



**Town of Clayton
Regular Town Council Meeting Minutes
Monday, February 6, 2023 at 6:00 PM
Council Chambers, Town Hall
111 E. Second Street**

Council Present:

Mayor Jody McLeod
Mayor Pro Tem Jason Thompson
Council Member Porter Casey
Council Member Avery Everett
Council Member Andria Archer
Council Member Michael Sims

Staff Present:

Rich Cappola, Town Manager
Jim Cauley, Town Attorney
Lee Barbee, Interim Deputy Town Manager/Fire Chief
Heidi Holland, Town Clerk
Robert McKie, Finance Director
Greg Tart, Police Chief
Jonathan Jacobs, Assistant Engineering Director
Joshua Baird, Engineering Director
Scott Barnard, Parks & Rec Director
Joy Garretson, Library Director
Patrick Pierce, Economic Development Director
Catherine White, Comm. & Marketing Specialist

Council Absent:

None

1. CALL TO ORDER

a. Call to Order

Mayor McLeod called the meeting to order at 6:01 p.m.

b. Pledge of Allegiance

Mayor McLeod led the Pledge of Allegiance.

c. Invocation

Mayor McLeod provided the Invocation.

2. ADJUSTMENT OF THE AGENDA

a. Approval of Agenda

Mr. Cappola requested to adjust the agenda to follows:

REMOVE:

3c. Resolution To Accept Streets Into the Town Of Clayton Street System For Maintenance – Riverwood Athletic Club, Phases 2B-3, Payton Drive, Perimeter Tract C (Manning & Collinsworth), Phase 5A, 5B1, & 5B2

ADD:
3e. Recreation Advisory Board Vacancy

ADD
11a. Closed Session to Consult with Attorney Pursuant to NCGS 143-318.11(a)(6)

Approve or Adjust the Agenda

RESULT:	CARRIED 5-0
MOVER:	Andria Archer
SECONDER:	Porter Casey
YES:	Jason Thompson, Porter Casey, Avery Everett, Andria Archer, and Michael Sims
NO:	None

3. CONSENT AGENDA

a. Minutes

- January 17, 2023 - Work Session
- January 17, 2023 - Regular Session
- January 17, 2023 - Closed Session

Presenter: Heidi Holland, Town Clerk

b. Sole Source (Town Vehicles)

Presenter: Shaun Mizell, Procurement Manager

c. Resolution To Accept Streets Into the Town Of Clayton Street System For Maintenance – Riverwood Athletic Club, Phases 2B-3, Payton Drive, Perimeter Tract C (Manning & Collinsworth), Phase 5A, 5B1, & 5B2

Presenter: Jonathan K. Jacobs, PE, CFM - Assistant Engineering Director

This item was removed from the consent agenda.

d. Rules and Regulations For Conduct in the Library

Presenter: Joy Garretson

Approve Consent Agenda as Presented

RESULT:	CARRIED 5-0
MOVER:	Jason Thompson
SECONDER:	Andria Archer
YES:	Jason Thompson, Porter Casey, Avery Everett, Andria Archer, and Michael Sims
NO:	None

4. ADMINISTRATIVE ITEMS

5. INTRODUCTIONS AND SPECIAL PRESENTATIONS

a. Awarding of Service Firearm and Badge

- Neal Johnson, Police Officer

Presenter: Greg Tart, Police Chief

Chief Tart stated on February 1, 2023, Neal Johnson retired after 30 years of law enforcement services. He stated Officer Johnson began his career in Dunn in 1992, later worked with Johnston County Sheriff's Office before coming to the Clayton Police Department in August 2010, where he has served the past twelve and a half years. He stated he played many roles in the department and always did what he was asked to do. He stated he hoped to be able to keep Officer Johnson around in a part-time role. He stated Officer Johnson has been a dedicated employee who has given 30 years of his life to helping others and is honorably represented.

Chief Tart presented Officer Johnson with his gun and badge, a recognition for his dedication and commitment to the Town of Clayton and Clayton Police Department.

Officer Johnson thanked the Town for the opportunity to work for the past twelve and a half years. He stated the past twelve and a half years has been the best of the past thirty and the past two have been the best working under Chief Tart and the current police staff.

Mayor McLeod and Council shared their thoughts with Officer Johnson.

Approval of Resolution #2023-05

RESULT:	CARRIED 5-0
MOVER:	Jason Thompson
SECONDER:	Porter Casey
YES:	Jason Thompson, Porter Casey, Avery Everett, Andria Archer, and Michael Sims
NO:	None

b. Year and Month of the Trail

Mayor McLeod To Read

Presenter: Emily Beddingfield, Parks and Recreation Advisory Board Chair
Christy Thompson, DDA Advisory Board Chair
Julie Curran, Library Advisory Board Chair
Joy Garretson, Library Director
Scott Barnard, Parks and Recreation Director
Patrick Pierce, Economic Development Director
Ben Howell, Planning Director

Scott Barnard, Joy Garretson and Patrick Pierce were present and here to represent their boards. Mr. Barnard stated in 2022 the State Legislature designated 2023 as the Year of the Trail. Mr. Barnard stated they wanted to take this a step further and make this a Month of the Trail in the Town of Clayton. He stated they want to do something that targeted the recognition of

the trail and trail opportunities. During the month of May, a number of activities would be planned that would shine a light on the trail. Those activities would be announced at a later date. The ask is for Council to designate May as the Month of the Trail. Mayor McLeod read the Proclamation.

