Town of Clayton
Regular Town Council Meeting Agenda
Monday, September 16, 2019 @ 6:00 PM
Council Chambers

1. CALL TO ORDER

Pledge of Allegiance and Invocation

2. ADJUSTMENT OF THE AGENDA

3. CONSENT AGENDA

(Items on the consent agenda are considered routine in nature or have been thoroughly discussed at previous meetings. Any member of the Council may request to have an item removed from the consent agenda for further discussion.)

a. Draft Minutes
- September 3, 2019 - Regular Meeting
- September 3, 2019 - Closed Session

September 3, 2019 DRAFT Minutes

b. Final Acceptance
- Lionsgate Subdivision, Phase 7B-7D

Lionsgate Subdivision, Phase 7B-7D

c. Proclamation - 2019 Constitution Week

Proclamation

POTENTIAL ACTION: Adoption of Consent Agenda as Presented

4. ADMINISTRATIVE ITEMS

5. INTRODUCTIONS AND SPECIAL PRESENTATIONS

a. Employee Introductions

Presenters: Samantha Wullenwaber, Planning Director & Rich Cappola, Public Services Director
- Josh Cotten - Code Enforcement Officer
- Joshua Baird - Town Engineer

b. Art Project - "150 Reasons We Love Clayton"

Presenters: Clark Hipolito & Sara Perricone, Public Art Advisory Board

Cover

c. Presentation of 2019 Constitution Week Proclamation

Requestor: Smith-Bryan Chapter of Daughters of the American Revolution

Presenter: Jody McLeod, Mayor

Cover

d. **Harmony Playground Update**
Presenter: **Dean Penny, Chairman of the Clayton Community Recreational Foundation**
[Cover]

6. PUBLIC HEARINGS

a. **2019-111-ANX - Town of Clayton Regional Wastewater Pre-Treatment Facility**
Presenter: **Samantha Wullenwaber, Planning Director**

POTENTIAL ACTION: **Continue to October 7, 2019**

7. OLD BUSINESS

8. NEW BUSINESS

a. **Amendments to By-Laws - Clayton Downtown Development Association Advisory Board**
Presenter: **Dave DeYoung, Economic Development Director**
[Cover]
[Amended By Laws - Strikethrough Version]
[Amended By Laws - Clean Version]
[Economic Development Downtown District with Downtown Overlay REVISED 07252019]
[Resolution]

POTENTIAL ACTION: **Adoption of Resolution #2019-39**

b. **Resolution in Support of State Revolving Fund (SRF) Application Submittal for New Water Reclamation Facility (WRF)**
Presenter: **Robert McKie, Finance Director**
[Cover]
[CIP in Rate Model]
[Resolution]

POTENTIAL ACTION: **Adoption of Resolution #2019-40**

9. STAFF REPORTS

a. **Town Manager**

b. **Town Attorney**

c. **Town Clerk**

d. **Other Staff**

10. OTHER BUSINESS

a. **Informal Discussion & Public Comment**

b. **Council Comments**

11. ADJOURNMENT

Quasi-Judicial (evidentiary) – These hearings are different from other public hearings in that they resemble a court hearing where testimony is presented and the Town Council acts like a court of law. During evidentiary hearings, the Town Council receives only sworn testimony and other credible evidence. In addition, the Town Council must make findings of fact based upon the evidence presented. Citizens may give testimony in an evidentiary hearing after they have taken an oath.

Town of Clayton
Regular Town Council Meeting Minutes
Tuesday, September 3, 2019 @ 6:00 PM
Council Chambers

COUNCIL PRESENT:
Mayor McLeod
Mayor Pro Tem Grannis
Council Member Satterfield
Council Member Holder
Council Member Thompson
Council Member Bunn

STAFF PRESENT:
Adam Lindsay, Town Manager
Nancy Medlin, D/Town Manager
Merrick Parrot, Town Attorney
Kimberly Moffett, Town Clerk
Dave DeYoung, Economic Development Director
Stacy Beard, Communications Director
Robert McKie, Finance Director
James Warren, Wastewater Director
Rich Cappola, Public Services Director
Ann Game, Customer Service Director

COUNCIL ABSENT:

1 CALL TO ORDER

Pledge of Allegiance and Invocation

a) Mayor McLeod called the meeting to order at 6:01 p.m. He led everyone in the Pledge of Allegiance and offered the Invocation.

2 ADJUSTMENT OF THE AGENDA

a) Mr. Lindsay stated there would be an additional staff report. Ms. Game, Customer Service Director, would be providing an update. Also addition of Closed Session to discuss Economic Development. He Lindsay also stated that under Introductions it was doubtful that Mr. Williams would be able to attend this evening.

3 CONSENT AGENDA

(Items on the consent agenda are considered routine in nature or have been thoroughly discussed at previous meetings. Any member of the Council may request to have an item removed from the consent agenda for further discussion.)

a) DRAFT Minutes
- August 19, 2019 - Regular Meeting
- August 19, 2019 - Closed Session

b) Warranty Acceptance - Asphalt
- Ashcroft Subdivision, Phase 2

ACTION: Adoption of Consent Agenda as Presented

Motion: Council Member Holder
Second: Council Member Thompson
Vote: Unanimous

4 ADMINISTRATIVE ITEMS

5 INTRODUCTIONS AND SPECIAL PRESENTATIONS

a) **Clayton 101 - "Walking Tour"**
P*resenter:* **Dana Wooten, Clayton Chamber of Commerce**

Ms. Wooten provided an update on this Clayton Chamber of Commerce event and shared details about Clayton 101. This bus and walking tour is an opportunity for new residents to learn about all the town has to offer. She stated to date six tours have taken place and there has been very good feedback.

b) **Clayton Rotary Park**
Presenter: **Marty Bizzell, Clayton Rotary**

Mr. Bizzell was present and provided information on The Rotary Club of Clayton Park. He shared historical information about the club and stated many members of the club were present this evening. He shared details about the location of park, which is located on the western portion of Main Street. It is desired for the park to be open for educational purposes to schools and groups. He stated the Smithfield Rotary Club has also donated funding for this project. He stated the official Groundbreaking will be October 5, 2019 at 4:00 p.m. with a 5:00 p.m. Party in the Park. There will be food, music and family fun. Tickers will be $25 for adults and $10 for children. Mayor McLeod stated the plan is awesome and council offered their thanks and appreciation.

c) **Introduction of Terry Williams**
Presenter: **Ann Game, Customer Service Director**

Mr. Williams was able to attend and Ms. Game introduced Terry who recently transferred to Customer Services as a Meter Technician. Prior to his transfer, Terry was a member of the Street Department. She shared how wonderful it is to have him as part of the team. She shared that he is constantly happy and smiling. Terry offered his appreciation for the opportunity.

6 PUBLIC HEARINGS

a) **General Obligation Bond**
Presenter: **Robert McKie, Finance Director**

Mr. McKie shared information regarding the resolution for moving forward with Bond Referendum.

This was noted as a public hearing and with no one wishing to speak, the hearing was closed and turned over to council at 6:20 p.m. for their deliberation.

ACTION: Adoption of Resolution #2019-38

Motion: Mayor Pro Tem Grannis
Second: Council Member Holder
Vote: Unanimous

7 OLD BUSINESS

8 NEW BUSINESS

a) **Inter-Local Agreement - Johnston County Utilities Bulk Wastewater**
Presenter: James Warren, Wastewater Treatment Facility Superintendent

Mr. Warren shared information regarding proposed amendment to Inter-Local Wastewater Bulk Agreement. This agreement will bring the total up to 1.4 mgd of treatment allowed at the county wastewater treatment. It also fulfills the obligation for the last developer's agreement between the town and Novo DAPI. The agreement will lay out what limits the town will be able to discharge in the county system as well as the means that will keep track of the flow.

ACTION: Authorize Execution of Agreement

Motion: Council Member Thompson
Second: Council Member Satterfield
Vote: Unanimous

b) **Introduction of Jacobs Engineering - Design Consultants for New Water Reclamation Facility**
Presenter: Rich Cappola, Public Services Director

Mr. Cappola introduced members of Jacobs Engineering. He provided background on the selection of this group. JD Solomon, project manager with Jacobs Engineering, Michele Maize, and Seth Robertson who is with Withers Ravenel. Mr. Solomon stated he was very pleased to be involved with the project and stated the absolute best team will be involved in the project and appreciates the opportunity. He shared information regarding the credentials of all team members. He stated he understood that great communication would be key and that all monies would be wisely spent. He stated participation from council along the way would be critical and council input would be very important for pushing out public information.

