



Town of Clayton
Regular Town Council Meeting Minutes
Monday, August 7, 2023 at 6:00 PM
Council Chambers, Town Hall
111 E. Second Street

Council Present:

Mayor Pro Tem Jason Thompson
Council Member Porter Casey
Council Member Avery Everett
Council Member Andria Archer
Council Member Michael Sims

Council Absent:

Mayor Jody McLeod

Staff Present:

Rich Cappola, Town Manager
Heidi Holland, Town Clerk
Jim Cauley, Town Attorney
Dolores Gill, Deputy Town Manager
Lee Barbee, Deputy Town Manager
Robert McKie, Finance Director
Greg Tart, Police Chief
Jonathan Jacobs, Assistant Engineering Director
Joshua Baird, Engineering Director
Nathanael Shelton, Communications Officer
Ben Howell, Planning Director
Patrick Pierce, Economic Development Director
Lydia Davis, Economic Development Specialist

1. CALL TO ORDER

- a. Call to Order

Mayor Pro Tem Thompson called the meeting to order at 6:01 p.m.

- b. Pledge of Allegiance

Mayor Pro Tem Thompson led the Pledge of Allegiance.

- c. Invocation

Mayor Pro Tem Thompson provided the Invocation.

2. ADJUSTMENT OF THE AGENDA

- a. Council Member made a motion to adjust the agenda to move item 3b. to 9a.

Approve or Adjust the Agenda

RESULT: CARRIED 5-0

MOVER: Porter Casey

SECONDER: Avery Everett

YES: Jason Thompson, Porter Casey, Avery Everett, Andria Archer, and Michael Sims

NO:	None
------------	------

3. **CONSENT AGENDA**

- a. Minutes
 - July 11, 2023 - Work Session
 - July 11, 2023 - Regular Session
 - July 11, 2023 - Closed Session

Presenter: Hadi Holland, Town Clerk
- b. Certificate of Sufficiency for Annexation Petition 2023-64-ANX
Presenter: Bruce Venable, Planner 1
- c. Electricities Oaths
 - David Allen Turnage
 - Michael Grannis
 - Patrick Pierce

Presenter: Hadi Holland, Town Clerk
- d. Resolution 2023-46: To Accept Streets into the Town Of Clayton Street System for Maintenance - Academy Point, Phases 1 & 2
Presenter: Jonathan K. Jacobs, PE, CFM - Assistant Engineering Director
- e. Resolution 2023-49-Directing the Clerk to Set a Public Hearing Date for 2023-64-ANX

Approve Consent Agenda As Presented

RESULT:	CARRIED 5-0
MOVER:	Avery Everett
SECONDER:	Porter Casey
YES:	Jason Thompson, Porter Casey, Avery Everett, Andria Archer, and Michael Sims
NO:	None

4. **ADMINISTRATIVE ITEMS**

- a. Update on Sam's Branch WRF Program
Presenter: Louis Duffie, Assistant Program Manager

Louis Duffie including Adam Sharpe spoke on this update. Mr. Sharpe spoke and provided a quick refresher on the 5 projects: Sam's Branch WRF, Clayton-Raleigh Pump Station Expansion, Little Creek Transmission, Little Creek Pump Station, ECIA PS & Transmission.

Sam's Branch is nearing 20% construction completion, Clayton-Raleigh Pump Station Expansion - equipment procurement and contract bidding complete (Target Spring 2024 online), Little Creek Transmission - nearing 100% construction complete; Little Creek Pump Station - nearing 60% construction completion (Target October 2023 online), and ECIA PS & Transmission - under design (Target Early 2026 completion).

Mr. Duffie shared a timelapse video of this progress. Continue building tanks, in the next 90-120 all tanks would be complete, tested and coded. The pump station would continue to be poured as well as the headworks and other buildings such as the admin building; the electrical rooms would as be constructed.

