



Town of Clayton
Regular Town Council Meeting Minutes
Monday, September 16, 2019 @ 6:00 PM
Council Chambers

COUNCIL PRESENT:

Mayor McLeod
Mayor Pro Tem Grannis
Council Member Satterfield
Council Member Holder
Council Member Thompson
Council Member Bunn

STAFF PRESENT:

Adam Lindsay, Town Manager
Nancy Medlin, D/Town Manager
Katherine Ross, Town Attorney
Kimberly Moffett, Town Clerk
Stacy Beard, Communications Director
Dave DeYoung, Economic Development Director
Rich Cappola, Public Services Director
Robert McKie, Finance Director
Samantha Wullenwaber, Planning Director
Scott Barnard, Parks & Recreation Director

COUNCIL ABSENT:

1 CALL TO ORDER

Pledge of Allegiance and Invocation

- a) Mayor McLeod called the meeting to order at 6:01 p.m. He led everyone in the Pledge of Allegiance as well as offering the Invocation.

2 ADJUSTMENT OF THE AGENDA

3 CONSENT AGENDA

(Items on the consent agenda are considered routine in nature or have been thoroughly discussed at previous meetings. Any member of the Council may request to have an item removed from the consent agenda for further discussion.)

- a) Draft Minutes
- September 3, 2019 - Regular Meeting
 - September 3, 2019 - Closed Session
- b) Final Acceptance
- Lionsgate Subdivision, Phase 7B-7D
- c) Proclamation - 2019 Constitution Week

ACTION: Adoption of Consent Agenda as Presented

Motion: Council Member Holder
Second: Council Member Thompson

Vote: Unanimous

4 ADMINISTRATIVE ITEMS

5 INTRODUCTIONS AND SPECIAL PRESENTATIONS

a) Employee Introductions

Presenters: Samantha Wullenwaber, Planning Director & Rich Cappola, Public Services Director

- Josh Cotten - Code Enforcement Officer
- Joshua Baird - Town Engineer

Ms. Wullenwaber introduced Mr. Cotten. She stated prior to coming to the Town of Clayton, Josh was a member of the US Navy and prior to being selected as the new Code Enforcement Officer, Josh was with our Public Works Department. Mr. Cotten stated he was very happy for the opportunity. Council welcomed him to the team.

Mr. Cappola introduced Mr. Baird as the new Town Engineer and provided details about his vast experience. Mr. Cappola stated he is doing a great job and he is very happy to have him on board. Mr. Baird stated he appreciated the opportunity and was happy to be with the town. Council welcomed him to the team.

b) Art Project - "150 Reasons We Love Clayton"

Presenters: Clark Hipolito & Sara Perricone, Public Art Advisory Board

Ms. Perricone and Mr. Hipolito shared details about a new project the Public Art Advisory Board is undertaking. Details about the project entitled "150 Reasons Why We Love Clayton" were provided. Mr. Hipolito stated this project would give everyone an opportunity to share the reasons they love their hometown. The project will be mobile and will first be placed on Horne Square and will be able to be relocated during Harvest Festival. It will be photographed every day to capture the sentiments shared on a daily basis. It will be a fun interactive project and great for social media. The project will include the 150th logo. It will be in place shortly. Council offered their thanks to the entire board.

c) Presentation of 2019 Constitution Week Proclamation

Requestor: Smith-Bryan Chapter of Daughters of the American Revolution

Presenter: Jody McLeod, Mayor

Mayor McLeod presented a Proclamation to members of the Smith Bryan Chapter of Daughters of the American Revolution recognizing 2019 Constitution Week. Member invited everyone to attend a bell ringing ceremony on the Johnston County Courthouse steps on September 17, 2019, which is the anniversary of the day the Constitution was signed.

