,500.00	\$143.00	\$25,025.00	\$25,025.00	
	10" DUCTILE IRON SEWER LINE, 0.4 FT, 401 PROTECTO LINED	LF	22	\$75.00	\$1,650.00	\$67.44	\$1,483.68	\$74.00	\$1,628.00	\$1,628.00	\$73.00	\$1,606.00	\$1,606.00	
	10" DUCTILE IRON SEWER LINE, 6.1-10 FT, 401 PROTECTO LINED	LF	14	\$80.00	\$1,120.00	\$69.95	\$979.30	\$80.00	\$1,120.00	\$1,120.00	\$85.00	\$1,190.00	\$1,190.00	
	10" CARRIER PIPE, 401 PROTECTO LINED	LF	111	\$85.00	\$9,480.00	\$89.39	\$9,954.12	\$75.00	\$8,325.00	\$8,325.00	\$85.00	\$9,480.00	\$9,480.00	
	12" DUCTILE IRON SEWER LINE, 6.1-10 FT, 401 PROTECTO LINED	LF	108	\$85.00	\$9,180.00	\$72.80	\$7,850.40	\$82.00	\$8,856.00	\$8,856.00	\$92.00	\$9,936.00	\$9,936.00	
	12" DUCTILE IRON SEWER LINE, 10.1-12 FT, 401 PROTECTO LINED	LF	984	\$90.00	\$88,560.00	\$74.84	\$73,642.56	\$84.00	\$82,656.00	\$82,656.00	\$100.00	\$98,400.00	\$98,400.00	
	12" DUCTILE IRON SEWER LINE, 12.1-14 FT, 401 PROTECTO LINED	LF	893	\$95.00	\$84,885.00	\$77.36	\$69,008.88	\$86.00	\$76,938.00	\$76,938.00	\$115.00	\$102,075.00	\$102,075.00	
	12" DUCTILE IRON SEWER LINE, 14.1-16 FT, 401 PROTECTO LINED	LF	305	\$100.00	\$30,500.00	\$82.48	\$25,156.40	\$91.00	\$27,755.00	\$27,755.00	\$122.00	\$37,140.00	\$37,140.00	
	12" DUCTILE IRON SEWER LINE, 16.1-18 FT, 401 PROTECTO LINED	LF	134	\$105.00	\$14,070.00	\$90.39	\$12,112.26	\$97.00	\$12,981.00	\$12,981.00	\$122.00	\$16,348.00	\$16,348.00	
	12" DUCTILE IRON SEWER LINE, 18.1-20 FT, 401 PROTECTO LINED	LF	48	\$110.00	\$5,280.00	\$104.22	\$5,002.56	\$110.00	\$5,280.00	\$5,280.00	\$122.00	\$5,856.00	\$5,856.00	
	12" CARRIER PIPE, 401 PROTECTO LINED	LF	22	\$115.00	\$2,530.00	\$188.78	\$4,153.16	\$120.00	\$2,640.00	\$2,640.00	\$135.00	\$2,970.00	\$2,970.00	
	24" STEEL ENCASMENT PIPE BY BORE & JACK	LF	108	\$100.00	\$10,800.00	\$103.25	\$11,151.00	\$80.00	\$8,640.00	\$8,640.00	\$105.00	\$11,340.00	\$11,340.00	
	30" STEEL ENCASMENT PIPE BY OPEN CUT	LF	90	\$250.00	\$22,500.00	\$315.00	\$28,350.00	\$320.00	\$28,800.00	\$28,800.00	\$324.00	\$29,160.00	\$29,160.00	
	4" MANHOLE STANDARD OR DROP, 0'-6"	EA	3	\$4,000.00	\$12,000.00	\$3,070.00	\$9,210.00	\$3,000.00	\$9,000.00	\$9,000.00	\$324.00	\$972.00	\$972.00	
	4" MANHOLE STANDARD OR DROP, 6'-1'-8"	EA	2	\$5,000.00	\$10,000.00	\$3,228.00	\$6,456.00	\$4,500.00	\$9,000.00	\$9,000.00	\$2,200.00	\$4,400.00	\$4,400.00	
	4" MANHOLE STANDARD OR DROP, 8'-1'-10"	EA	4	\$6,000.00	\$24,000.00	\$3,516.00	\$14,064.00	\$5,100.00	\$20,400.00	\$20,400.00	\$3,600.00	\$14,400.00	\$14,400.00	
	4" MANHOLE STANDARD OR DROP, 10'-1'-12"	EA	10	\$7,000.00	\$70,000.00	\$3,735.00	\$37,350.00	\$5,600.00	\$56,000.00	\$56,000.00	\$5,000.00	\$50,000.00	\$50,000.00	
	4" DOGHOUSE DOORHOUSE, 6'-1'-8"	EA	1	\$2,500.00	\$2,500.00	\$4,335.00	\$4,335.00	\$4,500.00	\$4,500.00	\$4,500.00	\$6,000.00	\$6,000.00	\$6,000.00	
	5" MANHOLE EXTENDED BASE, 12'-1'-14"	EA	1	\$7,000.00	\$7,000.00	\$5,655.00	\$5,655.00	\$6,500.00	\$6,500.00	\$6,500.00	\$6,500.00	\$6,500.00	\$6,500.00	
	5" MANHOLE EXTENDED BASE, 14'-1'-16"	EA	3	\$8,000.00	\$24,000.00	\$5,757.00	\$17,271.00	\$7,300.00	\$21,900.00	\$21,900.00	\$6,800.00	\$20,400.00	\$20,400.00	
	5" MANHOLE EXTENDED BASE, 18'-1'-20"	EA	1	\$9,000.00	\$9,000.00	\$6,704.00	\$6,704.00	\$7,000.00	\$7,000.00	\$7,000.00	\$12,000.00	\$12,000.00	\$12,000.00	