6. PUBLIC HEARINGS

- a. **Project Life Dust Development Agreement**
(Continued from January 17, 2023 Regular Meeting)
Presenter: Patrick Pierce, Economic Development Director

Mr. Pierce stated the developer has requested to continue this item until the March 6, 2023 regular meeting.

Motion to Continue to March 6, 2023 Regular Meeting

It was consensus of Council to move forward with continuing this item to the March 6, 2023 Regular Meeting.

- b. **FY '23-24 Budget - Public Input**
Presenter: Rich Cappola, Town Manager

Mr. Cappola stated this is an initial public hearing to allow the public to provide input for items they would like to be considered for the FY24 budget. He stated he would be meeting with staff in the next couple weeks to get an initial idea of where everyone stands with their budget needs.

Mayor McLeod stated this has been noted as a public hearing and asked if anyone wished to speak. With no one wishing to speak, the public hearing was closed.

7. OLD BUSINESS

8. NEW BUSINESS

9. STAFF REPORTS

- a. **Town Manager**

Mr. Cappola stated staff would be sending out the annual survey for the budget and would also set up an online portal that would allow citizens to share their input.

He stated tomorrow there would be a couple community wide drop-in events. The Greater Triangle Community Commuter Rail Feasibility Study Public Input Session would be held on February 7, 2023 from 5:00 - 7:00 p.m. in the Council Chambers and also tomorrow would be the Gateway 42 Public Meeting which would be held at the Clayton Community Center from 6:00 - 8:00 p.m. A Downtown Master Plan update would be held February 28, 2023.

- b. Town Attorney
- c. Town Clerk
- d. Other Staff

10. OTHER BUSINESS

- a. Informal Discussion & Public Comment
 - Individuals have three (3) minutes to address the Town Council.
 - Groups will designate a spokesperson. Spokesperson will have five (5) minutes to address the Town Council.

Betty Scarborough, Clayton Parkview Citizen, stated last week one of the resident's organized a trash pick-up on Sunday. She stated she was a part of it and it was discouraging. She stated her community is on City "Dump" Road and Stallings in the back where the railroad tracks are. She stated those are two bad areas for trash. She asked Council if there could be a type of signage that states there would be a penalty for littering. She also asked if the Town could have a Town of Clayton Pick Up Litter Day. Mayor McLeod thanked Ms. Scarborough and her neighbors for their community service to the Town. He stated he would take this into consideration. Council Member Casey stated this could be an opportunity for the Communications Office to begin a campaign to our citizens to be aware of their trash.

b. Council Comments

Mayor Pro Tem Thompson commended Ms. Scarborough and her neighbors for picking up trash in the area. He stated he thinks it's time to do a Town wide litter campaign, this could start with collaboration between Communications Department, Law Enforcement, and Code Enforcement. He stated we could put together for our citizens in the form of educational videos regarding enforcement and penalties. He stated we have grounds to have signage up. He would like to see this as a Town wide campaign.

11. CLOSED SESSION

- a. Closed Session to Consult with Attorney Pursuant to NCGS 143-318.11(a)(6)

Motion to Go Into Closed Session at 6:35 p.m.

RESULT:	CARRIED 5-0
MOVER:	Porter Casey
SECONDER:	Michael Sims
YES:	Jason Thompson, Porter Casey, Avery Everett, Andria Archer, and Michael Sims
NO:	None

Motion To Return To Open Session at 7:34 p.m.

RESULT:	CARRIED 5-0
MOVER:	Jason Thompson
SECONDER:	Andria Archer
YES:	Jason Thompson, Porter Casey, Avery Everett, Andria Archer, and Michael Sims
NO:	None

12. ADJOURNMENT

a. Adjourn

With nothing further, the meeting was adjourned at 7:34 p.m.

Motion to Adjourn

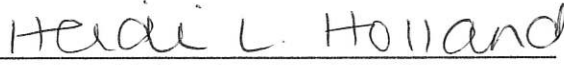
RESULT:	CARRIED 5-0
MOVER:	Jason Thompson
SECONDER:	Porter Casey
YES:	Jason Thompson, Porter Casey, Avery Everett, Andria Archer, and Michael Sims
NO:	None

Duly adopted this the 6th day of March 2023, while in regular session.



Jody L. McLeod
Mayor

ATTEST:



Heidi L. Holland, CMC, NCCMC
Town Clerk