- d) **Harmony Playground Update**
Presenter: Dean Penny, Chairman of the Clayton Community Recreational Foundation

Mr. Penny was present and shared an update on the Harmony Playground Project. He shared details about the many styles of inclusive playground equipment to be included. This playground will service the entire Johnston County community. He shared that the ground breaking ceremony will be held on October 12, there will be a golf tournament on October 18 and the Annual Gala will be held on October 19, 2019. He stated to date a total of just under \$600,000 has been raised. It is hoped that an additional \$100,000 will be raised from both the golf tournament and gala. He shared information about some of the major sponsors to include Caterpillar, Novo Nordisk, Northeast Foods, Dean and Cathy Penny Family Fund, and T&T Creative Group. He stated public partnerships include both the Town of Clayton and Johnston County. He stated currently groundbreaking partners include both the Civitan Club of Clayton and the Woman's Club. There are several ongoing fundraisers to include t-shirts as well as the buy a brick leave a legacy. He shared information regarding the significant population that will be assisted with this playground. Details regarding project schedule was shared that included a target completion date of Fall 2020. He shared details about the Gala Lineup which include; Chris Archer, Deborah Holt Noel, Chris Hendricks and Lauren Potter. Mayor Pro Tem Grannis offered his sincere appreciation for all the work and effort that has gone into this project. Mayor McLeod asked about methods to contribute or donate. Mr. Penny stated information could be found at www.harmonyplayground.org. Council Member Thompson stated he was very impressed by the quality of this project and offered his sincere thanks and appreciation.

6 PUBLIC HEARINGS

- a) **2019-111-ANX - Town of Clayton Regional Wastewater Pre-Treatment Facility**
Presenter: Samantha Wullenwaber, Planning Director

Ms. Wullenwaber asked that this item be continued to the October 7, 2019 council meeting.

ACTION: Continued to October 7, 2019

Motion: Council Member
Second: Council Member
Vote: Unanimous

7 OLD BUSINESS

8 NEW BUSINESS

- a) **Amendments to By-Laws - Clayton Downtown Development Association Advisory Board**
Presenter: Dave DeYoung, Economic Development Director

Mr. DeYoung stated there were some modifications made to the CDDA Advisory Board to include clarifying the difference between the advisory board and 501c3, updated selection process for appointing new members, and redefining the downtown boundary for the CDDA into two areas.

ACTION: Adoption of Resolution #2019-39

Motion: Mayor Pro Tem Grannis
Second: Council Member Holder
Vote: Unanimous

- b) Resolution in Support of State Revolving Fund (SRF) Application Submittal for New Water Reclamation Facility (WRF)
Presenter: Robert McKie, Finance Director

Mr. McKie presented this item. He shared details about this resolution which included the adoption of the Capital Improvement Plan.

ACTION: Adoption of Resolution #2019-40

Motion: Council Member Thompson
Second: Council Member Holder
Vote: Unanimous

9 STAFF REPORTS

- a) Town Manager
- b) Town Attorney
- c) Town Clerk
- d) Other Staff

10 OTHER BUSINESS

- a) Informal Discussion & Public Comment

Avery Everett was present and introduced himself as a candidate for town council. He stated he has lived in Clayton for 15 years and has learned so much about the town. He stated he wanted to continue learning about the town and residents and wanted to be more involved. He stated he is excited about his candidacy and appreciated all the support council members have provided.

- b) Council Comments

Council Member Satterfield shared his concerns about a mosquito issue in Town Square and asked the area be sprayed prior to concerts. Mr. Lindsay stated we would look into to this request.

11 ADJOURNMENT

- a) With there being nothing further the meeting was adjourned at 6:33 p.m.

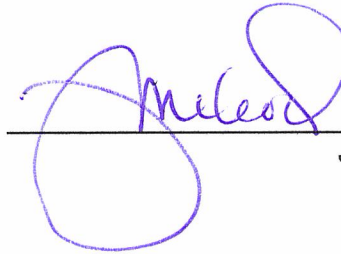
ACTION: Motion to Adjourn

Motion: Council Member Holder

Second: Council Member Bunn

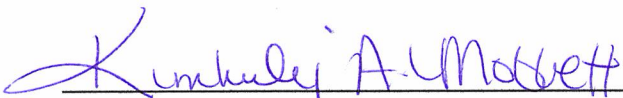
Vote: Unanimous

Duly adopted this the 7th day of October, 2019 while in regular session.



Jody L. McLeod
Mayor

ATTEST:



Kimberly A. Moffett, CMC, NCCMC
Town Clerk