	5" MANHOLE EXTENDED BASE, 20'-1'-22"	EA	1	\$10,000.00	\$10,000.00	\$7,572.00	\$7,572.00	\$8,100.00	\$8,100.00	\$8,100.00	\$12,450.00	\$12,450.00	\$12,450.00	
	SEWER DROP CONNECTION	EA	21	\$300.00	\$6,300.00	\$600.00	\$12,600.00	\$310.00	\$6,510.00	\$6,510.00	\$120.00	\$2,520.00	\$2,520.00	
	8" PVC SEWER LINE, 0.4 FT	LF	167	\$40.00	\$6,680.00	\$34.71	\$5,796.57	\$41.00	\$6,917.00	\$6,917.00	\$37.50	\$6,262.50	\$6,262.50	
	8" PVC SEWER LINE, 6.1-10 FT	LF	301	\$42.00	\$12,642.00	\$39.39	\$11,955.39	\$39.00	\$11,739.00	\$11,739.00	\$38.00	\$11,438.00	\$11,438.00	
	8" PVC SEWER LINE, 8.1-10 FT	LF	332	\$44.00	\$14,608.00	\$38.43	\$12,758.76	\$42.00	\$13,944.00	\$13,944.00	\$43.00	\$14,276.00	\$14,276.00	
	10" PVC SEWER LINE, 6.1-10 FT	LF	10	\$46.00	\$460.00	\$40.94	\$409.40	\$45.00	\$450.00	\$450.00	\$52.00	\$520.00	\$520.00	
	10" PVC SEWER LINE, 8.1-10 FT	LF	5	\$48.00	\$240.00	\$38.25	\$191.25	\$41.00	\$205.00	\$205.00	\$59.00	\$295.00	\$295.00	
	DEMOLISH ROLLINGWOOD LIFT STATION #1	EA	252	\$51.00	\$12,852.00	\$40.29	\$10,153.08	\$41.00	\$10,332.00	\$10,332.00	\$65.00	\$16,380.00	\$16,380.00	
	DEMOLISH ROLLINGWOOD LIFT STATION #2	EA	1	\$13,000.00	\$13,000.00	\$14,000.00	\$14,000.00	\$16,000.00	\$16,000.00	\$16,000.00	\$20,000.00	\$20,000.00	\$20,000.00	
	FLOWABLE FILL CONCRETE	CY	10	\$257.00	\$2,570.00	\$170.00	\$1,700.00	\$180.00	\$1,800.00	\$1,800.00	\$200.00	\$2,000.00	\$2,000.00	
	SILT FENCE BARRIER	EA	6226	\$4.00	\$24,904.00	\$5.00	\$31,130.00	\$3.00	\$18,678.00	\$18,678.00	\$7.50	\$46,695.00	\$46,695.00	
	SILT FENCE OUTLET	EA	26	\$255.00	\$6,630.00	\$817.00	\$21,242.00	\$120.00	\$3,120.00	\$3,120.00	\$375.00	\$9,750.00	\$9,750.00	
	CONSTRUCTION ENTRANCE	EA	3	\$1,500.00	\$4,500.00	\$1,875.00	\$5,625.00	\$2,300.00	\$6,900.00	\$6,900.00	\$3,500.00	\$10,500.00	\$10,500.00	
	CHECK DAMS	EA	6	\$250.00	\$1,500.00	\$250.00	\$1,500.00	\$230.00	\$1,380.00	\$1,380.00	\$325.00	\$1,950.00	\$1,950.00	
	TEMPORARY FERTILIZING, SEEDING, MULCH AND TACK	AC	5.11	\$1,750.00	\$8,942.50	\$1,750.00	\$8,942.50	\$1,500.00	\$7,650.00	\$7,650.00	\$1,900.00	\$9,700.00	\$9,700.00	
	FERTILIZING, SEEDING, MULCH AND TACK	AC	5.11	\$2,700.00	\$13,797.00	\$2,644.00	\$13,510.84	\$6,000.00	\$30,660.00	\$30,660.00	\$2,200.00	\$11,240.00	\$11,240.00	
Project Total					\$900,259.50	\$831,175.59	\$893,446.00						\$1,054,361.00	

**TOWN OF CLAYTON
RESOLUTION OF AWARD OF BID
FOR THE
ROLLINGWOOD GRAVITY SEWER OUTFALL**

WHEREAS, the Town of Clayton requested by invitation for bids to be received for the Rollingwood Gravity Sewer Outfall project to be opened February 14, 2017; and

WHEREAS, the bids were publicly opened on the stated date; and

WHEREAS, the low Bidder is Sanford Contractors Inc. for the Bid Amount of \$788,488.59; and

WHEREAS, the Town of Clayton intends to construct the project in accordance with the plans and specifications.

NOW THEREFORE BE IT RESOLVED, BY THE CLAYTON TOWN COUNCIL THAT the Town of Clayton awards the Rollingwood Gravity Sewer Outfall contract to Sanford Contractors Inc. in the amount of \$788,488.59

Duly adopted this the 6th day of March, 2017 while in regular session.

Jody L. McLeod
Mayor

ATTEST:

Kimberly A. Moffett, CMC, NCCMC
Town Clerk