Mayor Pro Tem Grannis offered his congratulations. He stated he was happy to hear that council participation was important to the team and looked forward to hearing updates as the project moved forward. He asked for an overview of a timeline from now to completion. Mr. Solomon stated it was probably a bit early for that at this time. He stated the frame of the project has started and another meeting would take place next week and council feedback would be asked for following conclusion of that meeting. He shared information about the grant match and aligning with everything that needs to take place along the way. He shared some concerns about the firing range at this location.

Mayor stated he felt very comfortable with the selection.   Council offered their thanks and appreciation.

ACTION: None - Informational Only

Motion: Council Member
Second: Council Member
Vote: Unanimous

9 STAFF REPORTS

a) Town Manager

Mr. Lindsay stated we were keeping abreast of the pending inclement weather and potential impacts from Hurricane Dorian. Staff met and began necessary preparations.   Chief Barbee stated we have a very good staff and good EOC plans in place. He offered his thanks to Mr. Lindsay for his assistance with the EOC.   He shared many of the changes that needed to take place with population growth, etc. The current forecast for rain is between 2-6" with wind gusts up to 80 mph on Thursday.   Currently predetermined shelters include North Johnston Middle, Benson Middle, Clayton High and West Johnston High School.   North Johnston Middle will be the first to open, the other shelters do not have timelines at this time. C3 Church at Cleveland will house a special needs shelter. Mr. Cappola stated that from a public works standpoint the streets are prepared and everything is ready. Any branches that needed to be cut down in advance of the storm were being done and storm drains were being cleared. All crews and staff are ready to go if and when required. Mayor offered his thanks for getting the Town prepared.

b) Town Attorney

c) Town Clerk

d) Other Staff

- Update - 220 East Main Street - Upset Bid Process
  Presenter: Dave DeYoung, Economic Development Director
- Town of Clayton 150th Birthday - Ghost Walk
  Presenter: Stacy Beard, Communications Director

Mr. DeYoung gave an update on the property at 220 East Main Street. He stated the process is now down to two bidders with the current highest bid at $95,000 with the next minimum bid at $99,800. The bid deadline is now September 9 at 5:00 p.m., he stated with every new bid it extends the deadline by ten days.

Ms. Beard discussed the Town of Clayton's Ghost Walk which will be held October 5. She stated Pam Baumgartner, the historian at Hocutt Memorial Library and the Clayton Historical Association, has been working to create a Ghost Walk which will feature characters from Clayton's storied past coming back to life in the cemetery and downtown. This event will be from 5:00-7:00 p.m. with tours running every 7-10 minutes. There will be a flyer circulated with information regarding this event. Mayor McLeod will be dressed in character as Ashley Horne, who was a successful businessman in Clayton. This will be an eye opening and exciting event that will be filled with history about Clayton. The hope is this event will be a yearly reoccurring Fall event. Council Member Satterfield stated he had Ashley's Horne's pocket watch and offered it to Mayor McLeod for the event.

Mayor McLeod stated he had the opportunity to participate in a ghost walk with the town of Smithfield with the Johnston County Historic group. He stated he was asked to be Ashley Horne since he was from the Town of Clayton. He stated it was very engaging to be a part of that walk and he could see this event grow to something phenomenal and added he hoped lots of folks would come out to see it.

Ms. Game addressed concerns that she has been hearing from citizens about the changes in the billing rate structure with water and sewer. As of May 1st customers began seeing the $2 AMI charge on their bills. She stated she has had many conversations with citizens that are excited about the changes in the new technology but she has also had the question of why residents are paying this fee now when the meter has not yet been installed. She explained the fee is going toward the debt service for this technology. The infrastructure of installing these meters is in the early stages. She also stated the non-payment penalty was changed from $25 to $50. When a citizen receives a bill, it is due 20 days later. If the bill is not paid by the 21st day, a 5% penalty of the bill is charged, then 7 days later the non-payment penalty is charged. She stated the penalty covers the cost of the trucks coming out to turn off the services and coming back out to turn on the services, etc. This penalty is not intended to be a revenue stream for the town, it is simply meant to be a deterrent. Before determining this penalty increase, there was research undertaken to help arrive at this decision as well as comparisons among other municipal and/or utility companies. Also shared was this penalty is not the highest and not the lowest among neighboring cities.

She went into discussion on the irrigation system and those fees. She stated customers are being charged a base charge on a 5/8" irrigation meter and that cost is $16.05. She stated 99.9% of residents that have an irrigation system have the 5/8" irrigation meter. She stated this charge relates to having the service available for customers. The town does not see revenue from this charge. This service is available to customers if they want to use it. She stated she did research among neighboring towns and they all charge this fee, even if the meter is not being used, you are still being charged a base charge. Most residents will stop using it in the upcoming months and that is when most will notice the base charge fee and she wants them to be aware of this fee. She stated she has been working with residents who show proof of not using the irrigation meter and in those cases the meter is pulled from the property. Council Member Satterfield asked if a meter is pulled, then the house is sold, will the new resident be charged for the meter to be installed back in. She stated that may be possible, that would be a decision that would have to be made. He then asked what the irrigation meter cost was before this increase, Ms. Game stated it was $15.00. Council Member Holder stated his irrigation cost went up 11.13%, there was further discussion on the increase. Mr. Cappola stated we still have an ongoing cost on these meters whether or not they are utilized, we have to continue to purchase additional capacity so the capacity will be available to the resident's if/when they decide to use the meter. There is an ongoing cost to the town during the inactivity. Mayor Pro Tem Grannis made the point that the $25 non-payment fee had been in place for 20 years without an increase and hopes this increase would be an incentive for residents to make their payment on time.

10 OTHER BUSINESS

a) **Informal Discussion & Public Comment**

Mr. Wilson, of Church of Latter Day Saints stated he sent out invitations for Temple open house which will be at the end of the month in Apex. He hoped that everyone would be able to attend. He shared information about a hurricane clean up team for those who may be overwhelmed. This service is all volunteer and would be provided at no cost. He offered his assistance for any help needed after the hurricane. Mayor McLeod thanked Mr. Wilson.

b) **Council Comments**

11 CLOSED SESSION

a) **Closed Session Pursuant to NCGS 143-318.11(a)(3) - Attorney Client Privilege**

ACTION: Motion to Go Into Closed Session

Motion: Council Member Bunn
Second: Mayor Pro Tem Grannis
Vote: Unanimous

b) **Return from Closed Session at 7:54 p.m.**

Mr. Lindsay provided details regarding Annexation Request for Grifols seeking to extend RTZ. This request has been considered.

ACTION: Motion that the Town support the annexation of the real property listed in the Grifols' application dated 6/21/19 into the RTZ.

Motion: Mayor Pro Tem Grannis
Second: Council Member Bunn
Vote: Unanimous

12 ADJOURNMENT

a) **Adjourn the Meeting**

With there being nothing further the meeting was adjourned at 7:58 p.m.

<u>ACTION:</u> **Motion to Adjourn**

Motion: **Council Member Holder**
Second: **Council Member Thompson**
Vote: **Unanimous**

Duly adopted this the 16th day of September, 2019 while in regular session.

____
Jody L. McLeod
Mayor

ATTEST:

____
Kimberly A. Moffett, CMC, NCCMC
Town Clerk

TOWN OF CLAYTON
Engineering & Inspections
111 E. Second St., P.O. Box 879
Clayton, NC 27528
Phone: 919-553-5002
Fax: 919-553-1720

MEMORANDUM

To: Kimberly Moffett, Town Clerk

From: Andy Simerman, Construction Project Administrator

Copy: Donnie Adams, Adams and Hodge
Lori Bryant, Development Services Coordinator

Date: September 3, 2019

Subject: Lionsgate Subdivision – Phase 7B-7D

Please place a final acceptance request for the referenced public sewer, water, storm sewer utilities, public drive sections and all pertinent easements on the next available agenda.

