



**The Town of Clayton  
Technical Review Committee Meeting DRAFT Minutes  
Tuesday, July 18, 2017 @ 5:00 PM  
GS 223 - Clayton Town Hall**

**BOARD MEMBERS PRESENT:**

Sara Perricone, Chair  
Larry Strevig  
John McFadden  
Mike Stojic  
Jill Hunt

**STAFF PRESENT:**

Kimberly Moffett, Town Clerk  
Kaitlin Russo, Downtown Development  
Coordinator  
Stacy Beard, Public Information Officer

**MEMBERS ABSENT:**

Mike Stojic  
Elizabeth McLauren  
Malean Christie  
Clark Hipolito

**1 CALL TO ORDER**

- a) Sara Perricone called the meeting to order at 5:09 p.m.

**2 APPROVAL OF MINUTES**

- a)
  - May 16, 2017 DRAFT Minutes
  - June 20, 2017 DRAFT Minutes

**ACTION: ADOPTION OF MINUTES**

Motion: Board Member Strevig  
Second: Board Member McFadden  
Vote: Unanimous

**3 ACTION ITEMS**

**4 OLD BUSINESS**

- a) Sculpture Update  
*Presenter:* Stacy Beard, Public Information Officer

Ms. Beard provided an update regarding the sculpture trail pieces. She stated three sculptures were scheduled to arrive on Friday, July 21. They included pieces to be placed at the Horne Square, Town Square and out of town manager's office at Town Hall. She stated both the watermelon and dog bone sculptures should be arriving in the few weeks. There was discussion regarding the new concrete pad that will be poured for the bench, that will face

Town Square. We are awaiting the arrival of some additional plaque stands that will be permanently placed. With regard to the spider sculpture at the library, plaque will be placed on the nearby brick wall. Ms. Beard stated that she and Ms. Russo were working together to get submission information out a bit earlier next year and further stated that the Main Street Conference will be held in Clayton in March of 2018.

b) **Mural Project Update**

*Presenter:* Kaitlin Russo, Downtown Development Coordinator

Ms. Russo stated that the DDA does not meet during the month of July, so there was no update to provided. She stated the budget is currently being worked on and the Design Committee will meet on August 3, 2017 at 8:30 a.m. in GS 223. She invited and welcome anyone to attend the meeting.

**5 NEW BUSINESS**

a) **Annual Report to Town Council**

*Presenter:* Kimberly Moffett, Town Clerk

Ms. Moffett provided a template and additional information regarding this item. It is being requested that all advisory boards provide an annual update to the Town Council. This will be a brief 5-10 minute presentation that will allow each board to showcase the work they have done throughout the year. It is also an opportunity to get feedback and suggestions from council. These annual updates will be held at a Town Council Work Session. The Public Art Advisory Board will present at the March 2018 meeting and date will be confirmed. It is suggested that the Chair of each board present and that as many members of the board also attend and be recognized.

Ms. Moffett reminded everyone of the Annual Volunteer Board Appreciation Event. The event this year will be held on Tuesday, December 5, 2017. Invitations will be sent out shortly.

b) **Veterans Memorial**

Ms. Beard provided information regarding Veteran Memorial. She stated a sculpture pad would be placed in front of Town Hall and a request for a Veteran Tribute Sculpture will be distributed.

c) **Display Case**

Mr. McFadden stated several years ago, a display case was purchased. At this time he does not know where this display case is being stored, however, he would like to know of the possibility of using this case in the Clayton Center lobby to display 3D art to include jewelry, art and pottery. Mr. McFadden stated he would make contact with Mr. Henley at the Clayton Center.

**6 PUBLIC COMMENTS**

**7 ADJOURN**

a)

With there being nothing further, the meeting was adjourned at 5:36 p.m.

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Sara Perricone,  
Chair

ATTEST:

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Kimberly A. Moffett, CMC, NCCMC  
Town Clerk & Clerk to the Board