Town of Clayton
Regular Town Council Meeting Minutes
Monday, October 18, 2021 @ 6:00 PM
Council Chambers

COUNCIL PRESENT:
Mayor McLeod
Mayor Pro Tem Thompson
Council Member Holder
Council Member Grannis
Council Member Bunn
Council Member Everett

STAFF PRESENT:
Rich Cappola, Interim Town Manager
Lee Barbee, Interim D/Town Manager & Fire Chief
Dolores Gill, Deputy Town Manager
Jim Cauley, Town Attorney
Kimberly Moffett, Town Clerk
Joshua Baird, Town Engineer
Blake Mills, Public Services Director
Ben Howell, Planning Director
Scott Barnard, Parks & Rec. Director
Robert McKie, Finance Director
Patrick Pierce, Economic Development Director
Nathanael Shelton, Communications Director

COUNCIL ABSENT:

1 CALL TO ORDER

Pledge of Allegiance and Invocation

a) Mayor McLeod called the meeting to order at 6:01 p.m. He led everyone in the Pledge of Allegiance as well as offering the Invocation.

2 ADJUSTMENT OF THE AGENDA

3 CONSENT AGENDA

(Items on the consent agenda are considered routine in nature or have been thoroughly discussed at previous meetings. Any member of the Council may request to have an item removed from the consent agenda for further discussion.)

a) Community Planning Month Proclamation

b) Resolution Directing Clerk to Certify Sufficiency
- 2021-108-ANX - Sam's Express Car Wash

c) Resolution Directing Clerk to Certify Sufficiency
- 2021-125-ANX - Lumen

ACTION: Adoption of Consent Agenda as Presented

Motion: Council Member Holder
Second: Mayor Pro Tem Thompson
Vote: Unanimous

4 ADMINISTRATIVE ITEMS

5 INTRODUCTIONS AND SPECIAL PRESENTATIONS

a) Presentation of Community Planning Month Proclamation
Presented To: Planning Staff, Planning Board & Board of Adjustment

Mayor McLeod presented Proclamation to members of the Planning Board, Board of Adjustment and Planning Department staff. He offered his thanks and appreciation to our board members and Planning Department staff.

b) New Employee Introductions:
Presenters: Patrick Pierce, Economic Development Director & Shaun Mizell, Procurement & Contract Manager

- Lydia Davis - Economic Development Specialist
- Derryel Anderson - Warehouse Supervisor

Mr. Pierce introduced Lydia Davis as the new Economic Development Specialist. Ms. Davis was previously with the Clayton Chamber of Commerce as their Marketing Director. She stated she was excited to be part of the Clayton team and work with the business community. Council welcomed her.

Mr. Mizell introduced Derryel Anderson as the new Warehouse Supervisor. Mr. Anderson comes to the town with many years of experience with the most recent being with the City of Raleigh. He has been here just a week and has already offered many new ideas. Mr. Anderson stated he was happy to be here in Clayton. Council welcomed Derryel to the town.

6 PUBLIC HEARINGS

a) 2020-103-PDD - Lumen Rezoning
Presenter: Ben Howell, Planning Director

Mr. Howell shared information. He stated request is to rezone this 69.07 acre parcel from Residential-Estate (R-E) to Planned Development Mixed Use (PD-MU). This property is located off of Highway 42, adjacent to 70 Bypass and across the road from the Spring Branch Medical Park. He further stated this item is running concurrently with a preliminary plat application, which will serve as the master plan for the development. Currently use of the property is vacant and single-family residence.

Mr. Howell stated overall the proposed rezoning is consistent with the Future Land Use map and Comprehensive Plan 2040 as it allows for mixed use development including commercial and residential and is located adjacent to a major transportation corridor. He further stated that while the rezoning is not entirely consistent with the southernmost portion of the primary tract, that portion is currently designated as medium density residential, however this land is directly located east of property that is designated for high density residential.

It is was stated that the rezoning request supports Goal LU1, Objective LU1.3, Goal LU3 and Objective LU3.1 of the Comprehensive Plan goals. These relate to managing growth. Also consistent with current draft of 2045 Comprehensive Plan.

Both the Planning Board and staff recommended approval of this rezoning.

The applicant, Richard Brown with Kimley Horne was present. He stated he was happy to be present this evening to get this project presented. Mr. Craig Davis was also present. Mr. Brown stated he agreed with staff report and believed this development plan is very much in line with town plans. Mr. Davis stated they were excited about this project. He stated the stakeholders around the area were also excited about the project.