Proclamation

WHEREAS, September 17, 2019, marks the two hundred and thirty-second anniversary of the drafting of the Constitution of the United States of America by the Constitutional Convention; and

WHEREAS, it is fitting and proper to accord official recognition to this magnificent document and its memorable anniversary; and to the patriotic celebrations which will commemorate the occasion; and

WHEREAS, Public Law 915 guarantees the issuing of a proclamation each year by the President of the United States of America designating September 17 through 23 as Constitution Week**,**

NOW, THEREFORE I, Jody McLeod, by virtue of the authority vested in me as the Mayor of the Town of Clayton do hereby proclaim the week of September 17 through 23, 20019 as

Constitution Week

And we ask our citizens to reaffirm the ideals of the framers of the constitution had in 1787 by vigilantly protecting the freedoms guaranteed to us through this guardian of our liberties, remembering that lost rights may never be regained.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the Seal of the town of Clayton to be affixed this the 16th day of September, 2019.

Jody McLeod
Mayor

Town Council Agenda Cover Sheet

Meeting Date
September 16 2019

Agenda Location
Introductions & Special Presentations

Item Title
150 Reasons I LOVE Clayton Public Art Project

Presenter

Sara Perricone, Chair, Public Art Advisory Board

Clark Hipolito, Member, Public Art Advisory Board

Summary/Description

The Town of Clayton Public Art Advisory Board is putting a Sesquicentennial twist on a popular public art project to help celebrate the 150th anniversary of the Town of Clayton's founding!

In 2015, this group of volunteers and arts advocates launched the "Before I Die…" expression wall project at Horne Square in Downtown Clayton. It was an interactive public art project that invited people to share their personal life aspirations in a public space. People of all ages came and grabbed a piece of chalk and write their dreams and hopes for the future. For instance, "Before I die…I want to make a change - even if it's a little one!" Or the one we loved., "Before I die….will you marry me Sommer Brown," – this art actually inspired a marriage proposal!

The original wall was created in 2011 by artist Candy Chang on an abandoned house in New Orleans, with chalkboard paint and the simple stenciled sentence, "Before I die I want to _____." Within a day of the wall going up, it was covered in colorful chalk dreams as neighbors stopped and reflected on their lives. Since then, more 550 Before I Die walls have been created in 73 countries and 36 languages around the globe.

Clayton's 150th birthday has inspired the Public Art Advisory Board to re-create the expression box, but this time have residents and visitors share their love for our 150-year-old town. The box, which will be built by local artist and Public Art Advisory Board member Clark Hipolito, will say "150 Reasons I love Clayton…" and will hopefully engage the public into sharing their favorite aspects or memories of our town. It will be placed in Horne Square on Main Street.

Requested Action
Informational Only

Funding Source (If Applicable):
Donations from the community businesses

Cost: **N/A** **Yes** ☐ **No** ☒

Additional Documents to be Included in Agenda Packet
Draft Mock-up of Art Piece

Meeting Timeline
The group hopes to have Council's blessing and immediately begin construction so the box can be displayed by Oct.

Town Council Agenda Cover Sheet

Meeting Date
September 16 2019

Agenda Location
Introductions & Special Presentations

Item Title
2019 Constitution Week Proclamation Request

Presenter
Jody McLeod, Mayor

Summary/Description
Mayor McLeod will present a Proclamation that was requested from Gayenell Gull of the Smith Bryan Chapter of the National Society Daughters of the American Revolution to recognize 2019 Constitution week. Members of the Smith-Bryan Chapter will be in attendance to receive the Proclamation.

Requested Action
Other

Funding Source (If Applicable):
N/A

Cost: **N/A** **Yes** ☐ **No** ☒

Additional Documents to be Included in Agenda Packet

Meeting Timeline
Click or tap here to enter text.

Town Council Agenda Cover Sheet

Meeting Date
September 16 2019

Agenda Location
Introductions & Special Presentations

Item Title
Harmony Playground Update

Presenter
Dean Penny, Chairman of the Clayton Community Recreational Foundation

Summary/Description
Presentation on status of project, ground breaking event on October 12th, gala and golf tournament.

Requested Action
Informational Only

Funding Source (If Applicable):
N/A

Cost: **N/A** **Yes** ☐ **No** ☒

Additional Documents to be Included in Agenda Packet

Chairman Penny will have a brief powerpoint that cannot be completed until bids are received on September 12th. He will provide paper copies for council and a digital copy for the record.

Meeting Timeline
Click or tap here to enter text.

Town Council Agenda Cover Sheet

Meeting Date
September 16 2019

Agenda Location
New Business

Item Title
Updated Clayton Downtown Development Association (CDDA) Bylaws

Presenter

David DeYoung, Economic Development Director

Tony Johnston, CDDA President

Summary/Description

The CDDA has been in transition over the last year with a change in both leadership and focus. Under the new leadership of Tony Johnson, the CDDA advisory committee has reviewed their by-laws and made some adjustments to match the intent of the purpose, which is to support Clayton's Downtown. Some of the key changes include:
- Redefining the downtown boundary for the CDDA into two areas: One matching the Downtown District created as a part of the town's economic development strategy, and the other being the adopted Downtown Overlay District (see attached map).
- Updating the selection process for appointing new members (directors) to the CDDA.
- Providing an opportunity for Co-chairs in lieu of a Chair and Vice Chair.
- Renaming the Economic Revitalization Committee the Economic Vitality Committee.

Requested Action
Informational Only

Funding Source (If Applicable):
N/A

Cost: **N/A** **Yes** ☐ **No** ☒

Additional Documents to be Included in Agenda Packet

By-laws - Strike-thru/Underline Version
By-laws - Clean Version
Updated Map for CDDA Boundaries

Meeting Timeline
Click or tap here to enter text.

Town of Clayton
Downtown Development Association
Advisory Board
By-Laws

Article I- Name and Purpose.

A. The name of the Association shall be the Clayton Downtown Development Association Advisory Board (hereinafter referred to as the "Board~~CDDA~~").

B. The purpose of the ~~CDDA~~ Board shall be to support the Clayton Downtown Development Association, Inc., a 501-c-3 not-for-profit and advise Town Council on issues which impact the Downtown District. This includes: preserving and enhancing the character of the ~~Downtown~~ Clayton's Downtown District ~~area~~; protecting the historic significance of the buildings, facilities, and spaces within the Downtown ~~Clayton~~District; educating citizens and business people about the value of the ~~history of~~ Downtown District~~Clayton~~; promoting Downtown ~~Clayton~~ District as a place to invest~~; for the preservation and promotion of historic quality, unique features and historic landmarks;~~ serving as a review and advisory committee to the Town of Clayton Town Council; and implementing projects that enhance and protect the Downtown ~~Clayton~~District.

C. With the purposes noted above, the ~~CDDA~~ Board shall serve as the operations unit for the Clayton Downtown Development Association, Inc, a 501-C-3 not-for profit. ~~The Clayton Downtown Development Association, Inc. shall serve to accept funds on behalf of, distribute funds in support of, and solicit funds and donations in accordance with the common purposes of the two groups. In the event some purpose or program of the CDDA shall be inconsistent with the purposes, rules, laws, by-laws, or procedures of the Clayton Downtown Development Association, Inc. the two shall act independently without reliance or involvement by the other.~~

Article II- Nature of the ~~Organization~~Board.

A. The nature of the ~~CDDA~~ Board shall be to work on behalf of the Town of Clayton and to serve its interests and desires in relation to the goals and priorities established by the Town Council for the Town of Clayton within the purpose defined above.

B. The ~~Association~~ Board shall hold no assets, collect no fees, nor function in any way as a business organization, or a regulatory body.

Article III- Membership, Selection, and Appointment ~~of, and Directors~~ the Board.

A. ~~A.~~ Members of the ~~Clayton Downtown Development Association~~ Board may be residents of the Town of Clayton, businesspersons with interests in the Downtown Clayton area, property owners within the Downtown District of

Clayton, or other persons with knowledge or abilities deemed beneficial to the purpose of the Board.

