



Town of Clayton
Regular Town Council Meeting Minutes
Monday, February 19, 2024 at 6:00 PM
Council Chambers, Town Hall
111 E. Second Street

Council Present:

Mayor Jody McLeod
Council Member Porter Casey
Council Member Andria Archer
Mayor Pro Tem Michael Sims
Council Member Gretchen Williams
Council Member Ruth Anderson

Staff Present:

Rich Cappola, Town Manager
Jim Cauley, Town Attorney
Heidi Holland, Town Clerk
Dolores Gill, Deputy Town Manager
Lee Barbee, Deputy Town Manager
Nathanael Shelton, Communications Officer
David Ranes, Fire Chief
Joshua Baird, Engineering Director
Conrad Olmedo, Planning Director
Patrick Pierce, Economic Development Director
Ann Game, Revenue and Utility Customer Service Director

Council Absent:

None

1. CALL TO ORDER

a. Call to Order

Mayor McLeod called the meeting to order at 6:00 p.m.

b. Pledge of Allegiance

Mayor McLeod led the Pledge of Allegiance.

c. Invocation

Mayor McLeod provided the Invocation.

2. ADJUSTMENT OF THE AGENDA

- a. The agenda was adjusted to add item 9d. - Ferguson Waterworks NC Meter System of the Year 2024 presented by Ann Game, Revenue & Utility Customer Service Director.

Approve or Amend the Agenda

RESULT: CARRIED 5-0

MOVER: Porter Casey

SECONDER: Andria Archer

YES: Porter Casey, Andria Archer, Michael Sims, Gretchen Williams, and Ruth Anderson

NO: None

3. CONSENT AGENDA

- a. Minutes
- January 16, 2024 - Regular Session
 - February 5, 2024 - Work Session
 - February 5, 2024 - Regular Session

Presenter: Hedi Holland, Town Clerk

Approve Consent Agenda as Presented

RESULT:	CARRIED 5-0
MOVER:	Andria Archer
SECONDER:	Michael Sims
YES:	Porter Casey, Andria Archer, Michael Sims, Gretchen Williams, and Ruth Anderson
NO:	None

4. ADMINISTRATIVE ITEMS

5. INTRODUCTIONS AND SPECIAL PRESENTATIONS

- a. National Leadership Day Proclamation

Presenter: Mayor McLeod to Read

Mayor McLeod read the National Leadership Day proclamation into the record.

- b. Government Communications Day Proclamation

Presenter: Mayor McLeod to Present to Communications Department

Mayor McLeod read the proclamation for Government Communications Day Proclamation and presented it to the Communications Team.

- c. Employee Appreciation Day Proclamation

Presenter: Mayor McLeod to Read

Mayor McLeod read the Employee Appreciation Day proclamation into the record.

6. PUBLIC HEARINGS

- a. FY '24-25 Budget - Public Input

Presenter: Rich Cappola, Town Manager

Town Manager Cappola presented the initial public hearing for the FY '24-25 Budget which allowed for the public to give input. It was stated the budget survey is available on the Town's website, so that input can be provided, and an additional public hearing would be held in May.

Mayor McLeod stated this has been noted as a public hearing. With no one wishing to speak the public hearing was closed and turned over to Council.

Mr. Cappola stated the communications team did a good job with the budget survey; this can be found on the Town's website.

7. OLD BUSINESS

- a. Budget Amendments - Water Capacity Purchase
Presenter: Rich Cappola, Town Manager

Town Manager Cappola reported this is a follow-up on an approved agreement that required additional water capacity purchase from Johnston County. It was stated the general statutes are very specific as to how the funds are to be spent. This action would take \$2 million from the reserve account and would purchase \$2 million capacity from Johnston County.

Adoption of Ordinance #2024-02-02 & Ordinance #2024-02-03

RESULT:	CARRIED 5-0
MOVER:	Andria Archer
SECONDER:	Porter Casey
YES:	Andria Archer, Michael Sims, Gretchen Williams, and Ruth Anderson
NO:	None
ABSENT:	

8. NEW BUSINESS

9. STAFF REPORTS

- a. Town Manager

Mr. Cappola stated he wanted to remind all of the 3-day retreat beginning tomorrow. He stated he is looking forward to kicking off the budget season.

- b. Town Attorney
c. Town Clerk
d. Other Staff

Presenter: Ann Game - Customer Service Director

Mrs. Game reported she attended a professional development training session with Ferguson; they are the AMI Meter Census Providers. The Council was made aware of the Town of Clayton being named the Ferguson Meter System of the year for 2024. Mrs. Game reported to Council the criteria's that were met to win the award. It was stated the Town of Clayton runs the system well and is well maintained. It was also stated that the Town didn't give up during COVID, whereas there were other customers that didn't do installs during that time.

Mayor McLeod thanked Mrs. Game for all she does for the Town.

10. OTHER BUSINESS

- a. Informal Discussion & Public Comment
- Individuals have three (3) minutes to address the Town Council.
 - Groups will designate a spokesperson. The spokesperson will have five (5) minutes to address the Town Council.

Ms. Brandy Conway from a non-profit named Beautiful Broken Vessels. Made Council aware of the expansion from Raleigh into the Garner/Clayton area. She stated that the organization brings awareness to domestic violence and toxic relationships. Ms. Conway stated they offer two courses: one six-week course and the other is an eight-week course which consists of three different modules. The modules are self-love, relationships with those around you and relationships with your significant other. Ms. Conway brought brochures. Mayor McLeod expressed thanks to Ms. Conway for coming and sharing.

- b. Council Comments

11. CLOSED SESSION

- a. To Discuss Legal Matter in Accordance with NC GS 143-318.11(a)(3); To Discuss Economic Development in Accordance with NC GS 143-318.11(a)(4) and To Discuss Purchasing of Real Property in Accordance with NC GS 143-318.11(a)(5)

The first motion was made to go into closed session to discuss purchasing of real property, there was no mention of going into closed session to discuss an economic development matter. Council Member Archer made a motion to go into closed session to discuss an economic development matter with Council Member Casey seconding.

Motion To Go Into Closed Session at 6:17 p.m.

RESULT:	CARRIED 5-0
MOVER:	Michael Sims
SECONDER:	Porter Casey
YES:	Porter Casey, Andria Archer, Michael Sims, Gretchen Williams, and Ruth Anderson
NO:	None

Motion To Return To Open Session at 6:55 p.m.

RESULT:	CARRIED 5-0
MOVER:	Andria Archer
SECONDER:	Michael Sims
YES:	Porter Casey, Andria Archer, Michael Sims, Gretchen Williams, and Ruth Anderson
NO:	None

12. ADJOURNMENT

- a. Adjourn

With nothing further, the meeting was adjourned at 6:56 p.m.

Motion To Adjourn

RESULT:	CARRIED 5-0
MOVER:	Porter Casey
SECONDER:	Michael Sims

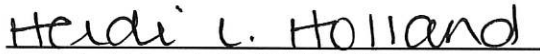
YES:	Porter Casey, Andria Archer, Michael Sims, Gretchen Williams, and Ruth Anderson
NO:	None

Duly adopted by the Town Council this 4th day of March, 2024 while in regular session.



Michael Sims
Mayor Pro Tem

ATTEST:



Heidi L. Holland, CMC, NCCMC
Town Clerk