Shared were photos of the Sam's Branch Greenway restored. Little Creek Transmission project has been a success and should come in under budget. This should be closed out in the next month.

Little Creek Pump Station is complete. Shared were photos of the emergency pumps. 90-120 days will continue setting pumps, equipment, grading and will start commissioning the pump station.

Mr. Sharpe stated for the ECIA Conveyance, the pump station is at 90% design and the force main is at 60% design. Designs continue to progress. In 120 days should finalize designs and begin permitting.

Claton-Raleigh PS Expansion, put out a package to bid on the pumps. The low bid came in at \$410,000, that is a positive. They are procuring general contracting separately from the equipment, that bid is out. More clarity on final cost in about a week.

Shared were the current program financials. Right now there are estimates and contracts in the price of \$273,000,000 for all the work. The Town has paid out about \$61,000,000. Shared was a cash flow chart. The big picture is they are tracking and monitoring change orders and what the contractors are looking at. Takeaway is they are tracking along and having wins on financials. Shared was the Flow Management Planning slidewhich showed the current considerations being addressed which are the timing for the SBWRF for Phase 2, the sizing for Phase 2 and the impact of attributable flow percentages by user types.

Mr. Sharpe asked if there were any questions. Council Member Sims asked when this would come online? Mr. Duffie stated July 8, 2025 is the projected completion. Rich Cappola thanked Mr. Duffie and Mr. Sharpe for this complex project. He thanked everyone for the great teamwork. Discussed making financial adjustments during the process which will be a big win in the long run.

5. INTRODUCTIONS AND SPECIAL PRESENTATIONS

6. PUBLIC HEARINGS

- a. 2023-75-SPA Walmart Alternative Sign Plan
Presenter: Ben Howell, Planning Director

Attorney Cauley stated Council member Everett has a conflict in this matter and asked he be excused from voting on this matter.

Mr. Howell stated the request is to update the master sign plan to replace the existing signage on the Walmart Building and change out the signage on the Monument Sign. This project is located at Town Centre Blvd. and is 21.6 acres in size. Current approved signage was shared. Proposed is a new vertical signage. They would like to change out the canopy and building signage. Shared were the sign face calculations, they are reducing the size of the signage.

The proposed signage is consistent with the Clayton Design Guidelines. A master plan was approved for this location in 2016. The proposed replacement sign is in scale with the building and existing signage on the site.

Staff recommends approval of proposed sign plan with no conditions.

Applicant Jeff Turner, architect of the project was present. He stated there are a lot of signs but smaller square footage.

Mayor Pro Tem Thompson stated this has been noted as a public hearing and asked if anyone wished to speak. With no one wishing to speak this was turned over to Council for deliberation.

Council Member Casey stated he was glad to see they are refreshing the sign.

Adoption of Resolution #2023-50

RESULT:	CARRIED 4-0
MOVER:	Porter Casey
SECONDER	Michael Sims
YES:	Jason Thompson, Porter Casey, Andria Archer, and Michael Sims
NO:	None
RECUSED:	Avery Everett

Council Member Everett recused himself from voting on this matter due to conflict of interest.

7. QUASI-JUDICIAL HEARING

Quasi-Judicial Hearing

A quasi-judicial hearing resembles a court trial where testimony is presented. Citizens may give testimony in a quasi-judicial hearing after they have taken an oath. Town Council acts like a court of law and receives only sworn testimony and other credible evidence. In addition, the Town Council must make findings of fact based upon the evidence presented. The Town Council refrains from "ex parte communication" about these cases, as the Town Council must make a decision based solely on the evidence presented at the hearing itself. Staff is available to assist with inquiries from citizens.

- a. 2023-113-SUP Mury Class B Home Occupation - NC Aquatics, LLC
Presenter: Ben Howell, Planning Director

Attorney Cauley briefed everyone on what a quasi-judicial hearing consists of. Town Clerk swore in those providing testimony.