B. Board members shall be selected from applications submitted to the Town of Clayton. Interviews of the applicants will be conducted by the Economic Development Director and/or their designee, a representative from Parks and Recreation, the Town Council board liaison, and at least one advisory board member. Eligible candidates shall be recommended for appointmented and approved by ~~the Clayton~~ Town Council.

~~A.~~C. ~~Membership~~ The Board shall consist of eleven (11) regular members. ~~which will make up the Board of Directors. Members may be residents of the Town of Clayton, businesspersons with interests in the Downtown Clayton area, property owners within the Downtown District of Clayton, or other persons with knowledge or abilities deemed beneficial to the purpose of the Association.~~ The Town Manager or their designee , ~~Planning Director~~, ~~and the Mayor or member of~~and the Town Council liaison shall serve as Ex-officio members of the Board~~Association~~ having no voting rights or serving on any standing or special committee. The Town of Clayton's ~~Downtown Development Coordinator~~Economic Development Director or their designee shall serve as the primary liaison between the Town and the ~~CDDA~~Board.

~~B.~~D. Appointed Board t~~T~~erms of membership shall be for three years beginning on July 1st and expiring on June 30th of each year. Membership may be renewed by Town Council after the initial term. When filling of vacancies caused by the expiration of the terms of an existing board member, the Town Council may appoint certain members for less than three years to complete the term, and the terms of all members shall not expire at the same time.

Article IV Appointment of Chair and Vice-Chair

A. ~~D.~~ The Board ~~of Directors~~ shall ~~select~~ appoint ~~Officers~~ a Chair and Vice-Chair annually at its ~~December~~ August meeting. ~~, or their last official meeting of the calendar year. With the exception of the Current Past President, the Officers shall be elected by the CDDA's Board of Directors.~~ The ~~following Officers~~Chair and Vice-Chair shall be appointed upon majority vote of the ~~membership present at an official meeting~~Board.~~:~~ ~~Chairman, Vice-Chairman~~ . At the discretion of the Board, Co-Chairs may be appointed rather than a Chair and Vice Chair. The Co-Chairs shall fulfill the duties listed below. Nominations may be made by any board member.

B. ~~E.~~ Duties of ~~Officers~~ the Chair and Vice-Chair.

1. Chair~~man~~. The Chair~~man~~ shall preside at meetings and shall retain full voting rights. The Chair~~man~~ shall make appointments to special and standing committees of the ~~Association~~Board. The Chair~~man~~ may call a special meeting with a minimum of forty-eight hours written notice to the ~~membership~~Board. The Chair~~man~~ shall serve as an ex-officio member of ~~all~~ standing committees.

2. Vice-Chair~~man~~. The Vice-Chair~~man~~ shall preside at meetings in the Chair~~man~~'s absence. Should the Chair~~man~~ resign or otherwise become unable to fulfill the duties of office during an elected term, the Vice-Chair~~man~~ shall assume the post. The Vice-Chair shall also serve as an ex-officio member of standing committees.

~~3.~~

Article ~~I~~V- Changes to By-laws.

A. These By-laws may be amended or repealed and new By-laws may be adopted by and affirmative vote of a majority of the Board at any regular or special meeting of the Board. Changes to the by-laws do not take effect until~~shall be made by a majority vote of the directors following review and consent~~ final approval is granted by ~~of the~~ Clayton Town Council.

Article V~~I~~- Meetings.

A. Regular meetings shall be held by the ~~Association~~ Board on a date and time based on a calendar adopted annually by the ~~Association~~ Board and filed with the Town Clerk. In the event no business is pending and no agenda is developed a meeting may be canceled. ~~except that no more than two consecutive meetings may be canceled.~~ A Special Meeting of the ~~Association~~ Board may be called by the Chair~~man~~ or upon a call of a simple majority of the board members ~~of the Association~~ in accordance with NCGS 143-318.12.

B. All board members~~directors~~ are expected to attend regular and special called meetings. Failure to attend three consecutive meetings without prior notice of absence shall result in removal from the ~~Association~~ Board and shall require no action beyond notification to ~~the~~ Town Council of the need for appointment of a new board member to an unexpired term.

C. Business of the ~~Association~~ Board shall only take place in the course of an official meeting. An official meeting shall only take place in the presence of a quorum at regularly scheduled or properly called special meeting~~s~~. A simple majority of ~~active~~board members shall constitute a quorum.

~~B.~~D. Minutes will be taken at official meetings by the Town Clerk or their designee.

Article VI- Organization.

A. Committees. The ~~CDDA~~ Board shall be organized into the following standing committees with the purposes as noted:

1. ~~1)~~ Organization Committee. The purpose of the Organization Committee is to foster Downtown ~~Clayton~~ District as the Town's center of activity, and to ensure its economic stability through historic preservation, communication, education, promotion, and economic revitalization. ~~The Organization Committee includes all 11 Directors and the Ex-Officio Directors.~~ The Organization Committee provides the stability necessary to build and maintain a downtown program that is well structured, well-funded and committed to the future of the heart of

Clayton. The Organization Committee is responsible for ~~managing~~ monitoring the financial and logistical aspects of the ~~Corporation~~ Clayton Downtown Development Association, Inc. a 501-C-3 not-for-profit.~~and the Town's Main Street Program.~~

2. ~~2)~~ Design Committee. The purpose of the Design Committee is to evaluate the downtown environment and recommend physical improvements to buildings, businesses and other public infrastructure. This activity often requires consensus among independent business owners and property owners to bring about positive aesthetic change. These improvements shape the physical image of downtown to create a place that is attractive to shoppers, investors, business owners, and visitors. Much of this work occurs in partnership with the ~~Downtown Development Coordinator~~Economic Development Department and in one-on-one relationships with members of the downtown community, property owners, business managers, Town staff, and elected officials.

3. ~~3)~~ Promotion Committee. The purpose of the Promotions Committee is to promote the Downtown ~~Clayton~~ District as the center of activity, commerce, culture, and community for both residents and visitors. Developing and maintaining an image campaign, educating retailers about and encouraging joint retail promotions, and special events help achieve the goals of this committee.

4. ~~4)~~ Economic ~~Revitalization~~ Vitality Committee. ~~Rebuilding~~ Maintaining the economic vitality of the Downtown ~~Clayton~~ District is the purpose of the Economic ~~Revitalization~~ Vitality Committee. The committee members develop a thorough understanding of the economic condition in the Downtown ~~Clayton~~ District and use that understanding to gain both public and private sector support and involvement. Utilizing the unique skills and resources of each sector, the committee implements a well-planned and comprehensive strategy to gradually improve downtown's economic foundation.

B. All ~~Directors~~ board members are required to serve on at least one Committee ~~in addition to the Organization Committee~~. In no instance should there be any less than two board members on any Committee. As necessary, t~~T~~he Chair~~President~~ shall establish~~appoint~~, with the advice and consent of the Board~~ of Directors~~, ~~additional~~ special sub-committees. ~~as may be deemed advisable from time to time.~~ The ~~President~~ Chair and/or Vice-Chair shall be an ex-~~-~~officio member of ~~all~~ any special sub-committees.

C. The Chair~~man~~ may, as needed, establish ~~other standing or~~ special sub-committees without necessity of revision to, or amendment of these by-laws.

Article VII- Other Topics.

A. ~~The Clayton Downtown Development Association is established by and serves as a sub unit to the Town of Clayton.~~ The ~~Association~~ Board shall continue to serve and exist unless and until official action is taken by the Town Council for

the Town of Clayton to abolish or modify the ~~Association~~Board. ~~No action other than majority vote of the Clayton Town Council shall have the effect of abolishing or otherwise ending the purposes, duties, responsibilities, or authorities of the Association.~~

B. At least once per year, the Chair and/or Vice-Chair shall provide an annual report to the Town Council.

Duly adopted this _____________day of _______________ while in regular session.

____
Jody L. McLeod,
Mayor

ATTEST:

____
Kimberly Moffett, MMC
Town Clerk

Town of Clayton
Downtown Development Association
Advisory Board
By-Laws

Article I- Name and Purpose.