With no one further wishing to speak, the item was turned over to council for their deliberation.

Council Member Grannis had a few questions for staff. He asked if staff agreed that public facilities were adequate. Mr. Howell stated he agreed. Mr. Howell stated he could not comment on the issue regarding schools as schools are handled by the county. Council Member Grannis /confirmed that the school board was made aware of this project. Mr. Howell stated they were.

Council Member asked about surrounding areas being adversely impacted. Mr. Howell stated as far as the rezoning, there were none and further this would be addressed during the next item to be heard on the agenda.

Council Member Grannis asked about the justification for supporting the rezoning. Mr. Howell stated he did not feel there was a need to not approve a portion as the overall zoning was in alignment.

Council Member Grannis asked applicant about adverse effect on adjoining properties. Mr. Brown stated that a lot work went into ensuring that property owners would be protected by providing a wider land use buffer, 45' height limit within 70' of other neighbor properties, and street connectivity. These were in response to some concerns from neighbors.

Council Member Grannis asked about neighborhood meeting and concerns. Mr. Brown stated all concerns were addressed on the master plan.

<u>ACTION:</u> Adoption of Ordinance #2021-10-02

Motion: Mayor Pro Tem Thompson
Second: Council Member Grannis
Vote: Unanimous

b) 2020-104-SD - Lumen Subdivision *(Quasi-Judicial)*

Presenter: Ben Howell, Planning Director

Attorney Cauley provided details regarding a Quasi-Judicial proceeding to include type of testimony that can be considered as well as the fact that testimony must be offered under oath. Town Clerk Moffett issued the Oath via Affirmation to those wishing to offer testimony.

Mr. Howell provided details regarding the project request. The applicant is requesting approval of preliminary plat, acting as a master plan. Additionally, there is a proposed Developer's Agreement running alongside this application. The overall development is proposed to include a mixture of office/medical, condos/retail, multi-family, commercial, and single-family/townhome uses. This use would be distributed among 6 pods. This includes up to 800,000 sf. Breakdown of proposed pods as follows:

Pod #1 - Office/Medical
This is the largest of the pods. It consists of 14.3 acres and would contain up to 700,000 sf of non-residential use. It is located along NC Highway 42, just north of 70 Bypass. Maximum building height proposed is 145'. A building of this height would be permitted for hotel or office/medical use. This has been reviewed by the Fire Department and they are comfortable with serving the needs of a building this height. Stormwater pond would be located on the southernmost portion. A variety of uses would be permitted on this pod to include office, institutional, retail, restaurant, veterinary clinic, hotel/motel, and conference center.

Pod #2 - Condos/Retail
This pod would be 6 acres and include mixture of condos and retail use. It is located along NC 42 directly south of Spring Branch Medical Park. Permitted uses allowed include but are not limited to restaurant, retail, microbrewery, hotel, financial institute, office, and publisher. This pod will include mixed use buildings to allow for residential and non-residential uses.

Pod #3 - Multi-Family (Street Level Retail)
This pod would consist of 7.4 acres with up to 400 multi-family units and 15,000 sf of retail use. This pod is located in the center of the master plan.

Pod #4 - Commercial/Office/Hospitality/Retail/Residential
This pod is the second largest pod in the development and consists of 10/25 acres. It is located across Springbrook Avenue along NC 42 W. It is the most northeastern in the development. Proposed uses include hospitality, office, retail, commercial and residential. With this pod being adjacent to existing single-family residences, applicant has proposed a 70' neighborhood transition zone.

Pod #5 - Residential

This pod is located to the eastern most portion of the development and is 5.75 acres. This pod will consist of residential uses to include townhomes, single-family, nursing home and duplexes.

Pod #6 - Single-Family Residential
This pod is located to the south of Highway 70 and is not connected to the rest of the development as the by-pass bisects same. This pod would be accessed off of NC 42 W via a road connection shown on master plan. This plan is anticipated to be final phase. It is 6 acres in size and would include up to 50 single-family residential units.

Mr. Howell provided a listing of non-permitted uses. Also shown was a Phasing Plan. Each phase will be self-sufficient as it relates to UDC. This project would become a town utility customer.