Mr. Howell stated the request is for a Class B Home Occupation. This property is located on 53 Grantwood Drive, is a single-family residence in the Glen Laurel neighborhood and is .370 acres. Shared was description of the Class B Home occupation requirements – section 155.308(C)(2)(c).

Shared were the four Findings of Fact, which are included in the staff report.

Considerations for Council, Council shall make final decisions regarding the SUP. Staff is not proposing any conditions for the Proposed Class B Home Occupation. The Council may impose conditions based on the testimony and evidence.

Mr. Howell stated the applicant is present tonight.

Benton Sawrey, was present tonight on behalf of Michael Mury. He stated Mr. Mury has filed an SUP application to continue to operate his swim lessons provided at his home. He described Mr. Mury's swim school. Mr. Sawrey stated he would like to call witnesses in a question and answer manner. Mayor Pro Tem Thompson stated that would be allowed.

Mr. Sawrey called Michael Mury to the podium and began his question process. Mr. Mury spoke and provided background on himself and his school. Mr. Mury stated he is seeking a permit to be allowed to continue his swim lessons which he has been running since 2018. He had previously filed for a permit for this which was granted.

He was told to come to Town Hall in 2018. He stated he described to Town staff what he plans to do. He stated he was granted the permit and was told as long as he keeps operating, he would not need to reapply. In 2020 he called the Town and asked if was still allowed to operate, he was told he was still approved to operate.

Shared was the permit that was granted. Mr. Mury stated his swim school teaches children how to swim and survive in the pool. He stated it is a specialized school and lessons last about 15 minutes. He stated he has worked with over 500 families since 2018 and he currently has about 200-300 families on his waiting list. He stated a lot of his clients live in the Glen Laurel neighborhood. He stated prior to this year he has not had any complaints about his school. He has always operated on the same schedule.

Mr. Sawrey asked Mr. Mury to describe how the swim lessons work. Mr. Mury stated he holds the lessons in his backyard. Mr. Mury described his residence. He stated you cannot see anything from the front of the house. His backyard is private with a 5' wrought iron type fence around the backyard pool area. 30' x 60' is the size of the swimming pool. The pool is gated with a locking mechanism. Mr. Sawrey asked Mr. Mury if anyone would be able to tell he was operating a school in his yard, he stated no. He stated he tests his pool as necessary.

Described was the process used to dump the water. Mr. Mury if he needs to refill the pool, he uses rain if available, if not he uses a water hose. If he has to dump the water, he mixes it with fresh water and empties it directly into his own lawn and vegetation. Mr. Sawrey asked if you can see the pool from the street, Mr. Mury stated no. He stated there is no signage in his yard for the school.

Mr. Sawrey asked Mr. Mury to discuss the traffic. He stated clients in the neighborhood walk or drive a golf cart. They are provided with strict instructions to park in the driveway if they are driving; he has enough room for 2 cars in the driveway. Mr. Mury stated occasionally someone will park in the street and are typically parked there for about 15 minutes.

Mr. Sawrey asked Mr. Mury to discuss his daily schedule. Mr. Mury stated he begins at 8:45 a.m. and goes until about 10:45 a.m. On a lot of days he will go until 11:15 a.m. then break from 1:30 – 1:45 p.m., does another hour and a half and tries to break about 3:15 – 4:00 p.m. He then begins at 4:45 p.m. and ends about 6:00 p.m. Mr. Mury

stated he starts the end of April and ends the end of September. Sometimes he does offer lessons the first of October.

He answered less than 20% of the property is used for the lessons. Mr. Mury answered he does not sell any merchandise and does not use any machinery or equipment on his property.

He answered he has access to police, fire and EMS services and has access to a paved road. He answered he has not had fire or EMS called to his property.

