



**Town of Clayton
Regular Town Council Meeting Minutes
Monday, December 2, 2019 @ 6:00 PM
Council Chambers**

COUNCIL PRESENT:

Mayor McLeod
Mayor Pro Tem Grannis
Council Member Satterfield*
Council Member Holder
Council Member Thompson
Council Member Bunn
Council Member Everett**

**Outgoing Council Member*

*** Newly Elected Council Member*

STAFF PRESENT:

Adam Lindsay, Town Manager
Nancy Medlin, D/Town Manager
Katherine Ross, Town Attorney
Kimberly Moffett, Town Clerk
Stacy Beard, Communications Director
Rich Cappola, Public Services Director
Samantha Wullenwaber, Planning Director
Blair Myhand, Police Chief
Lee Barbee, Fire Chief
Ann Game, Customer Service Director
Joy Garretson Library Director

COUNCIL ABSENT:

1 CALL TO ORDER

- a) Mayor McLeod called the meeting to order at 6:00 p.m. Clayton Fire Department provided the Honor Guard and led everyone in the Pledge of Allegiance. Mayor McLeod offered the Invocation.

2 ADJUSTMENT OF THE AGENDA

3 CONSENT AGENDA

(Items on the consent agenda are considered routine in nature or have been thoroughly discussed at previous meetings. Any member of the Council may request to have an item removed from the consent agenda for further discussion.)

- a) Warrant Acceptance
 • Badger Pass, Phase 7A
b) November 4, 2019 DRAFT Minutes - Closed Session

ACTION: Adoption of Consent Agenda as Presented

Motion: Council Member Holder
Second: Council Member Thompson
Vote: Unanimous

4 ADMINISTRATIVE ITEMS

- a) Amendment to Ordinance #2019-07-04
Presenter: Kimberly Moffett, Town Clerk

Ms. Moffett stated this was a housekeeping item. When Ordinance #2019-07-04 was adopted in July, 2019, deletion of Chapter 155, Section 311 was

omitted. This ordinance amendment will correct that and delete section 311, which is now replaced by section 308.

ACTION: Adoption of Ordinance #2019-07-04-A

Motion: Council Member Grannis
Second: Council Member Holder
Vote: Unanimous

5 INTRODUCTIONS AND SPECIAL PRESENTATIONS

- a) Clayton Fire Department CPR Save
Presenter: Lee Barbee, Fire Chief

Chief Barbee provided details about events that occurred in October of 2019. During that time there were two life saves. One of those CPR patients, a 31 year old mother, was present this evening to offer her appreciation to those members of the Fire Department, EMS, and 911 members for saving her life. Certificates of Appreciation were presented to all first responders. Council offered their sincere thanks and appreciation to everyone.

- b) New Employee Introductions
Presenter: Blair Myhand, Police Chief
- Randy Baity, Police Officer
 - Carlos Lerma-Lara, Police Officer

Chief Myhand was present and introduced the two newest Police Officers; Carlos Lerma-Lara and Randy Baity. Both stated they were happy and honored to be of the Clayton Police Department. Council welcomed both to the town.

- c) Award of Clayton Police Department CALEA Certification
Presenter: Chief Jeff Smythe, Burlington Police Department

Chief Jeff Smythe, CALEA Commissioner, was present. He provided a brief background about CALEA. He was honored to award the Clayton Police Department with their accreditation. This is the fourth time that Clayton PD has earned this accreditation. Chief Smythe stated there are a total of 18,000 police departments across the nation with only 1,000 applying for accreditation and less than that 1,000 receive their accreditation, so this is a huge accomplishment. Council offered their appreciation to the Clayton Police Department for their dedication to protecting the citizens of Clayton.

- d) Recognition of Long-Term Elected Official
Presenter: Jody McLeod, Mayor
- Robert "Bob" Satterfield, Council Member 1997 - 2019

Mayor McLeod presented outgoing Council Member Satterfield with a gift acknowledging his many years of service to the Town of Clayton. Bob offered his love and appreciation to everyone. He extended his wishes for success to incoming Council Member Everett.

6 ORGANIZATIONAL MEETING

- a) Administration of Oath of Office to Newly Elected Clayton Town Council Members

Oath Administered by Craig Olive, Johnston County Register of Deeds

- Jody McLeod, Mayor

Oath Administered by Craig Olive, Johnston County Register of Deeds

- Jason Thompson, Council Member

Oath Administered by Jody McLeod, Town of Clayton Mayor

- Avery Everett, Council Member

- b) Comments from Newly Sworn-In Elected Officials

- Mayor Jody McLeod
- Council Member Jason Thompson
- Council Member Avery Everett

Council Member Thompson offered his thanks to his family, friends and Craig Olive. He offered his thanks to the citizens and asked they continue to let the council know what they want. He also thanked his fellow elected officials and stated he was proud to be a member of this council. He also offered his thanks to the town clerk, town manager and deputy town manager.