A. **The name of the Association shall be the Clayton Downtown Development Association Advisory Board (hereinafter referred to as the "Board").**

B. **The purpose of the Board shall be to support the Clayton Downtown Development Association, Inc., a 501-c-3 not-for-profit and advise Town Council on issues which impact the Downtown District. This includes: preserving and enhancing the character of the Clayton's Downtown District; protecting the historic significance of the buildings, facilities, and spaces within the Downtown District; educating citizens and business people about the value of the Downtown District; promoting Downtown District as a place to invest; serving as a review and advisory committee to the Town of Clayton Town Council; and implementing projects that enhance and protect the Downtown District.**

C. **With the purposes noted above, the Board shall serve as the operations unit for the Clayton Downtown Development Association, Inc, a 501-C-3 not-for profit.**

Article II- Nature of the Board.

A. **The nature of the Board shall be to work on behalf of the Town of Clayton and to serve its interests and desires in relation to the goals and priorities established by the Town Council for the Town of Clayton within the purpose defined above.**

B. **The Board shall hold no assets, collect no fees, nor function in any way as a business organization, or a regulatory body.**

Article III- Membership, Selection, and Appointment of the Board.

A. **Members of the Board may be residents of the Town of Clayton, businesspersons with interests in the Downtown Clayton area, property owners within the Downtown District of Clayton, or other persons with knowledge or abilities deemed beneficial to the purpose of the Board.**

B. **Board members shall be selected from applications submitted to the Town of Clayton. Interviews of the applicants will be conducted by the Economic Development Director and/or their designee, a representative from Parks and Recreation, the Town Council board liaison, the Town Clerk, and at least one advisory board member. Eligible candidates shall be recommended for appointment and approved by Town Council.**

C. The Board shall consist of eleven (11) regular members. The Town Manager or their designee, and the Town Council liaison shall serve as Ex-officio members of the Board having no voting rights or serving on any standing or special committee. The Town of Clayton's Economic Development Director or their designee shall serve as the primary liaison between the Town and the Board.

D. Appointed Board terms of membership shall be for three years beginning on July 1st and expiring on June 30th of each year. Membership may be renewed by Town Council after the initial term. When filling of vacancies caused by the expiration of the terms of an existing board member, the Town Council may appoint certain members for less than three years to complete the term, and the terms of all members shall not expire at the same time.

Article IV Appointment of Chair and Vice-Chair.

A. The Board shall appoint a Chair and Vice-Chair annually at its August meeting. The Chair and Vice-Chair shall be appointed upon majority vote of the Board. . At the discretion of the Board, Co-Chairs may be appointed rather than a Chair and Vice Chair. The Co-Chairs shall fulfill the duties listed below. Nominations may be made by any board member.

B. Duties of the Chair and Vice-Chair.

1. Chair. The Chair shall preside at meetings and shall retain full voting rights. The Chair shall make appointments to special and standing committees of the Board. The Chair may call a special meeting with a minimum of forty-eight hours written notice to the Board. The Chair shall serve as an ex-officio member of standing committees.

2. Vice-Chair. The Vice-Chair shall preside at meetings in the Chair's absence. Should the Chair resign or otherwise become unable to fulfill the duties of office during an elected term, the Vice-Chair shall assume the post. The Vice-Chair shall also serve as an ex-officio member of standing committees.

Article V- Changes to By-laws.

A. These By-laws may be amended or repealed and new By-laws may be adopted by and affirmative vote of a majority of the Board at any regular or special meeting of the Board. Changes to the by-laws do not take effect until final approval is granted by Clayton Town Council.

Article VI- Meetings.

A. Regular meetings shall be held by the Board on a date and time based on a calendar adopted annually by the Board and filed with the Town Clerk. In the event no business is pending and no agenda is developed a meeting may be canceled. A Special Meeting of the Board may be called by the Chair or upon a call of a simple majority of the board members in accordance with NCGS 143-318.12.

B. All board members are expected to attend regular and special called meetings. Failure to attend three consecutive meetings without prior notice of absence shall result in removal from the Board and shall require no action beyond notification to Town Council of the need for appointment of a new board member to an unexpired term.

C. Business of the Board shall only take place in the course of an official meeting. An official meeting shall only take place in the presence of a quorum at regularly scheduled or properly called special meeting. A simple majority of board members shall constitute a quorum.

D. Minutes will be taken at official meetings by the Town Clerk or their designee.

Article VI- Organization.

A. Committees. The Board shall be organized into the following standing committees with the purposes as noted:

1. Organization Committee. The purpose of the Organization Committee is to foster Downtown District as the Town's center of activity, and to ensure its economic stability through historic preservation, communication, education, promotion, and economic revitalization. The Organization Committee provides the stability necessary to build and maintain a downtown program that is well structured, well-funded and committed to the future of the heart of Clayton. The Organization Committee is responsible for monitoring the financial and logistical aspects of the Clayton Downtown Development Association, Inc. a 501-C-3 not-for-profit.

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The committee members develop a thorough understanding of the economic condition in the Downtown District and use that understanding to gain both public and private sector support and involvement. Utilizing the unique skills and resources of each sector, the committee implements a well-planned and comprehensive strategy to gradually improve downtown's economic foundation.

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C. **The Chair may, as needed, establish special sub-committees without necessity of revision to, or amendment of these by-laws.**

Article VII- Other Topics.

A. **The Board shall continue to serve and exist unless and until official action is taken by the Town Council for the Town of Clayton to abolish or modify the Board.**

B. **At least once per year, the Chair and/or Vice-Chair shall provide an annual report to the Town Council.**

Duly adopted this _____________day of _______________ while in regular session.

____

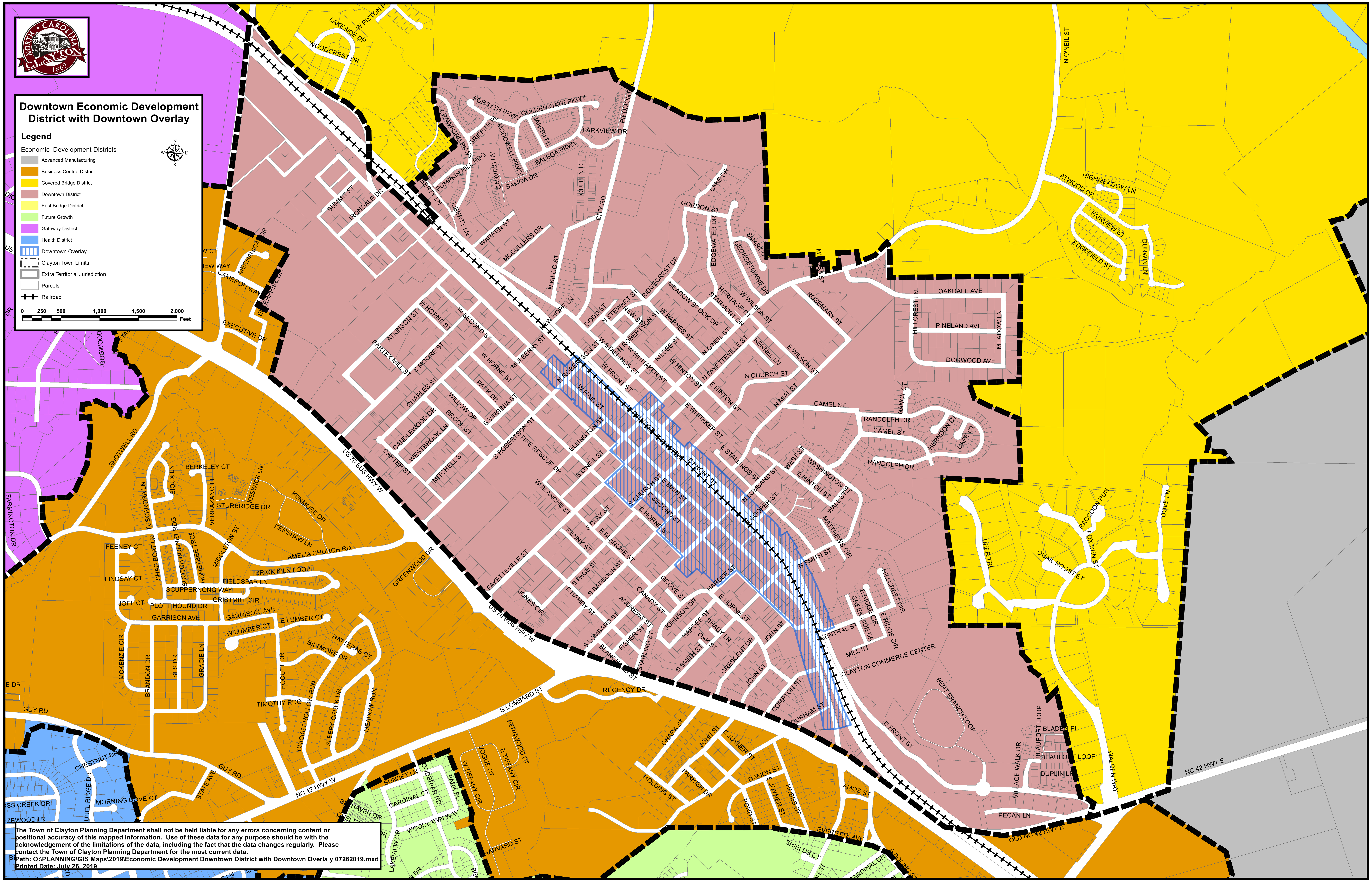
Jody L. McLeod,
Mayor

ATTEST:

