



Town of Clayton
Regular Town Council Meeting Minutes
Monday, October 4, 2021 @ 6:00 PM
Council Chambers

COUNCIL PRESENT:

Mayor McLeod
Mayor Pro Tem Thompson
Council Member Holder
Council Member Bunn
Council Member Everett

STAFF PRESENT:

Rich Cappola, Interim Town Manager
Dolores Gill, D/Town Manager
Lee Barbee, D/Town Manager & Fire Chief
Jim Cauley, Town Attorney
Kimberly Moffett, Town Clerk
Nathanael Shelton, Communications Director
Joshua Baird, Town Engineer
Patrick Pierce, Economic Development Director
Matt Lorion, Parks & Recreation Superintendent
Scott Barnard, Parks & Recreation Director

COUNCIL ABSENT:

Council Member Grannis

1 CALL TO ORDER

Pledge of Allegiance and Invocation

- a) Mayor McLeod called the meeting to order at 6:01 p.m. He led everyone in the Pledge of Allegiance and offered the Invocation.

2 ADJUSTMENT OF THE AGENDA

- a) It was requested that the agenda be adjusted by adding a Resolution #2021-47 to the consent agenda. The resolution will authorize the acceptance of the Updated NCDEQ State Revolving Loan amount in the amount of \$95,000,000.

3 CONSENT AGENDA

(Items on the consent agenda are considered routine in nature or have been thoroughly discussed at previous meetings. Any member of the Council may request to have an item removed from the consent agenda for further discussion.)

- a) **DRAFT Minutes**
- September 20, 2021 - Regular Session
 - September 22, 2021 - Special Joint Meeting
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- b) **Baptist Center Church Recognition 150th Anniversary**
- c) **Resolution Accepting Updated State Revolving Loan for Wastewater Reclamation Facility**

ACTION: Adoption of Consent Agenda as Presented

Motion: Council Member Everett
Second: Council Member Bunn
Vote: Unanimous

4 ADMINISTRATIVE ITEMS

- a) Resolution - 2022 Town of Clayton Holiday Schedule
Presenter: Kimberly A. Moffett, Town Clerk

ACTION: Adoption of Resolution #2021-42

Motion: Council Member Thompson
Second: Council Member Everett
Vote: Unanimous

- b) Resolution - 2022 Town of Clayton Town Council Meeting Schedule
Presenter: Kimberly A. Moffett, Town Clerk

ACTION: Adoption of Resolution #2021-43

Motion: Council Member Bunn
Second: Council Member Everett
Vote: Unanimous

- c) Recommendation for Appointment to Library Advisory Board
Presenter: Kimberly A. Moffett, Town Clerk

ACTION: Approval of Appointment

Motion: Council Member Bunn
Second: Council Member Everett
Vote: Unanimous

5 INTRODUCTIONS AND SPECIAL PRESENTATIONS

- a) Presentation of Baptist Center Church Recognition
Presented to: Michael Tingle, Member of Baptist Center Church

Mayor McLeod read and presented this recognition to the Baptist Center Church in honor of their 150th Anniversary. Mr. Tingle, represented the church and received the recognition. He offered his thanks and appreciation.

- b) New Employee Onboarding Welcome Video
Presenter: Nathanael Shelton, Communications Director

Mr. Shelton shared this newly created video that is shown at the time of onboarding of all new Town of Clayton employees. Council offered their thanks and appreciation to Nader Aboulhosn, Communications Development Specialist. Council Member Bunn asked Mr. Aboulhosn to be acknowledged.

- c) New Employee Introductions
Presenters: Dolores Gill - D/Town Manager and Joshua Baird - Town Engineer

- Greg Nelson - Superintendent of Property Maintenance
- Gustavo Menjavar - Facility Maintenance Technician
- Pat Paine - Project Manager

Ms. Gill introduced Greg Nelson, who was recently promoted to the Superintendent of Property Maintenance. Mr. Nelson has been with the town since 2014. He stated he was very appreciative of the opportunity. He stated he loved Clayton and looked forward to being part of the town for a long time.

Ms. Gill introduced Gustavo Menjavar who was recently hired a Facility Maintenance Technician. He has many years of experience, mostly recently with Raleigh Housing Authority. Mr. Menjavar stated he was very happy to be here and was extremely appreciative of the opportunity.

Mr. Baird introduced Pat Paine who was recently hired as Project Manager. He has extensive history and experience, most recently with the town of Fuquay-Varina. Mr. Paine stated he was extremely happy to with the town and looked forward to his future with the town.