Mr. Sawrey asked prior to April 1, 2023 has he had the police called on him, Mr. Mury answered no. Mr. Mury stated on June 16, 2023 the cops came and stated they received a call of a baby crying and yelling and the caller was concerned of the child's safety. He told the police there was a child there that was crying and yelled a little bit. The police stated that was not a crime. The cops stated they were walking about the front of his house for 25-30 minutes and did not hear anything.

Mr. Sawrey asked do you believe the police phone call was a connection with the complaint? Mr. Mury, yes. Mr. Sawrey asked if he was aware of who was making these calls, Mr. Mury stated yes, and he has had conversation with this family. Mr. Mury stated after the family moved in, he had conversations about his swim school. He told the family if they ever had issues to let him know. Mr. Mury stated he told the caller if anyone parked in front of their house to let him know. This was in 2022.

In early May, Mr. Mury had a conversation with this family to check in with them, they stated everything was good and 99% of the time they do not hear anything.

Mr. Sawrey asked, Mr. Mury if through a public records request if he learned the neighbor had reached out the Town and complained anonymously? He stated he has a record of a text from Josh Cotton from the Town about a complaint on him in April prior to the conversation. An anonymous email was sent a couple of days later to Mr. Cotton.

Mr. Sawrey asked if he had received complaints from anyone else, Mr. Mury stated no. Mr. Mury stated he has talked to all his neighbors. Mr. Sawrey provided a map showing Mr. Mury's property. He stated he would go through affidavits and comments from his neighbor answering questions that were asked to them. These documents were provided to the Clerk and would be part of tonight's minutes.

Mr. Sawrey asked except for the family that filed the complaint, have all other neighbors voiced their support, Mr. Mury stated yes. Mr. Sawrey asked Mr. Mury if he possess affidavits from all neighbors except one, Mr. Mury stated yes. He stated that the neighbor stated he does not have any issues but would prefer not to fill out an affidavit.

Mr. Sawrey went through various questions (#6, #9, #12, #13, #14, and #15) in the affidavit with Mr. Mury reading the answers.

Mr. Sawrey asked Mr. Mury about a meeting held with his neighbors which occurred July 28 and included Mr. Mury's wife, John and Lynette Asmussen and John Jordan. All neighbors received notice of this meeting. Shared were the meeting minutes, Mr.

Mury stated these are accurate minutes. Mr. Jordan stated there are 40 cars each day, Mr. Mury answered he does not see 40 people per day. He stated the maximum he has seen was about 32, with several being families with multiple children.

Mr. Mury stated it was discussed cars do not park in front of Mr. Jordan's house, this was confirmed by Mr. Jordan. Mr. Jordan expressed the business being a nuisance because of the screaming children all day. The finding was it was impossible for this to be all day. Any children crying or screaming only swim for 10 minutes. Mr. Jordan stated to Mr. Mury he apologized for not reaching out and he should have expressed his concerns earlier.

Citizens who spoke in support were: John and Lynette Asmussen, Kim Barnes, and Jacquelyn Coffman.

Mr. Sawrey handed the clerk a document of a summary that was described of the nature of his business.

Mr. Sawrey asked if Mr. Mury reviewed the UDO, Mr. Mury stated yes. Mr. Sawrey asked Mr. Mury to read section 155.308 section. Mr. Mury read the occupations that are not allowed in the Town. He stated swim lessons are not included in the home occupations section. Mr. Mury read this into the record.

Mr. Sawrey provided a site plan that was submitted to the clerk for the record. Mr. Mury he did not receive any negative feedback from Town staff. There was discussion on exceeding the site plan, Mr. Mury stated he did not plan on exceeding this.

Mr. Sawrey asked if there is anything he would like to share with the town. Mr. Mury stated he has been doing this since 2018 and has never been an issue. Has always tried to do everything the right way. He stated he is extremely disappointed by this whole situation.

Mr. Sawrey called William Letchworth. Mr. Letchberg stated he is a Professional Traffic Engineer. He went to NC State university and has a master's degree in civil engineering. He has been doing this for 19 years.