Council Member Everett offered his thanks and appreciation to his family and those who voted for him. He promised to always have an open ear to listening to citizens and wanted to do all he could to serve the town.

Mayor McLeod offered his thanks to Town of Clayton for entrusting him with the role of Mayor. He stated he was so proud of this town and our community. He offered his thanks to the lord for his blessings. He thanked his wife for all the love and support. He offered his appreciation to all council and their leadership. He stated this council is a great team. He offered his thanks to the staff, he stated the staff of the town of clayton are outstanding. He stated he was humbled by being able to serve for the last 16 years.

7 RECESS FOR RECEPTION

Everyone was invited to a reception in the lobby at 6:44 p.m. and returned to the meeting at 7:11 p.m.

8 MAYOR PRO TEM SELECTION AND COUNCIL LIAISON APPOINTMENTS

- a) Nomination and Selection of Mayor Pro Tem

Floor was opened for nominations of Mayor Pro Tem. Council Member Holder nominated Jason Thompson and Council Member Bunn nominated Michael Grannis. Votes are noted below and Jason Thompson was selected to serve as Mayor Pro Tem.

ACTION: Nomination and Approval of Jason Thompson as Mayor Pro Tem

Motion: Council Member Holder
Second: Council Member Everett
Vote: Motion Passes 3-2 (Holder, Everett & Thompson) (Opposed: Bunn & Grannis)

ACTION: Nomination and Approval of Michael Grannis as Mayor Pro Tem

Motion: Council Member Bunn
Second: Council Member Grannis
Vote: Motion Failed 2-3 (Bunn & Grannis) (Opposed: Holder, Everett & Thompson)

b) Council Liaison and Board/Committee Assignments

Presenter: Jody McLeod, Mayor

Mayor McLeod presented liaison and board assignments. Changes noted were Council Member Grannis will serve as liaison to the Planning Board and Council Member Everett will serve as liaison to the Parks & Recreation Board. Additionally, Michael Grannis will serve as delegate to Electricities and Mayor McLeod will serve as the alternate.

ACTION: Approval of Liaison and Board/Committee Assignments

Motion: Council Member Thompson
Second: Council Member Bunn
Vote: Unanimous

9 PUBLIC HEARINGS

10 OLD BUSINESS

a) Resolution Certifying Results of Bond Referendum
Presenter: Robert McKie, Finance Director

Mr. McKie presented the resolution that certified the results of the bond referendum. Additionally the results will be advertised by the town clerk.

ACTION: Adoption of Resolution #2019-48

Motion: Council Member Grannis
Second: Council Member Holder
Vote: Unanimous

11 NEW BUSINESS

a) Public Art Advisory Board (PAAB) Recommendations
Presenter: Kimberly Moffett, Town Clerk

- Will Lawson - Term Expiration 12/31/2022
- Howard Manning - Term Expiration 12/31/2022
- Kathleen Nobles - Term Expiration 12/31/2022

ACTION: Appointments to Public Art Advisory Board

Motion: Council Member Holder

Second: Council Member Thompson

Vote: Unanimous

12 STAFF REPORTS

- a) Town Manager
- b) Town Attorney
- c) Town Clerk

Advisory Board & Christmas Parade

- d) Other Staff

13 OTHER BUSINESS

- a) Informal Discussion & Public Comment
- b) Council Comments

Council Member Grannis requested that sewer allotment guidelines be presented to council at the first meeting in January of 2020.

14 ADJOURNMENT

- a) With there being nothing further, the meeting was adjourned at 7:19 p.m.

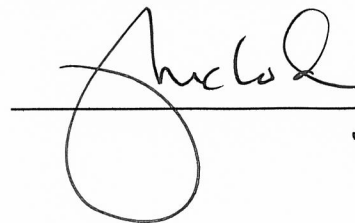
ACTION: Motion to Adjourn

Motion: Council Member Holder

Second: Council Member Thompson

Vote: Unanimous

Duly adopted this the 16th day of December, 2019 while in regular session.



Jody L. McLeod
Mayor

ATTEST:



Heidi Holland
Deputy Town Clerk