____

Kimberly Moffett, MMC
Town Clerk

DDA By-Laws, Amended 6/19/2006; Amended 6/07/2010, Amended 12/5/2016, Amended 9/16/2019


NORTH CAROLINA
CLAYTON
1869
Downtown Economic Development District with Downtown Overlay
Legend
Economic Development Districts
Advanced Manufacturing
Business Central District
Covered Bridge District
Downtown District
East Bridge District
Future Growth
Gateway District
Health District
Downtown Overlay
Clayton Town Limits
Extra Territorial Jurisdiction
Parcels
Railroad
0 250 500 1,000 1,500 2,000 Feet
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US 70 BUS HWY W
NC 42 HWY W
NC 42 HWY E
OLD NC 42 HWY E
S LOMBARD ST
E MAIN ST
W MAIN ST
E FRONT ST
W FRONT ST
CITY RD
GUY RD
AMELIA CHURCH RD
CLAYTON COMMERCE CENTER
The Town of Clayton Planning Department shall not be held liable for any errors concerning content or positional accuracy of this mapped information. Use of these data for any purpose should be with the acknowledgement of the limitations of the data, including the fact that the data changes regularly. Please contact the Town of Clayton Planning Department for the most current data.
Path: O:\PLANNING\GIS Maps\2019\Economic Development Downtown District with Downtown Overla y 07262019.mxd
Printed Date: July 26, 2019

Resolution #2019-39

Resolution to Amend
Town of Clayton
Downtown Development Association
Advisory Board By-Laws

Whereas, the Clayton Town Council hereby adopts amendments to the Downtown Development Association Advisory By-Laws to read as follows:

Article I- Name and Purpose.

A. The name of the Association shall be the Clayton Downtown Development Association Advisory Board (hereinafter referred to as the “Board”).

B. The purpose of the Board shall be to support the Clayton Downtown Development Association, Inc., a 501-c-3 not-for-profit and advise Town Council on issues which impact the Downtown District. This includes: preserving and enhancing the character of the Clayton’s Downtown District; protecting the historic significance of the buildings, facilities, and spaces within the Downtown District; educating citizens and business people about the value of the Downtown District; promoting Downtown District as a place to invest; serving as a review and advisory committee to the Town of Clayton Town Council; and implementing projects that enhance and protect the Downtown District.

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Article VII- Other Topics.

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B. At least once per year, the Chair and/or Vice-Chair shall provide an annual report to the Town Council.

Duly adopted this 16th day of September, 2019 while in regular session.

____
Jody L. McLeod,
Mayor

ATTEST:

____
Kimberly Moffett, MMC
Town Clerk

Town Council Agenda Cover Sheet

Meeting Date
September 16 2019

Agenda Location
New Business

Item Title
Clean Water State Revolving Fund (CWSRF) Resolution for the Neuse River Water Reclamation Facility (WRF)

Presenter
Robert McKie, Finance Director

Summary/Description

The Finance Director will present a resolution to apply for State loan assistance through the CWSRF program to construct the Neuse River Water Reclamation Facility in conjunction with adoption of the 10-year Capital Improvement Plan ("CIP") for the Town's Water & Sewer System to maximize the ranking of the project by the North Carolina Department of Environmental Quality - Division of Water Infrastructure.

The CWSRF Program is managed by the North Carolina Department of Environmental Quality (NC DEQ). The CWSRF has been capitalized for 20 years and can fund individual projects up to $30 million per funding cycle. Types of funding available from the program include Low-interest loans at one-half of market interest rates (most likely for the Town of Clayton), limited amount of principal forgiveness loans (The Town is not eligible for these at this point), and zero-percent (0%) interest loans available for Green Projects and for rehabilitation projects for certain local government units (highly unlikely).

There are currently two funding cycles per year with applications due by September 30th and March 3st each year. The Town has engaged Withers & Ravenel's WRMartin unit to assist in submitting an application to request funding for the Neuse River Water Reclamation Facility. Preliminary design is underway for the future Neuse River WRF project, with construction anticipated to begin within the next 2 years. The funding plan for the project includes submitting applications for CWSRF loans during each cycle with requests for the maximum $30M per application cycle. These are the preferred method for funding based on interest rates and terms, however the Town will be pursuing additional financing options to maximize options for the future project.

Requested Action
Approval

Funding Source (If Applicable):

Cost: **Yes** ☒ **No** ☐

Additional Documents to be Included in Agenda Packet
SRF Resolution
10-Year CIP for Water and Sewer System

Meeting Timeline
Click or tap here to enter text.

Black & Veatch Financial Planning and Rates Model
Cash Flow Analysis Model
Capital Projects