Mr. Sawrey asked Mr. Letchberg to state any special knowledge that qualifies him as an engineer. He stated he is the Chair of Johnston County Planning Board. He stated he is familiar with this property and prepared a trip generation report. He stated he has heard Mr. Mury's testimony and nothing in his testimony would change anything in his report. He stated that his seal and signature is on the report. He stated the use generates a small amount of traffic. His professional opinion would not negatively create traffic congestion.

Mr. Sawrey called Derrick Wyatt. He is a real estate broker with Hometown Realty and has worked there for total of 12 years. He stated he made about 20 million in gross sales last year and the vast majority of his sales are in Clayton. He stated he has specialized knowledge of sales in Clayton. His opinion of Glen Laurel is it's a staple of Clayton. Mr. Wyatt stated his wife signed an affidavit in support of Mr. Mury.

Mr. Wyatt stated unless you were going to Mr. Mury's house, you wouldn't know a swim school was being operated. The pool is completely hidden from the street. If anyone parked on the street it would be brief.

A CMA summary report was provided to the clerk. Mr. Wyatt provided information on four properties in the vicinity of the area. Shared were the days these houses were on the market. Mr. Sawrey asked what is the average cost of the houses? Mr. Wyatt stated these four properties sold over the list price. These are in the vicinity of the school while Mr. Mury was operating his business. It's his opinion now of these numbers show any reduction value. Mr. Sawrey asked would the operation of this business be detrimental to other property owners? Mr. Wyatt stated in his opinion it would not be. Mr. Wyatt stated this school would not have any impact on the value of the homes.

Mr. Sawrey stated he would like to call Mr. Doyle who lives at 585 Hocutt in Flowers. He stated he used to live in the house of Mr. Jordan. Mr. Sawrey asked if that was his affidavit, he stated yes, it is. He lived beside Mr. Mury about 3 years. He lived there the entire time Mr. Mury had swimming lessons going on. He stated the Jordans were aware of the swim school before they bought the house. He stated in 2020 and 2021 he was home 30% of the time and his wife homeschools his daughter. He stated he did not have any issues with his business. He stated you would hear noises, but it was not a nuisance. He stated he did not have any issues with traffic. He stated if he was still living in the home, he would not have any issues with the SUP being approved. He stated Mr. Mury is a great guy, does everything by the book and does a great service to the Town.

Mr. Sawrey discussed the four Findings of Fact. There is nothing in this code that prohibits Mr. Mury from operating a swim school.

Mayor Pro Tem Thompson stated this has been noted as a public hearing and asked if anyone wished to speak.

Derrick Everyne, president of Glen Laurel HOA stated there is clause in the covenants. He stated as of this date they are aware of the school. He stated the HOA is meeting on the 22nd to discuss this issue as how this is related to the HOA.

John Jordan, lives on 77 Grantwood. For the record, he does not have any issues with Mr. Mury's business. He thinks he's a great neighbor. He stated a lot of times when you have young kids, there is a constant nuisance of noise. He stated the noise is ongoing and daily. He recognizes Mr. Mury has a lot of love and support but is asking for his business to be moved out of a residential area. He spoke about the traffic improvements which doesn't alleviate the fact he is not following the by-laws of the neighborhood. He stated the screaming of the young children is a problem. He provided a copy of the by-laws of the HOA.

Mr. Sawrey addressed the HOA by-laws and discussed the other businesses that operate in Glen Laurel and asked to disregard those by-laws.

With no one else wishing to speak, this has been turned over to Council for their deliberation.

Council Member Casey asked, on the site plan, it shows a 20' public easement between Mr. Mury and Mr. Jordan's property. Mr. Mury stated that is correct. Mr. Sawrey stated that is a drain easement.

Council Member Sims stated he is pro swim. He asked Mr. Mury if his restrooms were handicapped accessible, Mr. Mury stated they are upstairs. Council Member Sims asked if the pool is ADA compliant? Mr. Mury stated he has taught several handicapped students, but the pool is not equipped. He does have equipment for handicap students.