6 PUBLIC HEARINGS

- a) 2020-103-PDD - Lumen Rezoning
Presenter: Planning Department

ACTION: Continued to October 18, 2021

Motion: Mayor Pro Tem Thompson
Second: Council Member Holder
Vote: Unanimous

- b) 2020-104-SD - Lumen - Subdivision
Presenter: Planning Department

ACTION: Continued to October 18, 2021

Motion: Mayor Pro Tem Thompson
Second: Council Member Holder
Vote: Unanimous

- c) Lumen - Economic Development Incentive Agreement
Presenter: Planning Department

ACTION: Continued to October 18, 2021
Motion: Mayor Pro Tem Thompson
Second: Council Member Holder
Vote: Unanimous

7 OLD BUSINESS

- a) LAPP Project Update
Presenter: Patrick Pierce, Economic Development Director

Mr. Pierce provided an update regarding both background of Locally Administered Projects Program (LAPP) and previous LAPP projects.

2023 projects being proposed will include Main Street Sidewalk Extension and East Clayton Greenway Extension. He provided more information on the Main Street Sidewalk Extension which included: Central Street to Bus. 70, sidewalk on both sides of Main Street, Town completing design, applying for ROW and construction, estimated grant request: \$450,000-\$500,000. He provided additional information on the East Clayton Greenway Extension which included: Front Street Ext. to Glen Laurel Rd which includes NC 42W crossing, Current development STIP project, applying for design-only, estimated grant request: \$350,000-\$400,000.

8 NEW BUSINESS

- a) Resolution for Application of State Trail Status
Presenter: Matt Lorion, Parks & Recreation

Mr. Lorion was present and provided details regarding the application for State Trail status for East Coast Greenway/Sam's Branch.

ACTION: Adoption of Resolution #2021-44

Motion: Council Member Bunn
Second: Council Member Everett
Vote: Unanimous

- b) Resolution Authorizing Town Manager to Execute Industry Agreements with Grifols & Novo

Mr. Cappola presented this item and requested authorization to enter into agreements that are currently in negotiation. There is a deadline of October 15, 2021 with the LGC.

ACTION: Adoption of Resolution #2021-45

Motion: Mayor Pro Tem Thompson
Second: Council Member Holder
Vote: Unanimous

- c) Parks & Recreation Update to Comprehensive List of Fees & Charges
Presenter: Matt Lorion, Parks & Recreation

Mr. Lorion was present and shared details regarding minor changes to the Comprehensive List of Fees & Charges, to include shelter charges.

ACTION: Adoption of Ordinance #2021-10-01

Motion: Council Member Bunn
Second: Council Member Holder

Mr. Pierce stated good progress is being made. Planning Board reviewed the plan and there was good discussion and only made minor suggestions. Mr. Pierce stated he felt we will still be able to remain on proposed timeline. He reminded there would be community meeting being held as well.

Mayor McLeod asked for an update on Downtown Parking Taskforce. Mr. Pierce stated they are working and hope to bring top 5 ideas to council for consideration.

Cycle NC Event

Presenter: Matt Lorion, Parks & Recreation

Mr. Lorion provided information regarding Cycle NC Event that will be coming through Clayton this Thursday - October 7, 2021, with a lunch stop. Mr. Pierce offered his thanks to Nathanael Shelton and Catherine White for their assistance in ensuring businesses were aware of this upcoming event. It was stated that bike racks will be set up in Horne Square. It is anticipated that there will be 800-1,000 participants in attendance.

10 OTHER BUSINESS

a) Informal Discussion & Public Comment

Ms. Gill reminded that tomorrow is Clayton High School Homecoming Parade and streets will be closed. The parade will begin at 6:00 p.m. Route details are provided on Facebook.

b) Council Comments

Council Member Bunn asked the Town Manager and Town Attorney for an update with reference to the YMCA lease that was discussed at previous council meeting. Mr. Cauley stated at previous meeting he was directed to cancel the lease by the end of the month. Correspondence has been received from the YMCA. There was discussion regarding restricted covenance on the deed. It was consensus of council to move forward with the termination of lease. Mr. Cauley stated he would get that termination forwarded.

Mayor McLeod asked if any thought was given to having food trucks available during Cycle NC. Mr. Pierce stated that he believed that Deep River would have food trucks as well as all our downtown restaurants having lunch available. He stated he hoped they had found a happy medium.

11 ADJOURNMENT

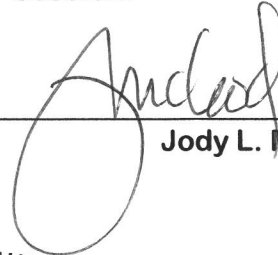
a) Adjourn the Meeting

With there being nothing further, the meeting was adjourned at 6:54 p.m.

ACTION: Motion to Adjourn

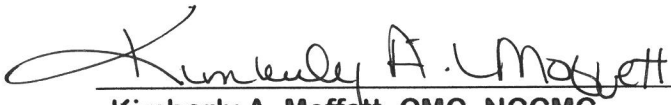
Motion: Council Member Holder
Second: Council Member Bunn
Vote: Unanimous

Duly adopted this the 1st day of November, 2021 while in regular session.



Jody L. McLeod
Mayor

ATTEST:



Kimberly A. Moffett, CMC, NCCMC
Town Clerk