Project	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032	Total
Water Capital Projects - Inflated															
Project 1	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
AMR/AMI Meter System Recommendation	22,500	1,028,000	1,252,000	-	-	-	-	-	-	-	-	-	-	-	$ 2,302,500
500 K Elevated Storage Construction Admin & Observation	-	-	142,400	-	-	-	-	-	-	-	-	-	-	-	$ 142,400
500 K Elevated Storage Design & Permitting	-	88,500	-	-	-	-	-	-	-	-	-	-	-	-	$ 88,500
500 K Elevated Storage Tank (Clayton North)	-	-	1,702,800	-	-	-	-	-	-	-	-	-	-	-	$ 1,702,800
Elevated Storage Tank Land Acquisition (Per Acre)	-	50,000	-	-	-	-	-	-	-	-	-	-	-	-	$ 50,000
Elevated Storage Tank Easement (Per Acre)	-	15,000	-	-	-	-	-	-	-	-	-	-	-	-	$ 15,000
Elevated Tank Mixer Replacement	15,000	15,500	-	-	17,000	-	-	18,700	-	-	20,600	-	-	-	$ 86,800
S O' Neil St. Blanche to Home	150,400	150,400	-	-	-	-	-	-	-	-	-	-	-	-	$ 300,800
Blanche St. Fayetteville to Ellington	120,300	120,300	-	-	-	-	-	-	-	-	-	-	-	-	$ 240,600
City Rd Stallings to Parkview	-	-	-	346,900	-	-	-	-	-	-	-	-	-	-	$ 346,900
US 70 Hwy Bus W Olde Towne to Rose St.	-	97,400	-	-	-	-	-	-	-	-	-	-	-	-	$ 97,400
FY 2015-16 remaining streets	-	195,600	-	-	-	-	-	-	-	-	-	-	-	-	$ 195,600
Clayton Estates	-	-	-	-	-	-	-	354,500	365,800	-	-	-	-	-	$ 720,300
Design for Projects (15% of Project Cost-Excludes Line 1 and Line 11)	42,800	67,300	-	52,000	2,600	-	-	2,800	53,200	54,900	3,100	-	-	-	$ 278,700
Water System Capacity Purchases	-	2,535,000	1,361,300	1,497,400	1,089,000	1,197,900	1,317,700	1,449,500	1,594,400	1,753,800	1,929,200	-	-	-	$ 15,725,200
0	-	-	-	-	-	-	-	-	-	-	-	-	-	-	$ -
Regency Dr Credit Union to US Hwy 70 Bus W.	-	118,700	-	-	-	-	-	-	-	-	-	-	-	-	$ 118,700
Water Needs Assessment	-	-	56,700	-	-	-	-	-	-	70,700	-	-	-	-	$ 127,400
FS# 2 Elevated Tank Riser Floor Installation (estimated 2015)	-	-	-	-	336,600	-	-	-	-	-	-	-	-	-	$ 336,600
500 K Elevated Storage #2 Construction Admin & Observation	-	-	-	-	-	161,500	-	-	-	-	-	-	-	-	$ 161,500
500 K Elevated Storage #2 Design & Permitting	-	-	-	-	100,400	-	-	-	-	-	-	-	-	-	$ 100,400
500 K Elevated Storage Tank #2	-	-	-	-	-	1,931,400	-	-	-	-	-	-	-	-	$ 1,931,400
Elevated Storage Tank #2 Land Acquisition (Per Acre)	-	-	-	-	56,700	-	-	-	-	-	-	-	-	-	$ 56,700
Elevated Storage Tank #2 Easement (Per Acre)	-	-	-	-	17,000	-	-	-	-	-	-	-	-	-	$ 17,000
5 MGD Surface Water Treatment Plant	-	-	-	-	-	-	-	-	-	22,040,700	22,746,000	-	-	-	$ 44,786,700
5 MGD Surface Water Treatment Plant Study, Permits & Design	-	-	-	-	-	-	-	4,566,000	4,712,100	-	-	-	-	-	$ 9,278,100
JoCo Interconnect Meter Installations ($100K each)	-	-	-	-	-	-	-	-	-	-	-	-	-	-	$ -
JoCo Line/Customer Acquisition Costs (estimate)	-	-	-	-	-	-	-	-	-	-	-	-	-	-	$ -
Water System Model	-	-	53,300	-	-	-	-	62,300	-	-	-	-	-	-	$ 115,600
HB 436 Update	-	-	-	25,000	-	-	-	15,600	-	-	-	-	-	-	$ 40,600
OPS Center Expansion	-	-	-	424,300	-	-	-	-	-	-	-	-	-	-	$ 424,300
Church Street (estimated)	-	-	159,800	-	-	-	-	-	-	-	-	-	-	-	$ 159,800
Future Line Replacement (estimated)	-	-	154,800	159,800	164,900	170,100	175,600	181,200	187,000	193,000	199,200	-	-	-	$ 1,585,600
Hamby Line Replacement (825 LF @ $120/LF-2015)	-	-	115,900	-	-	-	-	-	-	-	-	-	-	-	$ 115,900
0	-	-	-	-	-	-	-	-	-	-	-	-	-	-	$ -
0	-	-	-	-	-	-	-	-	-	-	-	-	-	-	$ -
Warehouse driveway and turn lane	-	8,300	-	-	-	-	-	-	-	-	-	-	-	-	$ 8,300
Warehouse Improvements Phase II	-	-	8,300	-	-	-	-	-	-	-	-	-	-	-	$ 8,300
1500 4WD Chevrolet replace Unit # 83	-	4,400	-	-	-	-	-	-	-	-	-	-	-	-	$ 4,400
18" Cold Planer for Unit # 817	-	-	1,900	-	-	-	-	-	-	-	-	-	-	-	$ 1,900
2500HD 4WD Chevrolet Addl (New Employee)	-	5,600	-	-	-	-	-	-	-	-	-	-	-	-	$ 5,600
2500HD 4WD Chevrolet replace Unit #72	-	5,600	-	-	-	-	-	-	-	-	-	-	-	-	$ 5,600
3500HD 4WD Chevrolet Addl (New Employee)	-	-	6,900	-	-	-	-	-	-	-	-	-	-	-	$ 6,900
Addl portable CD103 Godwin pump & hose	-	-	-	9,000	-	-	-	-	-	-	-	-	-	-	$ 9,000
CAT 430F2 4X4, Back Hoe, replace Unit # 800	-	22,700	-	-	-	-	-	-	-	-	-	-	-	-	$ 22,700
CAT BA118C Hydraulic Angle Broom	1,200	-	-	-	-	-	-	-	-	-	-	-	-	-	$ 1,200
Diamond Wire Guillotine Pipe Saw	-	-	1,400	-	-	-	-	-	-	-	-	-	-	-	$ 1,400
DJ Inspire 1 Drone Kit (Upgradable)	-	400	-	-	-	-	-	-	-	-	-	-	-	-	$ 400
0	-	-	-	-	-	-	-	-	-	-	-	-	-	-	$ -
0	-	-	-	-	-	-	-	-	-	-	-	-	-	-	$ -

Black & Veatch Financial Planning and Rates Model
Cash Flow Analysis Model
Capital Projects

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0	-	-	-	-	-	-	-	-	-	-	-	-	-	-	$ -
0	-	-	-	-	-	-	-	-	-	-	-	-	-	-	$ -
Total Water Capital Projects - Inflated	**$ 352,200**	**$ 4,528,700**	**$ 5,017,500**	**$ 2,514,400**	**$ 1,784,200**	**$ 3,460,900**	**$ 1,493,300**	**$ 6,650,600**	**$ 6,912,500**	**$ 24,113,100**	**$ 24,898,100**	**$ -**	**$ -**	**$ -**	**$ 81,725,500**
Wastewater Capital Projects - Inflated															
Project 1	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Raleigh Clayton Sewer Main	1,143,200	-	-	-	-	-	-	-	-	-	-	-	-	-	1,143,200
Sam's Branch Phase II	162,600	-	-	-	-	-	-	-	-	-	-	-	-	-	162,600
Rollingwood Sewer	724,500	-	-	-	-	-	-	-	-	-	-	-	-	-	724,500
ECIA Lift Station Project	600,000	4,115,800	457,300	-	-	-	-	-	-	-	-	-	-	-	5,173,100
Central Lift Station Abandonment	-	549,200	-	-	-	-	-	-	-	-	-	-	-	-	549,200
New LCWRF	-	5,184,800	19,252,400	31,960,100	39,661,600	83,746,200	-	-	-	1,114,000	1,114,000	1,114,000	1,114,000	19,114,000	203,375,100
0	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Fiber Connectivity for WWTP	-	73,100	-	-	-	-	-	-	-	-	-	-	-	-	73,100
Animal Hospital L/S Abandonment	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Arbors L/S Abandonment- 2015 Feasibility Study	-	-	-	-	-	-	-	931,800	-	-	-	-	-	-	931,800
0	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Blanche St Fayetteville to Ellington	161,700	62,300	-	-	-	-	-	-	-	-	-	-	-	-	224,000
City L/S Abandonment 2015 Feasibility Study	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Clayton Estates Street Project	-	-	-	-	-	-	-	-	459,200	473,900	-	-	-	-	933,100
Design for projects (15% of Project Cost-Excludes Line 29)	54,600	107,000	118,300	38,200	13,700	170,200	-	-	-	-	-	-	-	-	502,000
FY 2015-16 remaining streets	-	273,900	-	-	-	-	-	-	-	-	-	-	-	-	273,900
Glen Haven L/S By-Pass Pump	-	-	170,100	-	-	-	-	-	-	-	-	-	-	-	170,100
Liberty L/S Abandonment 2015 Feasibility Study	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Little Creek Outfall Line NC 42 Hwy	-	306,400	-	-	-	-	-	-	-	-	-	-	-	-	306,400
Lombard St Second St to Little Creek Outfall	-	-	161,100	166,200	-	-	-	-	-	-	-	-	-	-	327,300
Manhole Rehab Project	-	83,300	85,900	88,700	91,500	94,400	97,500	100,600	103,800	107,100	110,500	-	-	-	963,300
Parshall Flume Modification	-	100,000	-	-	-	-	-	-	-	-	-	-	-	-	100,000
Peele S/D Main Replacement	-	-	702,900	-	-	-	-	-	-	-	-	-	-	-	702,900
Regency Dr Cemetery Outfall to Smith St.	-	126,400	-	-	-	-	-	-	-	-	-	-	-	-	126,400
S O'Neil St. Blanche to Home	202,300	97,100	-	-	-	-	-	-	-	-	-	-	-	-	299,400
Starmount L/S Abandon 2015 Feasibility Study	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Starmount Sewer Line Rehab/replace	-	-	-	-	-	482,900	-	-	-	-	-	-	-	-	482,900
Walnut Creek Gravity Sewer-L/S Abandonment	-	-	4,082,600	-	-	-	-	-	-	-	-	-	-	-	4,082,600
Sewer System Capacity Purchases	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
0	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Warehouse driveway and turn lane	-	51,700	-	-	-	-	-	-	-	-	-	-	-	-	51,700
Warehouse Improvements Phase II	-	-	51,700	-	-	-	-	-	-	-	-	-	-	-	51,700
1500 4WD Chevrolet replace Unit # 83	-	27,800	-	-	-	-	-	-	-	-	-	-	-	-	27,800
18" Cold Planer for Unit # 817	-	-	12,100	-	-	-	-	-	-	-	-	-	-	-	12,100
2500HD 4WD Chevrolet Addl (New Employee)	-	35,100	-	-	-	-	-	-	-	-	-	-	-	-	35,100
2500HD 4WD Chevrolet replace Unit #72	-	35,100	-	-	-	-	-	-	-	-	-	-	-	-	35,100
3500HD 4WD Chevrolet Addl (New Employee)	-	-	42,900	-	-	-	-	-	-	-	-	-	-	-	42,900
Addl portable CD103 Godwin pump & hose	-	-	-	56,300	-	-	-	-	-	-	-	-	-	-	56,300
CAT 430F2 4X4, Back Hoe, replace Unit # 800	-	142,300	-	-	-	-	-	-	-	-	-	-	-	-	142,300
CAT BA118C Hydraulic Angle Broom	7,300	-	-	-	-	-	-	-	-	-	-	-	-	-	7,300
Diamond Wire Guillotine Pipe Saw	-	-	9,100	-	-	-	-	-	-	-	-	-	-	-	9,100
DJ Inspire 1 Drone Kit (Upgradable)	-	2,400	-	-	-	-	-	-	-	-	-	-	-	-	2,400
0	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
0	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Forest Glen L/S Abandonment	-	25,000	-	-	-	-	-	-	-	-	-	-	-	-	25,000
W. Main L/S Abandonment 2015 Feasibility Study	-	-	-	773,100	-	-	-	-	-	-	-	-	-	-	773,100

