



**The Town of Clayton
Public Art Advisory Board Agenda
Tuesday, July 18, 2017 @ 5:00 PM
GS 223 - Clayton Town Hall**

1. CALL TO ORDER

2. APPROVAL OF MINUTES

- a.
 - May 16, 2017 DRAFT Minutes
 - June 20, 2017 DRAFT Minutes

[May 16 2017 DRAFT Minutes](#)

[June 20 2017 DRAFT Minutes](#)

POTENTIAL ACTION: Adoption of Minutes

3. ACTION ITEMS

4. OLD BUSINESS

- a. Sculpture Update
Presenter: Stacy Beard, Public Information Officer
- b. Mural Project Update
Presenter: Kaitlyn Russo, Downtown Development Coordinator

5. NEW BUSINESS

- a. Annual Report to Town Council
Presenter: Kimberly Moffett, Town Clerk
[ANNUAL REPORT Template](#)
[Annual Report Tentative Schedule](#)

6. PUBLIC COMMENTS

7. ADJOURN



**The Town of Clayton
Public Art Advisory Board Minutes
Tuesday, May 16, 2017 @ 5:00 PM
GS 223 - Clayton Town Hall**

BOARD MEMBERS PRESENT:

Sara Perricone, Chair
Jason Hardy
Elizabeth McLaurin
John McFadden
Maleah Christie
Larry Strevig
Jill Hunt
Mike Stojic

MEMBERS ABSENT:

Clark Hipolito

STAFF PRESENT:

Kimberly Moffett, Town Clerk
Kaitlin Russo, Downtown Development Coordinator
Stacy Beard, Public Information Officer

1 CALL TO ORDER

- a) Sara Perricone called the meeting to order at 5:03 p.m., with a quorum being noted.

2 APPROVAL OF MINUTES

- a) Draft Minutes - March 21, 2017

ACTION: Adoption of Minutes

Motion: Board Member Hardy
Second: Board Member Stojic
Vote: Unanimous

3 ACTION ITEMS

- a) Sculpture Trail Selections
Presenter: Sara Perricone, Chair

Ms. Perricone stated a total of 30 submissions were received, this was a record amount. Also discussed was the committee that met to select the finalists. The finalists were presented to Town Council at the May 15, 2017 meeting. Ms. Perricone shared a Power Point presentation that highlighted the finalists and the locations of the sculptures. Ms. Beard provided additional information regarding the two new locations. She further shared information about the new location at the dog park and stated a cement pad was being installed for the sculpture that will be located at the entrance.

ACTION: Approval of Sculpture Selections

Motion: Board Member McLaurin
Second: Board Member Stojic

Vote: Unanimous

4 OLD BUSINESS

a) Banner Update

Presenter: John McFadden

Mr. McFadden stated the banner is complete. He stated the banner is one piece rather than 6 panels. He stated there are wind slits in the banner. Details regarding installation are still being worked on. Ms. Beard suggested that Mr. Hipolito be present/assist with the installation. Discussion continued regarding the size of the grommets, installation and use of zip ties. It was agreed it is likely that Public Works staff will be required to complete the installation. John McFadden and Clark Hipolito will meet with Larry Bailey at Parks & Recreation to work out details and prepare for the unveiling.

b) Mural/Gallery Project Update

Presenter: Kaitlin Russo, Downtown Development Coordinator

Ms. Russo provided an update and stated decision needed to be made regarding stipend figure for artists. She also stated that with the addition of two more sculptures, funding for the mural project will be reduced. Ms. Beard stated she would work up the financial information regarding the two new locations that will require installation of concrete pads, this will allow a better idea of available funds. There was discussion regarding additional funding coming from another town line item. Ms. Russo stated that details regarding the mural project frames are still being worked on. She stated that frames will be completed first and then a call for artists would be sent out in September/October. Ms. Russo stated it would be cost effective to print on both sides of the canvas, which would allow for art to be flipped. At this time, art size and art locations are still being finalized. Most likely a total of 3-5 locations will be selected. It was stated that the owner of any building where art would be located who need to agree to be responsible for installation. Discussion was held regarding possible stipends for artists, no consensus reached. Mr. Hipolito suggested a \$250 stipend, while Ms. Hunt stated an average fee would be \$500-\$700. There was discussion regarding possibility of printing postcards of artwork and Ms. McLaurin felt the recognition offered by the postcard may offset the artist fee. It was consensus of the board that the art needs to spread throughout downtown.

