

**Town of Clayton
Regular Town Council Meeting Minutes
Monday, May 7, 2018 @ 6:00 PM
Council Chambers**

COUNCIL PRESENT:

Mayor McLeod
Mayor Pro Tem Grannis
Council Member Lawter
Council Member Holder
Council Member Thompson
Council Member Bunn

STAFF PRESENT:

Adam Lindsay, Town Manager
Nancy Medlin, Deputy Town Manager
Merrick Parrot, Town Attorney
Kimberly Moffett, Town Clerk
David DeYoung, Economic & Development Director
Rich Cappola, Engineering & Inspections Director
Samantha Wullenwaber, Planning Director
Lee Barbee, Fire Chief
Stacy Beard, Public Information Officer
John Hamlin, A/Public Information Officer
Dale Medlin, Electrical Department Director
Tim Simpson, Public Works Director
Ann Game, Customer Service Director
Jason Dean, Deputy Fire Chief

COUNCIL ABSENT:

1 CALL TO ORDER

Pledge of Allegiance and Invocation

- a) Mayor McLeod called the meeting to order at 6:04 p.m. He led everyone in the Pledge of Allegiance as well as offering the Invocation.

2 ADJUSTMENT OF THE AGENDA

3 CONSENT AGENDA

(Items on the consent agenda are considered routine in nature or have been thoroughly discussed at previous meetings. Any member of the Council may request to have an item removed from the consent agenda for further discussion.)

- a) Draft Minutes
- February 5, 2018
 - April 16, 2018
- b) Electronic Advertising for Construction Projects

ACTION: Adoption of Consent Agenda as Presented

Motion: Council Member Holder
Second: Council Member Thompson
Vote: Unanimous

4 ADMINISTRATIVE ITEMS

- a) Set Public Hearing for 2018-2019 FY Budget
Presenter: Adam Lindsay, Town Manager

Mr. Lindsay requested that a public hearing be set for presentation and possible adoption of the 2018-2019 fiscal year budget.

ACTION: Set Public Hearing for May 21, 2018

- b) Set Public Hearing for System Development Fees (HB 436)
Presenter: Adam Lindsay, Town Manager

Mr. Lindsay requested that a public hearing be set regarding system development fees. HB 436 requires that public utilities perform an analysis of system developments fee collection and amount. The consultant, Black & Veatch will be presenting the results of this analysis. An additional requirement is that there be a 45 day notice to allow folks to provide feedback. This notice and report is now available for comments on the town website.

ACTION: Set Public Hearing for June 18, 2018

5 INTRODUCTIONS AND SPECIAL PRESENTATIONS

- a) New Employee Introductions
Presenters: Steve Blasko, Street/Property Maintenance Supervisor & Blair Myhand, Police Chief
- Ray Rhodes - Property Maintenance
 - Dwayne Uhler Property Maintenance
 - Rodney Atkinson - Streets Division
 - Officer Randall Ackley - Police Department
 - Officer Grant Harris - Police Department
 - Officer Jonathan Guider - Police Department

Chief Myhand introduced three new police officers; Randall Ackley, Jonathan Guider and Grant Harris. Officer Ackley has 16 years of law enforcement experience and previously worked for the Johnston County Sheriff Department. Officer Guider is a former Marine who had 2 deployments to Iraq and he previously worked for the Apex Police Department. Officer Harris is a native North Carolinian and recently graduated from BLET and this is his first law enforcement position. All three officers offered their thanks and appreciation for being a part of the Clayton Police Department

Mr. Blasko introduced three new Street & Property Maintenance employees and stated these new hires are exceptional. Mr. Rhodes is in the property maintenance department and stated he was recently retired and realized retirement wasn't for him. He stated he was very happy to be here and loves his job and working on the greenways. Mr. Atkinson is with the streets division and stated he is very happy to be here in Clayton. Mr. Uhler is also with the property maintenance department and stated he is very happy to be here. He said everyone is very respectful and great to work with.