Mr. Baird, Town Engineer, provided information regarding wastewater and current capacity. He stated we are now entering a phasing approach based on build out of projects. He shared a timeline of graphs over the next several years related to wastewater capacity. He stated our current total capacity is approximately 4.9 million and chart shows capacity in future years. Mr. Baird stated some assumptions needed to be made to include additional capacity with Raleigh.

Mr. Baird shared information regarding wastewater capacity allocation request for this project. He stated the project was scored and received a score of 95. Minimum score for potential approval is 50.

Mr. Howell provided details regarding traffic improvements with an estimated TIA of 2027. Also shared were phases of improvements. A traffic impact analysis (TIA) was performed by Kimley Horn. NCDOT also provided the town with requirements from Congestion Management upon their review of the TIA. All TIA and Congestion Management comments are included in full staff report. Additionally due to the location, the master plan shows right-of-way dedication along NC 42W for the future road widening project. Timing of required off-site traffic improvements by NCDOT is unique for this development due to the future widening. Town staff met with NCDOT to outline required improvements in the associated Development Agreement. Additionally, the applicant met with NCDOT to discuss the improvements. As design on the NC 42W begins by NCDOT, it will be verified what is actually needed for the development.

The development will include the required Class C landscaping buffers.

Overall, the proposed master plan is consistent with both the Future Land Use Map and the Comprehensive Plan 2040 as it allows for mixed use development including commercial and residential and is located adjacent to a major transportation corridor.

It was further stated that each phase of the development would be reviewed as a separate minor site plan or subdivision plan prior to plat recordation or issuance of building permit. If approved, this master plan would be recorded with Johnston County and guide future development of the land.

The applicant has addressed all Findings of Fact.

If approved, staff is recommending that conditions of approval be placed upon the application. The applicant has reviewed the proposed conditions and agrees with proposed conditions as included in the staff report.

Mr. Cappola shared information regarding approval of option to purchase agreements. He stated that we were not able to get that completed for this evening. With that said it is being suggested that an additional condition be added as follows: "An agreement between Town and Developer for additional water storage within the project boundary shall be executed prior to conditional construction drawing approval and submission of any water permits for phase 1 infrastructure construction drawings. Alternatively, the developer may design, construct, and dedicate a minimum 300,000 gallon elevated water storage tank to Town standards and specifications. Absent of an executed agreement, the tank shall be permitted by NCDEQ prior to Town acceptance of phase 1 utilities and constructed prior to submitting water permits for a cumulative total of 275,000 gallons of water."

Applicant, Mr. Brown, stated there were no additional presentations and stated that the Findings of Fact for the master plan have been met. He further stated they have agreed with all conditions and continue to work on agreement regarding water storage tank. He stated they have been working through final details of this agreement with the elevated storage tank and feel for the capacity it is beyond the development but feel the majority of the issue is addressed in condition #14. He stated they are prepared to continue this discussion but not in a position to entertain the alternate condition tonight. He stated they would work to find a middle ground that works for everyone.

Mayor McLeod stated that it is customary that the applicant addresses all Findings of Fact.

Mr. Brown stated #1 is consistent. The assemblage is part of the JHMC NC 42 West Area Plan that was adopted by the Town in November 2007. As part of this plan, this parcel is designated mixed use and is intended to have high quality uses and a wide variety of both residential and non-residential uses for the surrounding area.

Mr. Brown stated #2 is consistent except where modified in agreement with staff through alternate design standards as spelled out within the project master plan narrative.

Mr. Brown stated #3 is consistent. He stated the proposed project does not adversely affect the adjoining properties and property owners. The property is uniquely situated at a major gateway intersection with two of the Town's major transportation corridors. Land uses are conductive to the location and supported by traffic and compatible with development patterns. The size of assemblage and proposed infrastructure will also support proposed mix of uses with retail, office/institutional, public/civic, townhomes and even congregate care being proposed. Appropriate buffers are also proposed to protect the adjacent land uses.

Mr. Brown stated #4 is consistent. The subdivision design would provide for distribution of traffic in a manner that would avoid and mitigate congestion within the immediate area and would provide unified and orderly use of the extension of public infrastructure and would not materially endanger the environment. He stated he felt they are providing adequate public facilities via the street intersections that come off NC 42 in accordance with the widening plan by NCDOT. He stated they are providing public streets as presented throughout the development to maximize connectivity. All would be public streets built to public street standards and within specification of cross sections that were provided.