5 NEW BUSINESS

6 PUBLIC COMMENTS

7 ADJOURN

a) With there being nothing further, the meeting was adjourned at 5:45 p.m.

ACTION: Motion to Adjourn

Motion: Board Member McLaurin

Second: Board Member McFadden

Vote: Unanimous

Sara Perricone
Chair

ATTEST:

Kimberly A. Moffett, CMC, NCCMC
Town Clerk & Clerk to the Board

May 16, 2017
Minutes



The Town of Clayton
Public Art Advisory Board Minutes
Tuesday, June 20, 2017 @ 5:00 PM
GS 223 - Clayton Town Hall

BOARD MEMBERS PRESENT:

Elizabeth McLaurin
Sara Perricone
John McFadden
Larry Strevig
Mike Stojic
Jason Hardy
Jill Hunt

STAFF PRESENT:

Kimberly Moffett, Town Clerk
Stacy Beard, Public Information Officer
Kaitlin Russo, Downtown Development
Coordinator
David DeYoung, Planning Director

MEMBERS ABSENT:

Maleah Christie
Clark Hipolito

1 CALL TO ORDER

- a) The meeting was called to order at 5:25 p.m.

2 APPROVAL OF MINUTES

3 ACTION ITEMS

4 OLD BUSINESS

- a) Removal of Sculpture Update
Presenter: Stacy Beard, Public Information Officer

Ms. Perricone reported some of the new sculptures are in place. She reported the spider sculpture was placed by the library and the children all enjoyed climbing on it. Sara suggested adding some additional information for sculpture requests next year to include oversize sculpture needs as well and requests for colorful sculptures. Ms. Beard reported sculpture placement at roundabout, library, and the community center. Additional sculptures are scheduled to arrive at the beginning of July. The new sculpture at town hall will be placed June 22. Ms. Beard will provide an update regarding delivery of all winning sculptures. There was discussion regarding the placement of sculpture to be located at the dog park. Also discussed was possibly lighting the entrance to the park. There was discussion regarding the placement of the bench at the town square. Ms. Russo felt the location selected was not the best location due to a hanging wire and felt the bench needed to face town square. Ms. Perricone said she would discuss this with Mayor McLeod.

- b) Banner Update
Presenter: John McFadden

Ms. Perricone reported that the new banner was hung at the Community Center. She stated that Mr. Hipolito assisted in the hanging of the banner. She stated many compliments regarding the banner had already been received. There was discussion regarding the need for additional installation details for any future projects.

- c) Mural/Gallery Update
Presenter: Kaitlin Russo, Downtown Development Coordinator

Ms. Russo stated this item was pulled from presentation to council at this time. A closer look at the budget would be required. Future informational discussions with the town manager will take place.

5 NEW BUSINESS

6 PUBLIC COMMENTS

7 ADJOURN

- a) With there being nothing further the meeting was adjourned at 5:49 p.m.

ACTION: Motion to Adjourn

Motion: Board Member Strevig
Second: Board Member McLaurin
Vote: Unanimous

Sara Perricone,
Chair

ATTEST:

Kimberly Moffett, CMC, NCCMC
Town Clerk & Clerk to the Board

June 20, 2017
Minutes



ANNUAL REPORT

Insert Name of Advisory Board

Insert blurb regarding highlight/accomplishment, etc. of Board during the past year.

Example: Clayton of Caterpillar announced at primary and naming sponsor of the Universal Playground at East Clayton Community Park.

Insert Name of Advisory Board

Background

- Purpose/Duties of Board
- Current Membership
- Meeting Information (When & Where)
- Sub-Committee Information

Accomplishments/Milestones/Highlights

- Training Received
- Projects Completed
- Collaborations
- Donations

Looking Ahead

- Future Goals
- Upcoming Projects
- Suggestions

Volunteer Advisory Board
Annual Report to Town Council

Tentative Schedule

<u>Meeting</u>	<u>Advisory Board</u>
January Work Session	Parks & Recreation
March Work Session	Public Arts Advisory
May Work Session	Downtown Development
August Work Session	Fire Advisory*
October Work Session	Library Advisory

**To begin with August 21, 2017 Work Session (Fire Advisory)*