



Town of Clayton
Regular Town Council Meeting Minutes
Monday, March 15, 2021 @ 6:00 PM
Council Chambers

COUNCIL PRESENT:

Mayor McLeod
Mayor Pro Tem Thompson
Council Member Holder
Council Member Grannis
Council Member Everett

STAFF PRESENT:

JD Solomon, Town Manager
Rich Cappola, Deputy Town Manager
Dolores Gill, Deputy Town Manager
James Cauley, Town Attorney
Kimberly Moffett, Town Clerk
Jeff Caines, Planner
Ann Game, Customer Service Director
Blake Mills, Public Services A/Director
Rusty Clawson, Street Maintenance Supervisor
Heidi Holland, Deputy Town Clerk

COUNCIL ABSENT:

Council Member Bunn

1 CALL TO ORDER

Pledge of Allegiance and Invocation

- a) Mayor McLeod called the meeting to order at 6:01 p.m. He led everyone in the Pledge of Allegiance as well as offering the Invocation.

2 ADJUSTMENT OF THE AGENDA

- a) Add Item 5b introduction of new Public Information Officer. Also added was Closed Session pursuant to NCGS 143.318.11(a)(6)

3 CONSENT AGENDA

(Items on the consent agenda are considered routine in nature or have been thoroughly discussed at previous meetings. Any member of the Council may request to have an item removed from the consent agenda for further discussion.)

- a) Draft Minutes
 - March 1, 2021 - Regular Meeting
- b) Proclamation - Arbor Day 2021
- c) Certification of Sufficiency - 2020-160-ANX
 - Riverwood Golf - Section II
- d) Clean Water Education Partnership (CWEP) - Membership Agreement
- e) Resolution Setting Public Hearing - 2020-160-ANX
 - Riverwood Golf Section II Annexation

ACTION: Adoption of Consent Agenda as Presented

Motion: Council Member Grannis
Second: Mayor Pro Tem Thompson
Vote: Unanimous

4 ADMINISTRATIVE ITEMS

- a) Appointment of Council Member Everett as Liaison to Board of Adjustment
Presenter: Jody McLeod, Mayor

Mayor McLeod stated it is his duty to appoint council members as board liaisons, he appointed Council Member Everett as the liaison for the Board of Adjustment. He thanked him for taking on this role.

- b) Recommendation of Appointments to Advisory Boards
Presenter: Kimberly Moffett, Town Clerk
- Fire Advisory Board

Ms. Moffett stated two applicants were interviewed and both were outstanding. Recommendation is to appoint Daryle Harris to fill current vacancy with a term expiration of December 31, 2023.

ACTION: Appointment of Fire Advisory Board Member

Motion: Council Member Grannis
Second: Council Member Holder
Vote: Unanimous

5 INTRODUCTIONS AND SPECIAL PRESENTATIONS

- a) Clayton Center Live Stream Presentation
Presenter: Scotty Henley, Clayton Center Director

Mr. Henley provided an update regarding the Clayton Center and staff as related to COVID. He shared details regarding the shows, rentals and meetings that had to be cancelled for over the past year. He shared background details how The Clayton Center evolved into being able to provide live stream music shows via various social media platforms to the public. These performances have taken place every Wednesday since March, 2020. He shared details about the involvement of the North Carolina Arts Council, Raleigh Little Theater, Benson Chamber of Commerce, NC Stage Company, Elon University and Appalachian State and the expansion of artists. In addition to musical performances, The Clayton Center hosted numerous performances of playwright Mike Wiley. He shared details how numerous staff worked together on fixing any potential issues with audio and video concerns for all types of platforms.

He offered his thanks to the Council for allowing The Clayton Center the ability to do these performances and keep the staff working. A video compilation of artists that have performed was shared.

Mayor McLeod offered his thanks for the innovative problem solving offered by the entire staff of The Clayton Center and opening new doors for performers.

b) **Introduction of New Employee**

Presenter: JD Solomon, Town Manager

- Nathanael Shelton, Public Information Officer

Mr. Solomon introduced Mr. Shelton as the new Public Information Officer. Mr. Shelton comes to the town from the Johnston County School District where he served as the Executive Communications Director. Mr. Shelton stated he was thankful to be part of the town and looked forward to working with everyone in the town. Mayor McLeod offered his welcome on behalf of the council.

6 PUBLIC HEARINGS

a) **2021-03-RZ - Blacktip Properties - Rezoning**

Presenter: Planning Department

Mr. Caines was present and stated applicant is requesting to rezone property located at 3945 and 3967 Powhatan Road from R-E (Residential Estate) to I-1 (Light Industrial). This property is just over 2 acres in size. He stated if approved, requested rezoning would align with other zoning in the immediate area. He stated the request is consistent with the Comprehensive Plan and the UDC. Staff and Planning Board recommend approval of the rezoning request.