He stated they also meet demands to the maximum extent practical through those facilities. The plan provides streets adjoining to properties in the way that is does not adversely impact the environmental and public health and safety. General welfare is the preservation of many of the existing wetlands and jurisdictional features on the site. He stated over 20% of the development is going to be preserved in open space and environmental wetlands.

Traffic Engineer, Mr. Fluitt was present. He has been a registered traffic study engineer for 17 years. He stated he has prepared traffic impact analysis for this site and traffic will be accommodated at this site.

With no one further wishing to speak, turned over to council for deliberation.

Council Member Grannis asked Mr. Baird to clarify the diagram related to current wastewater capacity. He shared details regarding phased approach, and it is not easy to give an exact number due to many factors.

Council Member Grannis confirmed that additional capacity is expected to come in at different times that would compensate for allocation of projects.

Council Member Grannis asked about additional capacity contracts. He asked if any thought had been given if they didn't come to pass. Mr. Baird stated there would be risk and any other options would definitely be examined. Council member Grannis asked if he could put a percentage of risk on this. Mr. Baird stated that was difficult to do. Mr. Cappola stated we do have a contract regarding additional capacity with Raleigh which will come to council at the November 1, 2021 meeting. He also stated that Little Creek would be able to continue to be used. Effectively we have contingency plans in place for the next several years. Council Member Grannis stated that information made him feel much better.

Council Member Grannis stated he had a few questions for Mr. Howell with regard to Findings of Fact #2 exception regarding Master Plan narrative. He stated to him that meant changes may be forthcoming that to do not conform with the UDC. Mr. Howell stated that the applicant had proposed some setbacks, etc. that currently do not exist in our UDC as a requirement.

Council Member Grannis questioned adverse property concerns. He stated his concern was statement regarding infrastructure. Mr. Howell stated he would defer to applicant and their experts to address this. Mr. Brown stated it was believed that the infrastructure would be through the developer's agreements. Council Member Grannis stated his only concern is that we do not have a signed developer's agreement at this time.

Council Member Grannis questioned traffic volumes. He stated the information provided is 5 years or a little older, so was any percentage of growth added to these figures or if any further studies were completed with more current information. He stated he asked due to the growth of this town at approximately 5.4% per year. Council Member Grannis stated based on what he has read, software is only using 3% per year, he stated that is a significant concern to him. He would like more current information and if not available, he would like to know why this older software is being used. Mr. Fluitt stated current information was obtained by using current NDCDOT projections and stated they do include a significant growth of NC 42. Council Member Grannis stated he had some concern about the figures and asked if there were any on site surveys, existing traffic counts, etc. He stated no new analysis was completed due to COVID as those traffic patterns were no representative of a true traffic pattern.

Council Member Grannis asked under 4.0 site traffic distribution, he stated he sees percentages for several of the roads, he is curious to know how those percentages were determined and if any figures were used in this study? Mr. Fluitt stated the percentages are an estimate of how traffic will come to the site and where it will be going. He stated those are based on the existing land uses in the area, the existing traffic patterns from the counts and the NCDOT forecasts. Those were reviewed in conjunction with town staff as well as NCDOT. He stated those percentages were applied to the trip generation estimates for the site which determines the peak hour volumes.

Council Member Grannis asked about capacity analysis software. He stated latest version believed is version 10 and published within the last 5 years. Council Member Grannis asked if the software inputs the number of lanes on the road, lane widths the timings, Mr. Fluitt stated it does.

Council Member Grannis questioned AM and PM Peak hours and level of services. He asked if these levels were sufficient. Mr. Fluitt stated A-D are considered acceptable and E-F are considered unacceptable.

Council Member Grannis questioned long ques in peak hours and stated he has concerns regarding storage and would that help mitigate that comment. Applicant stated yes sufficient laneage would be provided so that ques would not block other intersections. Council Member Grannis shared his concerns regarding other intersections along Highway 42 and having to wait through at least 4 lights. He wondered if anything would be done. Applicant stated widening project would mitigate some of the backup at Amelia Church Road intersection.

Council Member Grannis stated he had more questions regarding NCDOT traffic analysis.

Attorney Cauley wanted to verify applicant's position on additional condition as proposed. Mr. Brown stated that they were not in a position to agree to the condition tonight as it was brand new. He stated they did agree to continue to work through.

Without agreement, attorney feels without that condition we would need to continue this hearing.