Council Member Sims asked how that works with businesses and ADA compliance. Mr. Howell stated he is not sure what the requirements are to meet ADA. Council Member Sims asked the traffic engineer if he has ever testified, that in a particular area, that you feel there would be too much traffic? Mr. Letchworth stated the analysis procedure is to evaluate the impacts of the traffic and recommend improvements if any are warranted. Generally, they would not make a judgement only illustrate improvements.

Council Member Sims asked Mr. Wyatt, given the analysis of the value of the house, is that given as an agent or appraiser? Mr. Wyatt stated that is as a broker.

Council Member Avery asked Mr. Mury if he is making sure the water is clean and not going into anyone else's yard. Mr. Mury stated he is making sure its not going into neighbor's yards.

Mayor Pro Tem Thompson asked Mr. Jordan, compared to lawn mowers, is that more of a nuisance than the pool? He stated from a volume standpoint, it is probably comparable. But depending on the child it depends on the age. The problem is he operates 6 hours a day. If you have a mowing business, those things come and go. The issue is that it's consistent noise daily, hourly. He stated hearing kids screaming is a different type of noise than a loud lawnmower.

Council Member Casey asked Mr. Jordan if there was anything that he could do that would be ok with him keeping his business there? Mr. Jordan responded the problem is that his pool sits in the back of the yard where his rear deck and living room is. His living room and deck sits about 15' above where the pool is. He doesn't think there is any way he could engineer a solution. Council Member Everett asked if there are any noise ordinances in place? Mr. Howell stated the ordinance is in the Town and enforced by the police department.

Mr. Sawrey stated they actually hung a decibel meter reader on Mr. Mury's fence and it registered 90 decibels which is an equivalent of a 2-stroke mower. In the neighborhood minutes this is discussed.

Mayor Pro Tem Thompson stated he felt like the applicant has presented a solid case with expert testimony. He stated that this was a topic Council couldn't discuss but all comments were heard.

Council Member Archer stated she has heard nice things and concerns but when hearing an SUP the law requires we focus on evidence and Findings of Fact. In this case she feels the application met all Findings of Fact. Council Member Casey stated

In regard to the water supply, there was a kickoff meeting a couple weeks ago for Phase 2 with the County regarding regionalization. The County would start to look at metrics to see how the regionalization model may work for the Town.

Community Park would be receiving the bid tomorrow. That would put us on track to sell bonds in September through the LGC. Look forward to that bid opening tomorrow.

- b. Town Attorney
- c. Town Clerk
- d. Other Staff

Downtown Branding

Presenter: Patrick Pierce, Economic Development Director

Patrick Pierce and Lydia Davis provided a report.

Downtown Strategic Plan

August 2022: The Downtown Development Advisory (DDA) Board kicked off a Downtown Strategic Plan process.

September - October 2022: Focus groups, surveys, and advisory board outreach occurred for a few months, including two previous Town Council work session updates, leading to a first draft.

January 2023: Final draft accepted by DDA Board. A priority recommendation of the Strategic Plan was to create a "downtown destination" brand to coordinate with the current Town Brand yet tell Downtown Clayton's unique story.

February 2023: Through our partnerships with Downtown Strategies, staff engaged Arnett Muldrow, a municipal and downtown branding specialist, to develop a brand. Input sessions were held with DDA Board, community members and business owners.

May 2023: The Advisory Board unanimously endorsed the new downtown brand and associated brand extensions and for the past few months staff has been working on preparing brand assets.

June 2023: Staff presented new brand to Town Council.

