



Town of Clayton
Town Council Regular Meeting Agenda
Tuesday, January 20, 2026 at 6:00 PM
Council Chambers, Town Hall
111 E. Second Street

The Public may view the Live Council Meeting on the Town's YouTube Channel:
<https://www.youtube.com/TownofClaytonNC>

No Weapons Allowed Inside Council Chambers

1. CALL TO ORDER

- a. Call to Order
- b. Pledge of Allegiance
- c. Invocation

2. ADJUSTMENT OF THE AGENDA

- a. **POTENTIAL ACTION:** Adopt or Adjust the Agenda

3. CONSENT AGENDA

- a. Minutes
 - January 5, 2026 - Regular Meeting
 - January 5, 2026 - Closed Session

Presenter:
Sam Johnson-Phillips, Deputy Town Clerk
 - b. Removal of Advisory Board Member
Presenter:
Heidi Holland, Town Clerk
 - c. Planning Board Appointments
Presenter:
Heidi Holland, Town Clerk
- POTENTIAL ACTION:** Adoption of Consent Agenda as Presented

4. ADMINISTRATIVE ITEMS

- a. Clayton 4U
 - Clayton4U Season 3 Trailer

Presenter:
Nathanael Shelton, Communication Director

5. INTRODUCTIONS AND SPECIAL PRESENTATIONS

- a. Clayton High School Football Recognition
Presenter:
Porter Casey, Council Member

6. PUBLIC HEARINGS

- a. Comprehensive List of Fees Amendment #2
Presenter:
Todd Melton, Budget Manager
- POTENTIAL ACTION:** Adoption of Ordinance #2026-01-01

7. QUASI-JUDICIAL HEARINGS

8. OLD BUSINESS

- a. Sam's Branch Reclamation Facility Update
Presenter:
Joshua Baird, Water Resources Director
POTENTIAL ACTION: Informational Only

9. NEW BUSINESS

- a. 2025-135-ANX Heavner-Mayo Properties: Certificate of Sufficiency
Presenter:
Heidi Holland, Town Clerk
POTENTIAL ACTION: Informational Only

10. PUBLIC COMMENTS

11. STAFF REPORTS

- a. Town Manager
- b. Town Attorney
- c. Town Clerk
- d. Other Staff

12. OTHER BUSINESS

- a. Mayor and Council Comments

13. CLOSED SESSION

14. ADJOURNMENT

- a. Adjourn
POTENTIAL ACTION: Motion To Adjourn

Information for the Public

3. Consent Agenda

Items on the consent agenda are considered routine in nature or have been thoroughly discussed at previous meetings. Any member of the Council may request to have an item removed from the consent agenda for further discussion.

7. Quasi-Judicial Hearings

A quasi-judicial hearing resembles a court trial where testimony is presented. Citizens may give testimony in a quasi-judicial hearing after they have taken an oath. Town Council acts like a court of law and receives only sworn testimony and other credible evidence. In addition, the Town Council must make findings of fact based upon the evidence presented. The Town Council refrains from "ex parte communication" about these cases, as the Town Council must make a decision based solely on the evidence presented at the hearing itself. Staff is available to assist with inquiries from citizens.

10. Public Comments

◆ Rules for Persons Addressing Town Council ◆

- During public hearings and public comment periods, each speaker will identify him/herself by giving his or her name and place of residence.
- Each speaker will be limited to speaking one time on any topic. When you are finished speaking, please step away from the podium and be seated.
- Each speaker will be limited to 3 minutes and each group's representative will be limited to a maximum of 5 total minutes. Each group is encouraged to designate a single spokesperson for their group.