



Town of Clayton
Regular Town Council Meeting Minutes
Monday, July 15, 2024 at 6:00 PM
Council Chambers, Town Hall
111 E. Second Street

Council Present:

Mayor Jody McLeod
Mayor Pro Tem Michael Sims
Council Member Porter Casey
Council Member Andria Archer
Council Member Gretchen Williams
Council Member Ruth Anderson

Staff Present:

Rich Cappola, Town Manager
Dolores Gill, Deputy Town Manager
Lee Barbee, Deputy Town Manager
Robert McKie, Finance Director
Greg Tart, Police Chief
Nathanael Shelton, Communications Director
David Ranes, Fire Chief
Joshua Baird, Water Resources Director
Conrad Olmedo, Planning Director
Sam Johnson-Phillips, Deputy Town Clerk
Patrick Pierce, Economic Development Director

Council Absent:

None

1. CALL TO ORDER

- a. Call to Order.

Mayor McLeod called the meeting to order at 6:00 p.m.

- b. Pledge of Allegiance

Mayor McLeod led the Pledge of Allegiance.

- c. Invocation

Mayor McLeod provided the Invocation.

2. ADJUSTMENT OF THE AGENDA

- a.

Approve or Adjust the Agenda

RESULT: CARRIED

MOVER: Michael Sims

SECONDER: Porter Casey

YES: Porter Casey, Andria Archer, Michael Sims, Gretchen Williams, and Ruth Anderson

NO:	None
------------	------

3. **CONSENT AGENDA**

a. Minutes

- June 17, 2024 - Regular Session
- June 17, 2024 - Closed Session

Presenter: Heidi Holland, Town Clerk

b. Remote Participation Policy for Meetings of the Clayton Town Council

c. Resolution To Accept Public Utilities into The Town of Clayton Public Utility System for Maintenance – Carolina Overlook Phase 2 Road Improvements Water Line

d. Resolution To Accept Greenway into The Town of Clayton Greenway System for Maintenance – Highgate Development Phase 1-4 Greenway Trail

e. Resolution To Accept Greenways into The Town of Clayton Greenway System for Maintenance – Carolina Overlook Phase 1 Greenway Trail

f. Johnston County Emergency Services Interlocal Agreement for Provision of Fire Protection Services

Presenter: David Ranes, Fire Chief

g. TOC Project # 2017-173-SDM - Final Acceptance of the Public Water and Sewer Utilities within Walton Farms Subdivision, Phases 10 & 11

h. Memorandum of Agreement Among The State of North Carolina's Division of Water Resources, The Lower Neuse Basin Association Permittees, and The Lower Neuse Basin Association

Presenter: James Blalock, UMC, Assistant Water Resources Director

i. Resolution To Accept Public Utilities into The Town of Clayton Public Utility System for Maintenance – Ashcroft Section 2 Ph. 1A and Section 1 Ph. 8

j. Resolution To Accept Streets into The Town of Clayton Street System for Maintenance

Walk at East Village Phase 2

k. Municipal Records Retention and Disposition

Presenter: Heidi Holland, Town Clerk

Approve Consent Agenda as Presented

RESULT:	CARRIED
MOVER:	Michael Sims
SECONDER:	Porter Casey
YES:	Porter Casey, Andria Archer, Michael Sims, Gretchen Williams, and Ruth Anderson
NO:	None

4. **ADMINISTRATIVE ITEMS**

a. Clayton4U

Presenter: Nathanael Shelton, Communication Director

Mr. Shelton shared two videos due to having one meeting in July. The first video highlighted the Parks and Recreation Department and the second video highlighted the HR Department and job opportunities.

5. INTRODUCTIONS AND SPECIAL PRESENTATIONS

a. National Intern Day Proclamation

Presenter: Council Member Williams to Present to Our Interns

Council Member Williams read and presented the proclamation to the Town's Interns. Each Intern introduced themselves to Council.