He thanked the Electric and GIS staff. Shared was a map of where all the banners would go across Town. Ms. Davis thanked Nathanael and the communications, fire and police departments. She stated about 150 of the banners are going up soon. The DDA has been working on an interactive Downtown Mobile map which is currently up on the website. Shared was the parking pedestrian wayfinding signage. Another new initiative is sidewalk "stickers". Shared were examples. These stick on the sidewalk and are approximately 24" x 36". Another opportunity is working with DOT and should finalize in the next month or two. This pilot project was offered to the Town with the opportunity to use the material for branded crosswalk rendering.

Timeline & Next Steps Slide

Implemented

- Downtown Clayton Mobile Map

30-45 Days

- Banners Installation
- Parking Wayfinding Signage
- Branded Crosswalk

60-75 Days

- Sidewalk Stickers
- Wayfinding Signage on Greenways

11. OTHER BUSINESS

- a. Informal Discussion & Public Comment
 - Individuals have three (3) minutes to address the Town Council.
 - Groups will designate a spokesperson. Spokesperson will have five (5) minutes to address the Town Council.
- b. Council Comments

Council Member Archer congratulated Ben and stated she is happy and excited for him. She appreciates all his hard work. Council Member Sims congratulated Ben and commented, with the UDO draft, we need to look heavily at what took place this evening. With the state of where we are living today, there are a lot of people wanting to do business out of their homes.

Mayor Pro Tem Thompson asked Mr. Cappola with the start of school coming up, could we ask staff to do a refresh of all crosswalks near the schools that need new paint. He would love to see vertical signage in addition to just marking the pavement.

12. CLOSED SESSION

13. ADJOURNMENT

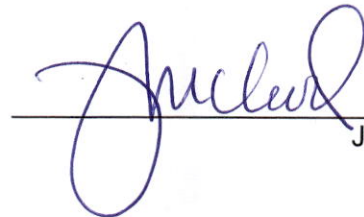
- a. Adjourn

With nothing further, the meeting was adjourned at 8:45 p.m.

Motion To Adjourn

RESULT:	CARRIED 5-0
MOVER:	Porter Casey
SECONDER:	Michael Sims
YES:	Jason Thompson, Porter Casey, Avery Everett, Andria Archer, and Michael Sims
NO:	None

Duly adopted by the Town Council this 21st day of August 2023 while in regular session.



Jody L. McLeod
Mayor

ATTEST:

Heidi L. Holland

Heidi L. Holland, CMC, NCCMC
Town Clerk

he hoped there would be an amicable agreement somewhere in the future between Mr. Jordan and Mr. Mury.

Approval of 2023-113-SUP

RESULT:	CARRIED 5-0
MOVER:	Avery Everett
SECONDER:	Andria Archer
YES:	Jason Thompson, Porter Casey, Avery Everett, Andria Archer, and Michael Sims
NO:	None

8. OLD BUSINESS

9. NEW BUSINESS

- a. Clayton Farm & Community Market Use & Policy Agreement
Presenter: Matt Sutphin, Interim Fire Chief

Council Member Archer stated she recuses herself from this item because of conflict of interest. This item was removed from consent to new business. This policy allows the Farmer's Market access to use Horne Square.

Approval of Policy Agreement

RESULT:	CARRIED 4-0
MOVER:	Porter Casey
SECONDER:	Avery Everett
YES:	Jason Thompson, Porter Casey, Avery Everett, and Michael Sims
NO:	None
RECUSED:	Andria Archer

10. STAFF REPORTS

- a. Town Manager

Mr. Cappola stated provided to Council was an annual report this shows what staff has done over the past fiscal year. Shared to Council was a presentation by Davenport. The Town's credit rating is one nudge from triple A. Through some great work, he hopes in the next year or two to reach that goal. He stated Council should receive the police and fire department report by the end of this evening. He stated great work has been done by all.

Planning Director Ben Howell is taking a great opportunity with CAMPO and has provided the Town his notice. He thanked Ben for the last couple of years and his accomplishments with the Town.

Regarding the LAPP project, staff has been working with local business owners most impacted. This would go to the Parking Taskforce. Should bring back the recommendation hopefully by the next meeting.