Council offered their welcome and thanks to all.

- b) **Firehouse Subs Lifesaving Grant Received**
Presenter: Jason Dean, Deputy Fire Chief

Deputy Fire Chief Jason Dean introduced stated that over the past several years the fire department had submitted for grants for a rescue boat package. He stated he was very happy to announce that Clayton Fire Department was awarded a grant this year. He shared details regarding some of the recent water rescues and vitally important this new equipment will be to ensuring the increased safety of rescue personnel. Mr. Paul Mehner who is a franchise owner was present along with Clayton store manager, James. Mr. Mehner offered his thanks and appreciation to Chief Barbee and other town employees, stating how extremely helpful they have been since the day the doors on the Clayton store opened, three years ago. He said the community has been extremely welcoming and shared information about the "round up" program, where customers donate funds to assist with the foundation and grants. He stated that just over \$1,000,000 had been raised from North Carolina. He stated he was very happy and honored to be at the meeting this evening and thrilled that Clayton was awarded this grant.

Council offered their thanks and appreciation.

- c) **Introduction of Miss Clayton - Lauren Walsh**
Presenter: Keith Branch

Mr. Branch introduced Lauren Walsh, who is Miss Clayton 2018. He added that Lauren was Clayton Outstanding Teen 2015. He shared information regarding the financial impact holding the Miss Clayton pageant has on the town. He stated that over 500 people were in attendance at the pageant and that after speaking with Chris Johnson, JC Economic Development Director, it was thought the pageant provided a positive financial impact of \$100,000 - \$150,000. Ms. Walsh introduced herself and stated she is a music major at East Carolina University. She stated her platform is "Spark the Flame and Encourage Volunteerism". She stated it was exciting to be representing Clayton and spoke highly about the citizens and how involved they are. She shared information about some recent and upcoming events including a food drive, a princess party in the park and pups in the park. She invited everyone to watch the Miss America Pageant that will air live on ABC on June 23, 2018 beginning at 8:00 p.m. Council offered their thanks and offered their best wishes.

6 PUBLIC HEARINGS

7 OLD BUSINESS

- a) **Proposed Electric Rate Increase**
Presenter: Dale Medlin, Electric Distribution Director

Mr. Medlin asked that a public hearing be set for May 21, 2018 regarding proposed electric rate increase.

ACTION: Set Public Hearing for May 21, 2018

8 NEW BUSINESS

- a) Request to Surplus Property
Presenter: Lee Barbee, Fire Chief

Chief Barbee asked that a resolution be adopted to surplus a skid unit. Chief Barbee provided background information regarding this item and stated it had been in storage and is approximately 18-19 years old. He further stated that he does not anticipate it being put back into service. Notice was sent out various fire departments regarding the availability of this equipment and the Four Oaks Fire Department has indicated its desire to obtain the skid unit and offered \$1,000 for same.

ACTION: Adoption of Resolution #2018-12

Motion: Council Member Lawter
Second: Council Member Holder
Vote: Unanimous

- b) Floodplain Ordinance Revisions
Presenter: Rich Cappola, Engineering & Inspections Director

Mr. Cappola stated he would ask that a public hearing be set for June 4, 2018 in order to update the flood insurance rate maps. He further stated that the changes are not very extensive in our area.

ACTION: Set Public Hearing for June 4, 2018

- c) Request for Proclamation Recognizing Police Week - May 13 - 19, 2018
Presenter: Blair Myhand, Police Chief

Chief Myhand requested a Proclamation be issued honoring National Police Week. He shared information about the three officers who lost their lives in the line of duty.

Mayor McLeod presented the Proclamation to Chief Myhand.

ACTION: Approval of Proclamation

Motion: Mayor Pro Tem Grannis
Second: Council Member Holder
Vote: Unanimous

- d) 2017-195-RZ - Recovery Logistics Rezoning
Presenter: Samantha Wullenwaber, Planning Director

Ms. Wullenwaber requested that a public hearing be set for May 21, 2018.