Mr. Davis addressed and stated he felt that they agreed and stated that the cost to the town would be capped at $6.5 million and the location would be relooked at. He stated this condition was handed to them this evening. He preferred not to defer. He stated the developer agreement had been worked on for 9 months and felt they were ready to go.

Mayor McLeod stated he was excited about the project but felt he needed to heed to his attorney advise. He stated that in two weeks we would address the clarification and pick up right where they left off.

<u>ACTION:</u> Continue Public Hearing to November 1, 2021

Motion: Council Member Holder
Second: Council Member Grannis
Vote: Unanimous

c) Economic Development Incentive Agreement
Presenter: Patrick Pierce, Economic Development Director

<u>ACTION:</u> Continue to November 1, 2021

Motion: Council Member Grannis
Second: Council Member Bunn
Vote: Unanimous

7 OLD BUSINESS

a) Riverwood Ranch - Wastewater Allocation
Presenter: Joshua Baird, Town Engineer

Mr. Baird presented this item and stated the initial phases of the above project had been completed and additional residential phases are currently in minor subdivision plan review. The project originally only requested 70,000 gallons per day to cover the initial phases. The developer would like to proceed with additional phases and has requested an additional 50,500 gpd to be permitted in early 2022. The approval is for allocation and project is responsible for any improvements to the downstream conveyance system (gravity collection system, pump stations, and force main). The density of 2.08 per acre. The project has not been scored under current policy as it is an additional request from 2008. He stated any improvements required would be completed by developer.

ACTION: Adoption of Resolution #2021-50

Motion: Mayor Pro Tem Thompson
Second: Council Member Holder
Vote: Unanimous

b) FY '22 Road Rehab Program
Presenters: Blake Mills, Public Works Director & Rusty Clawson, Street Maintenance Superintendent

Mr. Mills presented this item and stated ST Wooten Corporation was the lowest responsive, responsible bidder for the FY'21 Road Rehabilitation Project with a bid amount of $993,289.50. The second bidder was $60,920 (6.1%) higher than ST Wooten. There is a provision in the contract included in Attachment 1 Project Special Provisions under the clause Contract Extension on Page 8 provides an option to increase the contract up to 100% of the original contract amount if it is mutually agreeable by both parties. This option has already been exercised by Contract Modification No. 1 that increased the contract amount by $27,575.00 bringing the total to $1,020,864.50.

The proposed FY'22 Road Rehabilitation Program includes 15 streets and is as follows:

Schedule A: Walnut Creek Subdivision (Treslewood Dr., Walnut Creek Dr., Woodbend Ct., Trailwood Dr., Holly Point Pl. and Westwood Pl.) - $302,261.75

Schedule B: Garrison Subdivision (Brandon Dr., Gracie Dr. and Ses Dr.) - $202,332.90

Schedule C: Pond Area (Pond St., Damon St., and Durham St.) - $260,850.15 * this includes a sidewalk on Pond Street

Schedule D: Black Forest Area (Black Forest Dr., Trailing Oak Tr. and Red Leaf Trail) - $159,275.75
Addendum No. 1: Pond Street Concrete Flume and Rip Rap Channel - $11,125.00

Drawings of road locations were shared.

It was stated that criteria for selection of the roads for repair was based upon (1) highest rate of return, (2) severity of defects, (3) age of roadway, (4) proximity to other roads being repaired, (5) pavement condition index, (6) road classification, (7) traffic volume, (8) available funding and (9) coordination with Sewer and Water Renewal Projects.

ST Wooten's price to do the above work is $935,845.55 using the same unit prices in the original contract. The only exceptions are the unit prices shown in Schedule C, Items 21 & 22, Schedule D, Item 23 and Addendum No. 1 which are contingency items (total value $20,425).

Contract Modification No. 2 proposes to add an additional $935,835.55 to ST Wooten's Contract for a total contract amount of $1,956,710.05 or a 97.0% increase from the original contract.

ST Wooten proposes to start the concrete work as soon as possible and desires to complete all the asphalt work by December 31, 2021, however, due to the oncoming cold weather it may not be possible to complete 100% of the work and therefore the contract completion date is March 31, 2022. Mr. Mills stated previous experience with ST Wooten was excellent.

Mr. Mills stated that staff believed the price to be fair and reasonable and recommended approval of the Contract Modification No. 2 and authorize the Town Manager to execute same.

