



Town of Clayton
Regular Town Council Meeting Minutes
Monday, April 3, 2023 at 6:00 PM
Council Chambers, Town Hall
111 E. Second Street

Council Present:

Mayor Jody McLeod
Mayor Pro Tem Jason Thompson
Council Member Porter Casey
Council Member Avery Everett
Council Member Andria Archer
Council Member Michael Sims

Staff Present:

Rich Cappola, Town Manager
Jim Cauley, Town Attorney
Heidi Holland, Town Clerk
Dolores Gill, Deputy Town Manager
Lee Barbee, Interim Deputy Town Manager/Fire Chief
Robert McKie, Finance Director
Greg Tart, Police Chief
Scott Barnard, Parks & Rec Director
Catherine White, Comm. & Marketing Specialist
Patrick Pierce, Economic Development Director
Lydia Davis, Economic Development Specialist
Joy Garretson, Library Director
Ann Game, Rev. & Utility Customer Service Director
Lauren Lambert, Special Events & Marketing Manager

Council Absent:

None

1. CALL TO ORDER

a. Call to Order

Mayor McLeod called the meeting to order at 6:01 p.m.

b. Pledge of Allegiance

Mayor McLeod led the Pledge of Allegiance.

c. Invocation

Mayor McLeod provided the Invocation.

2. ADJUSTMENT OF THE AGENDA

a. Mr. Cappola made the following adjustment to the agenda:

REMOVE: 3a. and 5a.

RESULT: CARRIED 5-0

MOVER: Jason Thompson

SECONDER: Porter Casey

YES: Jason Thompson, Porter Casey, Avery Everett, Andria Archer, and Michael Sims

NO: None

3. **CONSENT AGENDA**

a. Minutes

- March 20, 2023 - Regular Session Minutes
- March 6, 2023 - Closed Session Minutes

Presenter: Heidi Holland, Town Clerk

This was removed from the agenda.

b. Accept Public Utilities into the Town Of Clayton Public Utility System for Maintenance – Spinning Mill Apartments, Phase 1

Presenter: Jonathan K. Jacobs, PE, CFM - Assistant Engineering Director

c. Accept Streets into the Town Of Clayton Street System for Maintenance – Cameron Crossing, Phase 1

Presenter: Jonathan K. Jacobs, PE, CFM - Assistant Engineering Director

d. Accept Streets into the Town Of Clayton Street System for Maintenance – Highgate Subdivision, Phase 3

Presenter: Jonathan K. Jacobs, PE, CFM - Assistant Engineering Director

Approve Consent As Presented

RESULT: CARRIED 5-0

MOVER: Jason Thompson

SECONDER: Michael Sims

YES: Jason Thompson, Porter Casey, Avery Everett, Andria Archer, and Michael Sims

NO: None

4. **ADMINISTRATIVE ITEMS**

5. **INTRODUCTIONS AND SPECIAL PRESENTATIONS**

a. Employee Introductions

Raven McLaurin, Stormwater Engineer

Presenter: Joshua Baird, Engineering Director

Joey Adams-Raczkowski, Planner II

Presenter: Ben Howell, Planning Director

This was removed from the agenda.

b. World Autism Awareness Day & World Autism Month Proclamation

Presenter: Mayor McLeod to Present to Michael Strauss

The President of the Triangle Area Networking Group (TANG) and DJ Sandvobal were present to accept the proclamation for Autism Awareness month. TANG, along with the Clayton Fire Department, will host Autism, Awareness Month: Accept. Understand. Love. Event which will be held on Saturday, April 29th from 10:00 a.m. – 2:00 p.m.

Mayor McLeod proclaimed April 2023 World Autism Month and April 2, 2023 World Autism Awareness Day.

- c. Arbor Day Proclamation
Presenter: Mayor McLeod to Present to Scott Barnard

Lauren Lambert, Scott Barnard, Patrick Pierce and Joy Garretson accepted this proclamation. On April 28th, Downtown Clayton and the Library, at Municipal Park at 5:30 p.m., will be hosting activities such as live music and a movie night. Mayor McLeod proclaimed April 28th as Arbor Day.

- d. Week of the Young Child Proclamation
Presenter: Mayor McLeod to Present to Dana Wooten, Clayton Chamber of Commerce President & Myra Burrell, Data and Contracts Manager

Dana Wooten, Myra Burrell and Joy Garretson were present to accept this proclamation. Ms. Burrell spoke on this subject. Mayor McLeod proclaimed April 1-7, 2023 as the Week of the Young Child.