Black & Veatch Financial Planning and Rates Model
Cash Flow Analysis Model
Capital Projects

Project	**2019**	**2020**	**2021**	**2022**	**2023**	**2024**	**2025**	**2026**	**2027**	**2028**	**2029**	**2030**	**2031**	**2032**	**Total**
Wal-Mart L/S Abandonment	-	-	-	-	-	-	-	-	1,313,400	-	-	-	-	-	1,313,400
Sewer Needs Assessment	-	-	56,700	-	-	-	-	-	-	70,700	-	-	-	-	127,400
Inflow & Infiltration Analysis	-	-	106,500	-	-	-	-	-	-	-	-	-	-	-	106,500
HB 436 Update	-	-	-	25,000	-	-	-	-	-	-	-	-	-	-	25,000
OPS Center Expansion	-	-	-	424,300	-	-	-	-	-	-	-	-	-	-	424,300
Grit Classifier	-	-	45,000	-	-	-	-	-	-	-	-	-	-	-	45,000
Church Street (estimated)	-	-	159,800	-	-	-	-	-	-	-	-	-	-	-	159,800
Rollingwood Sewer Service Rehab (90 @ $1500/ea-2015)	-	-	158,000	-	-	-	-	-	-	-	-	-	-	-	158,000
Future Line Replacement (estimated)	-	-	154,800	159,800	164,900	170,100	175,600	181,200	187,000	193,000	199,200	-	-	-	1,585,600
Hamby Line Replacement (825 LF @ $157/LF-2015)	-	-	151,600	-	-	-	-	-	-	-	-	-	-	-	151,600
Future L/S Rehab or Upgrade (estimated)	-	-	258,000	-	274,800	-	292,600	-	311,700	-	331,900	-	-	-	1,469,000
0	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
0	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
0	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Total Wastewater Capital Projects - Inflated	**$ 3,056,200**	**$ 11,398,700**	**$ 26,236,800**	**$ 33,691,700**	**$ 40,206,500**	**$ 84,663,800**	**$ 565,700**	**$ 1,213,600**	**$ 2,375,100**	**$ 1,958,700**	**$ 1,755,600**	**$ 1,114,000**	**$ 1,114,000**	**$ 19,114,000**	**$ 228,464,400**
Total	**$ 3,408,400**	**$ 15,927,400**	**$ 31,254,300**	**$ 36,206,100**	**$ 41,990,700**	**$ 88,124,700**	**$ 2,059,000**	**$ 7,864,200**	**$ 9,287,600**	**$ 26,071,800**	**$ 26,653,700**	**$ 1,114,000**	**$ 1,114,000**	**$ 19,114,000**	**$ 310,189,900**

Resolution #2019-40

RESOLUTION BY GOVERNING BODY OF APPLICANT

WHEREAS, The Federal Clean Water Act Amendments of 1987 and the North Carolina the Water Infrastructure Act of 2005 (NCGS 159G) have authorized the making of loans and grants to aid eligible units of government in financing the cost of construction of (state whether a wastewater treatment works, wastewater collection system, stream restoration, stormwater treatment, drinking water treatment works, and/or drinking water distribution system or other "green" project), and

WHEREAS, The Town of Clayton has need for and intends to construct a wastewater treatment project described as the Neuse River Water Reclamation Facility, and

WHEREAS, The Town of Clayton intends to request state loan assistance for the project,

NOW THEREFORE BE IT RESOLVED, BY THE TOWN COUNCIL OF THE TOWN OF CLAYTON;

That the Town of Clayton, the **Applicant**, will arrange financing for all remaining costs of the project, if approved for a State loan award.

That the **Applicant** will adopt and place into effect on or before completion of the project a schedule of fees and charges and other available funds which will provide adequate funds for proper operation, maintenance, and administration of the system and the repayment of all principal and interest on the debt.

That the governing body of the **Applicant** agrees to include in the loan agreement a provision authorizing the State Treasurer, upon failure of the Town of Clayton to make scheduled repayment of the loan, to withhold from the Town of Clayton any State funds that would otherwise be distributed to the local government unit in an amount sufficient to pay all sums then due and payable to the State as a repayment of the loan.

That the **Applicant** will provide for efficient operation and maintenance of the project on completion of construction thereof.

That the Director of Public Services, Rich Cappola, the **Authorized Official**, and successors so titled, is hereby authorized to execute and file an application on behalf of the **Applicant** with the State of North Carolina for a loan to aid in the construction of the project described above.

That the **Authorized Official**, and successors so titled, is hereby authorized and directed to furnish such information as the appropriate State agency may request in connection with such application or the project: to make the assurances as contained above; and to execute such other documents as may be required in connection with the application.

That the **Applicant** has substantially complied or will substantially comply with all Federal, State, and local laws, rules, regulations, and ordinances applicable to the project and to Federal and State grants and loans pertaining thereto.

That this resolution further serves as adoption of the **Applicant's** 10-year Capital Improvement Plan for the Water & Sewer System, which includes the project seeking State or Federal funding.

Duly adopted this the 16th day of September, 2019 while in regular session.

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(Signature of Chief Executive Officer)

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Jody L. McLeod,
Mayor

ATTEST:

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Kimberly Moffett, CMC, NCCMC
Town Clerk

CERTIFICATION BY RECORDING OFFICER

The undersigned duly qualified and acting Town Clerk of the Town of Clayton does hereby certify: That the above/attached resolution is a true and correct copy of the resolution authorizing the filing of an application with the State of North Carolina, as regularly adopted at a legally convened meeting of the Town Council duly held on the 16th day of September, 2019; and, further, that such resolution has been fully recorded in the journal of proceedings and records in my office. IN WITNESS WHEREOF, I have hereunto set my hand this 16th day of September, 2019.

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Kimberly Moffett, CMC, NCCMC
Town Clerk