ACTION: Set Public Hearing for May 21, 2018

- e) 2017-209-SUP - Sunbelt Rental
Presenter: Samantha Wullenwaber, Planning Director

Ms. Wullenwaber requested that a public hearing be set for May 21, 2018.

ACTION: Set Public Hearing for May 21, 2018

- f) 2018-75-OA - Scenic Highway Overlay District Amendment
Presenter: Samantha Wullenwaber, Planning Director

Ms. Wullenwaber requested that a public hearing be set for May 21, 2018.

ACTION: Set Public Hearing for May 21, 2018

9 STAFF REPORTS

- a) Town Manager
- b) Town Attorney
- c) Town Clerk
- d) Other Staff
 - 1. Library Update
Presenter: Joy Garretson, Library Director

Ms. Garretson provided an update regarding current and upcoming activities taking place at the library. She shared some of the changes to include, re-organization of entire library, a new children's room, a new meeting room, computers as well as large print and audio books have been moved up to the front of the library, and space has been created in the teens room for seating and studying. Shared was information regarding staff training that has taken place to include public relations and material selection. There will be a kick-off event for the upcoming summer programs. The event will be held on June 16 from 12:00 - 2:00 p.m. Council was invited to drop by the library and see the changes. Council all offered their thanks and appreciation and stated it was obvious that Joy shares her enthusiasm and excitement in all she does. Mayor McLeod stated he hoped Ms. Garretson would be part of the planning for Clayton's 150th birthday celebration.

- 2. New Police Vehicle Design
Presenter: Blair Myhand, Police Chief

Chief Myhand provided an update on the new police vehicle design. He stated the currently used decals would no longer be available and that was the catalyst for new design. He stated there was great involvement from some of the local schools and stated he had discussion with Ms. Beard regarding branding. He shared a rendition of the proposed new police vehicle. The vehicle will be black with a white wrap on the doors. The logo and printing on

the white wrap will also be black. He stated new vehicle design will be phased in as cars are replaced.

There was discussion regarding the cost and Chief Myhand stated the cost would be slightly higher than current cost. There was discussion regarding the proposed design and it was agreed everyone would like to see more and other options. It was felt design might be a bit plain and additional detailing was needed. Everyone agreed they like the idea of a black and white police car and suggested perhaps more color was needed in the graphics. Chief Myhand stated additional work will be completed and he will come back to council at a later date with additional options.

Chief Myhand reminded everyone that the Police Department will hold their 1st Awards Ceremony tomorrow evening in the Council Chambers. The event will begin at 6:00 p.m. and an invitation was extended to all.

10 OTHER BUSINESS

- a) Informal Discussion & Public Comment
- b) Council Comments

Council Member Lawter reminded everyone voting would take place tomorrow and every single vote is important.

11 ADJOURNMENT

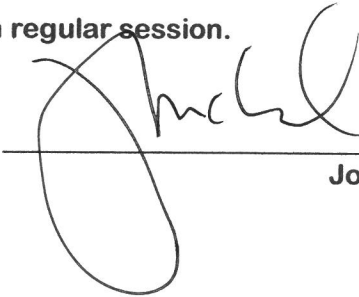
- a) Adjourn the meeting

With there being nothing further, the meeting was adjourned at 7:03 p.m.

ACTION: Motion to Adjourn

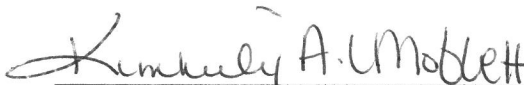
Motion: Council Member Lawter
Second: Council Member Holder
Vote: Unanimous

Duly adopted this the 21st day of May, 2018 while in regular session.



Jody L. McLeod
Mayor

ATTEST:



Kimberly A. Moffett, CMC, NCCMC
Town Clerk