6. PUBLIC HEARINGS

7. OLD BUSINESS

8. NEW BUSINESS

- a. Main Street Designation
Presenter: Patrick Pierce, Economic Development Director

Patrick Pierce and Lydia Davis were present. Provided was an update on the Downtown Strategic Plan and Downtown Master Plan. Mr. Pierce asked for guidance from Council on this item. An update was provided. Main Street Designation goes on 8 principles, comprehensive incremental, self-help, partnership, build on assets, quality focus, change and implementation base. Shared was a four-point approach and information on the Downtown Associate Community (DAC) program and their requirements (which the Town meets these). 3 to 5 communities will be selected. The application is due by the end of the month with a decision to be made by June.

Mayor McLeod stated it is a great idea.

Motion to Move Forward

RESULT: CARRIED 5-0

MOVER: Porter Casey

SECONDER: Avery Everett

YES: Jason Thompson, Porter Casey, Avery Everett, Andria Archer, and Michael Sims

NO: None

9. STAFF REPORTS

- a. Town Manager
Presenter: Rich Cappola

Mr. Cappola thanked Grifols for hosting the Town at the Council Retreat on March 30 & 31, 2023.

April 5th would be Storytime at Fire Station 1 at 10:00 a.m. April 15th, would host Parks & Recs Flower Fest and Plant Sale at 8:00 a.m. located Clayton Community Center. Also on April 15th, Thompson Square would be at The Clayton Center at 8:00 p.m.

- b. Town Attorney
Presenter: Jim Cauley

Nothing to Report

- c. Town Clerk
Presenter: Heidi Holland

Nothing to Report

- d. Other Staff

Mass Communications/Data Voice Presentation

Presenters: Dolores Gill, Deputy Town Manager & Ann Game, Utilities Billing Director

Presenter: Dolores Gill, Deputy Town Manager

Ann Game, Utilities Billing Director

Dolores Gill stated she and Ann Game wanted to provide a quick update on this subject. Nathanael Shelton has been working to coordinate to be able to provide electric outage management coverage when outages and other emergencies happen.

This program will have an anticipated rollout date of Summer 2023. Ms. Game stated her team has been working 2.5 weeks to update customer information. They have updated electronic bills and in 2 weeks, have collected over 500 customers updated data. They are asking customers to read the back of their bills for critical information. Darcy Ammons has been working on the marketing aspect of this program.

Council Member Sims thanked Ms. Game for her positive attitude and for everything she is doing.

10. OTHER BUSINESS

- a. Informal Discussion & Public Comment
 - Individuals have three (3) minutes to address the Town Council.
 - Groups will designate a spokesperson. The spokesperson will have five (5) minutes to address the Town Council.

Ben Chapman was present to represent JoCo Rainbow, an organization that he founded. He spoke on a protest in March 2022 that he attended. He spoke about a meeting at the Hawkins-Hartness House with Mark Robinson. He spoke about reflecting positive change for the LGBTQ+ and asks that Council adopt a LGBTQ+ ordinance.

- b. Council Comments

Mayor McLeod mentioned the change of the location for Storytime at the Fire Department and the location of the Easter Bunny. These events will now be held at Town Square.

11. CLOSED SESSION

12. ADJOURNMENT

a. Adjourn

With nothing further, the meeting was adjourned at 6:32pm

Motion To Adjourn

RESULT: CARRIED

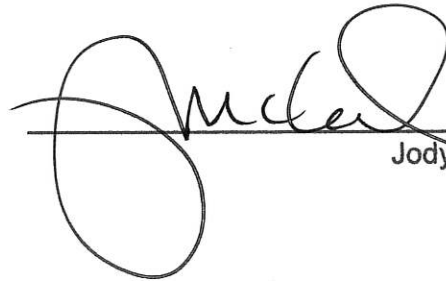
MOVER: Jason Thompson

SECONDER: Michael Sims

YES: Jason Thompson, Porter Casey, Avery Everett, Andria Archer, and Michael Sims

NO: None

Duly adopted by the Town Council this the 17th day of April 2023 while in regular session.


Jody L. McLeod
Mayor

ATTEST:

Heidi L. Holland
Heidi L. Holland, CMC, NCCMC
Town Clerk