6. PUBLIC HEARINGS

7. QUASI-JUDICIAL HEARING

8. OLD BUSINESS

9. NEW BUSINESS

a. Lumos Master Encroachment Agreement

Presenter: Rich Cappola, Town Manager

Mr. Cappola communicated to Council that Lumos Fiber announced a significant project to bring fiber internet service to Clayton and the broader region. It was stated this agreement would be the first that would need to be approved by Council to allow encroachment within the rights-of-way for the fiber to be installed. Mr. Cappola conveyed to Council that many departments have been involved therefore the process has taken a bit longer. It was stated both the Lumos team and the Town's Attorney office agree on the terms of the current agreement. There are other agreements that would be done on the administrative level relative to normal work operations such as pole attachments and other elements specific to their use.

Mr. Cappola mentioned one change to the agreement. It was stated in the agreement located in section 7.14, there was a piece of language modified to allow the performance bond to be in place for a term consistent with what is in section 7.11. If Council approves, Mr. Cappola would recommend the motion be subject to modification of section 7.14 based on the Town Attorney's direction.

Council Member Archer shared her excitement at the prospect of faster internet and expressed gratitude to Lumos for investing in Clayton and bringing job opportunities that would be created during installation.

Council Member Archer made a motion to approve the Lumos Master Encroachment Agreement which included the modification of section 7.14 as recommended by the Town's Attorney.

Motion to Approve Agreement which included the modification of section 7.14 as recommended by the Town's Attorney.

RESULT:	CARRIED
MOVER:	Andria Archer
SECONDER:	Michael Sims
YES:	Porter Casey, Andria Archer, Michael Sims, Gretchen Williams, and Ruth Anderson
NO:	None

10. STAFF REPORTS

a. Town Manager

Mr. Cappola expressed gratitude to those who attended the July 4th activities. It was stated it was a huge success with preliminary numbers estimated at 10,000 attendees. Mr. Cappola gave kudos to the team that put everything together.

Mr. Cappola shared an upcoming event "Popsicles in the park" hosted by the Parks and Recreation department from 11:00 a.m. to 1:00 p.m. located at the Municipal Park by the splash pad.

- b. Town Attorney
- c. Town Clerk
- d. Other Staff

11. OTHER BUSINESS

a. Informal Discussion & Public Comment

Ms. Martha Long a Clayton's resident expressed thanks for the Clayton4U video presentation and inquired about the long-range plans for the greenway extension.

Mr. Cappola responded there is a pedestrian plan that is now being folded into the Clayton Transportation Plan, as well as working with some of the neighboring communities.

Mr. Pierce, Economic Development Director, provided updates. It was reported the State Transportation Improvement Plan has two projects along the 42 corridor. In such it would extend the greenway from Front Street (where it currently meets 42 East) and extend it to the Neuse River. It was communicated the county has completed their Greenway and Trails Program. There are other investments being worked on such as sidewalks and others that would create connectivity throughout the Town. The project would go into

construction in 2028. It was stated the project for the county was an advisory to set a plan based on investments, property owners and some are made by developments.

Mr. Shelton, Communications Director, informed the Council they have entered into the second phase of the public input for the Comprehensive Transportation Plan Survey online.

b. Council Comments

Mayor Pro Tem Sims communicated feedback in relation to the July 4th event was positive and expressed appreciation to the team and those in attendance. It was stated Deputy Town Manager Dolores Gill and Cultural Arts Director Stephen Langston collaborated with Gary Clark a former student of Clayton High School and NBA player, to do a back-to-school event on July 27th. It was reported there would be free haircuts and bookbags would be passed out. Mayor Pro Tem Sims addressed citizen's concerns and stated he is available to speak with anyone that would like to speak with him.

12. CLOSED SESSION

13. ADJOURNMENT

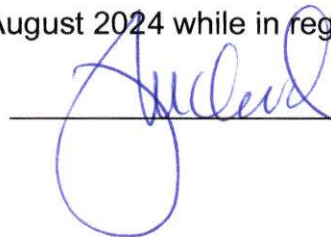
a. Adjourn

With nothing further, the meeting was adjourned at 6:29 p.m.

Motion To Adjourn

RESULT:	CARRIED
MOVER:	Michael Sims
SECONDER:	Porter Casey
YES:	Porter Casey, Andria Archer, Michael Sims, Gretchen Williams, and Ruth Anderson
NO:	None

Duly adopted by the Town Council this 5th day of August 2024 while in regular session.



Jody L. McLeod
Mayor

ATTEST:



Heidi L. Holland, CMC, NCCMC
Town Clerk