ACTION: Authorize Staff to Execute Contract with Modifications

Motion: Council Member Grannis
Second: Council Member Bunn
Vote: Unanimous

c) Municipal Park Site Improvements - Demolition & Early Procurement
Presenters: Joshua Baird, Town Engineer & Scott Barnard, Parks & Rec. Director

Mr. Baird stated that members of staff and design build team had made significant progress on design and preparing to provide Council with three options of Guaranteed Maximum Price (GMPs) on November 10th. Prior to the November 10th meeting and formal action on the GMP, staff and team propose an early demo and procurement package. The splashpad, shelter and playground equipment have long lead times and are items that Council (and public) have previously indicated are top priorities. An early demo and procurement package allows the long leads items to be ordered prior to the GMP and allows the project to continue on schedule. The demo and early procurement package would increase the total Phase 1 costs by $605,828 to a new contract total of $991,262. The early package will require a budget amendment, but finance staff are prepared to reimburse this money upon sale of bonds.

Mr. Barnard shared renderings of improvements to Municipal Park to include a physics climber. Currently there are none of these in North Carolina. Additionally, a rendering of splash pad was provided which includes sprayers and dump bucket.

Staff requests approval for Town Manager or designee to execute Amendment 1 to the existing Design Build contract and proceed with early demo and procurement of items with long lead times.

Council Member Grannis asked about potential start date. Mr. Barnard stated if approved tonight start in approximately 2 weeks and would be ready for the Summer of 2022.

ACTION: Adoption of Ordinance #2021-10-03

Motion: Council Member Everett
Second: Mayor Pro Tem Thompson
Vote: Unanimous

ACTION: Authorize Town Manager to Execute Agreement/Amendment

Motion: Council Member Holder
Second: Council Member Grannis
Vote: Unanimous

d) WRF Funding Package #1
Presenter: Louis Duffie, Assistant Program Manager

Mr. Duffie was present and provided information regarding the funding package of $6.7 and includes general conditions, construction administration and 2 early procurement packages. He stated it is crucial to have these early procurement packages together. Total of two bidders, one was not responsive as they did not meet deadlines.

Attorney Cauley stated in the agenda there is a letter of surety from Gannett Fleming stating they would look favorable on issues regarding bonds but there is not actually a bond in the agenda packet. He stated he suspects that would come after contract is approved. Mr. Duffie stated it would.

ACTION: Authorize Town Manager to Execute Agreement Upon Satisfactory Receipt of Bonds

Motion: Mayor Pro Tem Thompson
Second: Council Member Everett
Vote: Unanimous

8 NEW BUSINESS

9 STAFF REPORTS

a) Town Manager

Mr. Cappola provided an update regarding WRF. He stated site looks very different and a good amount of progress has been made. Staff has been working with LGC to finalize documents.

b) Town Attorney

c) Town Clerk

d) Other Staff

10 OTHER BUSINESS

a) Informal Discussion & Public Comment

b) Council Comments

Council Member Bunn raised concerns regarding the timely delivery of agenda. He stated delivery was only received late Friday afternoon. He asked for deadline currently in place. Town Clerk provided details regarding agenda deadlines. It was agreed that all documents need to be received in the Clerk's office by the established deadline of Monday at 12:00 noon and an email would be sent to council advising all materials had been received in a timely manner.

Council Member Holder provided everyone with a sheet outlining population change in Johnston County. These document shows that Clayton increased 2.7% from 2010-2020 and the unincorporated portion of the county increased 6.4%. He stated he felt we were doing something right.

Council Member Grannis offered his thanks for that information. He also wanted to share an experience last evening. He stated there was an unexpected death in his neighborhood. He stated the residents wanted to share their gratitude and appreciation to EMS, Fire Department, Police Department and County Coroner (Jason Thompson).

Mayor McLeod stated he would like a complete update on Old Town hall, 4-way stop on Fayetteville, and an update on the complaint from neighbor in a subdivision regarding business being operated in that subdivision.

11 ADJOURNMENT

a) Adjourn the Meeting

With there being nothing further, the meeting was adjourned at 8:24 p.m.

<u>ACTION:</u> Motion to Adjourn

Motion: Council Member Holder
Second: Council Member Bunn
Vote: Unanimous

Duly adopted this the 1st day of November 2021 while in regular session.

Jody L. McLeod
Mayor

ATTEST:

Kimberly A. Moffett, CMC, NCCMC
Town Clerk

TOWN OF CLAYTON
INCORPORATED
APRIL 1869
CLAYTON, N.C.