Council Member Grannis confirmed that the proposed business would be in alignment with proposed rezoning. Mr. Caines stated the type of business was not part of the proposed request.

With there being no one further wishing to speak, the hearing was closed and turned over to Council for their deliberations.

ACTION: Adoption of Ordinance #2021-03-04

Motion: Mayor Pro Tem Thompson

Second: Council Member Holder

Vote: Unanimous

7 OLD BUSINESS

8 NEW BUSINESS

a) **FY '21 - Road Rehab Project**

Presenters: Blake Mills, Asst. Public Services Director & Rusty Clawson, Street Maintenance Supervisor

Mr. Mills was present and shared his thanks and appreciation to Mr. Clawson. He shared details about how instrumental he has been in so many projects and always willing to assist in any capacity.

Council offered their thanks to Mr. Clawson and he received a round of applause.

Mr. Clawson presented the bid results for the '21 Road Rehab Project and asked that Council award the Bid.

ACTION: Adoption of Resolution #2021-14

Motion: Council Member Holder
Second: Mayor Pro Tem Thompson
Vote: Unanimous

- b) Customer Service Policy Update
Presenter: Ann Game, Customer Service Director

Ms. Game provided details regarding Customer Service policy updates and stated she had three updates for Council.

She stated the first update is her want to provide safety of customer's property. She stated she would like to add to the policy that if a property has been vacant for a year or more, it would be required to an electrical inspection.

Secondly she stated there are less than 50 properties in the town that were not included in the change out project due to property being vacant. She is requesting in the policy that when an owner decides to add service, that owner would pay for AMI meter at that time.

She stated her third update is the concern of lawnmower season and the possibility of device being clipped. A push out of information will be provided. She stated she would like to add to the policy, if damage takes place, the owner of the property would be responsible for the cost.

Council Member Grannis asked about cost of electrical meter with reference to properties that have been vacant. Ms. Game stated currently the cost of an electric meter is approximately \$125 and water meter is approximately \$175.

ACTION: Adoption of Resolution #2021-15

Motion: Council Member Holder
Second: Council Member Everett
Vote: Unanimous

9 STAFF REPORTS

- a) Town Manager

Mr. Solomon read names of police officers that received compliments over the weekend with regard to a License Check Point. The compliment was received from a retired law enforcement officer whom stated both officers should be commended.

He stated he felt the council retreat that was held last week was very informative and positive.

He shared paving money is available to connect the Greenway through Municipal Park. Bids will soon be going out for the project. Mr. Solomon gave an update on the water reclamation facility. He stated currently there are bids out now for the grading and bids will be coming up in the next month for the water transmission line. Design Build interviews will take place next week.

- b) Town Attorney
- c) Town Clerk
- d) Other Staff

10 OTHER BUSINESS

- a) Informal Discussion & Public Comment

Mr. Greg Tann, citizen of Clayton, was present and stated he wanted to share his concerns regarding his recent utility bill. He stated his average bill is \$85 and his recent February bill had 3 late fees included on it. He stated his water had also been turned off. He stated he has always paid his bills on time was dissatisfied with the way this was handled. He also shared his concerns regarding being pulled over several times by the Clayton Police. He stated he has had interactions with Officer Sim, who was very polite, however, he has had interactions with those who were not as professional.

He discussed Initiative 65, 65A, which is a bill in Mississippi regarding the use of marijuana. He stated he is a veteran and receives help from the VA as well as legislative members. He is in support of passage.

- b) Council Comments

Council Member Grannis offered his comments regarding the recent council retreat. He stated he felt this was one of the best retreats he has attended and the information and interaction was extremely beneficial.

Council Member Thompson offered his thanks to Rusty Clawson and his team. He stated Mr. Clawson is always out there with his team and gives back to the town every day. He is a true leader and glad to see him recognized. Mayor McLeod echoed those sentiments and offered his thanks and appreciation.

11 CLOSED SESSION

- a) Closed Session Pursuant to NCGS 143.318.11(a)(6)

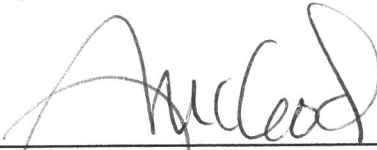
ACTION: Motion to Go Into Closed Session at 7:01 p.m.
Motion: Council Member Everett
Second: Council Member Grannis
Vote: Unanimous

12 ADJOURNMENT

- a) Adjourn the Meeting
- b) With there being nothing further, the meeting was adjourned at 8:05 p.m.

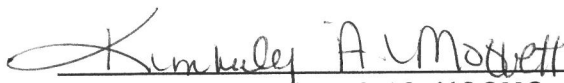
Motion: Council Member Holder
Second: Council Member Everett
Vote: Unanimous

Duly adopted this the 3rd day of May, 2021 while in regular session.



Jody L. McLeod
Mayor

ATTEST:



Kimberly A. Moffett, CMC, NCCMC
Town Clerk

