Town of Clayton
Regular Town Council Meeting Minutes
Monday, November 4, 2019 @ 6:00 PM
Council Chambers

COUNCIL PRESENT:
Mayor McLeod
Mayor Pro Tem Grannis
Council Member Satterfield
Council Member Holder
Council Member Thompson
Council Member Bunn

STAFF PRESENT:
Adam Lindsay, Town Manager
Nancy Medlin, Deputy Town Manager
Katherine Ross, Town Attorney
Kimberly Moffett, Town Clerk
Lee Barbee, Fire Chief
Rich Cappola, Public Services Director
Stacy Beard, Communications Director

COUNCIL ABSENT:

1 CALL TO ORDER
Pledge of Allegiance and Invocation

a) Mayor McLeod called the meeting to order at 6:00 p.m. He led everyone in the Pledge of Allegiance as well as offering the Invocation.

2 ADJUSTMENT OF THE AGENDA

a) Closed Session pursuant to NCGS 143-318.11(a)(6)

3 CONSENT AGENDA
(Items on the consent agenda are considered routine in nature or have been thoroughly discussed at previous meetings. Any member of the Council may request to have an item removed from the consent agenda for further discussion.)

a) October 21, 2019 DRAFT Minutes - Regular Session

ACTION: Adoption of Consent Agenda as Presented

Motion: Council Member Holder
Second: Council Member Thompson
Vote: Unanimous

4 ADMINISTRATIVE ITEMS

5 INTRODUCTIONS AND SPECIAL PRESENTATIONS

a) Employee Introductions
Presenters: James Blalock, Utility Maintenance Supervisor
- Christian Holder - Water Sewer Maintenance

Mr. Blalock introduced Christian Holder who is the new Water Sewer Maintenance Technician. Mr. Holder stated he was very happy to be part of Clayton. Council welcomed him.

6 PUBLIC HEARINGS

7 OLD BUSINESS

a) New Neuse River Water Reclamation Facility Update
Presenter: JD Solomon, Jacobs Engineering

Mr. Solomon was present and provided an update regarding information that would presented at the November 18, 2019 council meeting. He stated a total of three business cases were reviewed and included financial and non-financial evaluation criteria. He stated three major decisions would be required. The first being, what type and how large of a facility to be built, the second what to do with current facility and finally what funding paths to be used. He also stated timing would be a major consideration. Details shared included decision elements and updated current wastewater demands. Also discussed was possibility of extending current agreement with Raleigh. There was discussion regarding the possible useful life of the Little Creek Water Reclamation Facility and there has been a third party interest in privatizing that system. He also addressed funding options to include revenue bonds, revenue bonds and state revolving funds and revenue bonds, state revolving funds and WIFIA. He stated the key issues are how much money is required, when it is needed and environmental requirements to include the area was the former shooting range.

Mayor McLeod stated this is going to be a very long road and stated he appreciated all the information provided and realized we do not have a lot of time to spare on this project. He further stated that based on all the information provided tonight ensured we are headed in the right direction. Mayor Pro Tem Grannis asked about how much consideration was given to possible growth patterns to the south of 70. Mr. Solomon stated a great deal of consideration was put into this as well as other growth scenarios. Mayor Pro Tem Grannis asked what the expected life cycle of new facility might be. Mr. Solomon stated pipes are approximately 80 years, concrete 100 years and mechanical and electrical equipment approximately 15 years. Mayor Pro Tem Grannis questioned if partnership with other municipalities played in any option. Mr. Solomon stated partnerships with Johnston County and Raleigh would be vital.

ACTION: None - Informational Only

8 NEW BUSINESS

a) Fire Department SAFER (Staffing for Adequate Fire and Emergency Response) Grant
Presenter: Lee Barbee, Fire Chief

Chief Barbee stated notification had been received from FEMA for approval of the grant. Included in the agenda packet was the notification letter as well as a letter of support from the Fire Advisory Board.

ACTION: Authorization to Proceed with Acceptance of Grant

Motion: Council Member Satterfield
Second: Council Member Thompson
Vote: Unanimous

9 STAFF REPORTS

a) Town Manager

b) Town Attorney

c) Town Clerk

d) Other Staff

- Bond Referendum Update
  Presenter: Scott Barnard, Parks & Recreation Director

Mr. Barnard was present and provided an update regarding the Bond Referendum, which will be voted on tomorrow - November 5, 2019. He stated that a total of seven educational videos had been completed by our Communications Office. Mayor McLeod stated he stated he has received great feedback. Council Member Satterfield stated he also heard very positive feedback.

10 OTHER BUSINESS

a) Informal Discussion & Public Comment

Mike Marvel was present and shared his concerns regarding potential issues with Pine Hollow Golf Club and lawn maintenance. He stated they would need some input about how golf course would be able to obtain required water supply in the future to keep the golf course operational.

b) Council Comments

11 CLOSED SESSION

a) Closed Session Pursuant to NCGS 143-318.1a(a)(6)

ACTION: Motion To Go Into Closed Session at 6:38 p.m.

Motion: Council Member Thompson
Second: Council Member Holder
Vote: Unanimous

12 ADJOURNMENT

a) **Adjourn the Meeting**

With there being nothing further, the meeting was adjourned at 7:43 p.m.

<u>ACTION:</u> **Motion to Adjourn**

Motion: **Council Member Holder**
Second: **Mayor Pro Tem Grannis**
Vote: **Unanimous**

Duly adopted this the 18th day of November, 2019 while in regular session.

TOWN OF CLAYTON
INCORPORATED APRIL 1869
CLAYTON, N.C.

Jody L. McLeod
Mayor

ATTEST:

Kimberly A. Moffett, CMC, NCCMC
Town Clerk