



Town of Clayton
Public Art Advisory Board Minutes
Tuesday, August 16, 2022 at 5:00 PM
Wooten Room - Clayton Town Hall
111 E. Second Street

Board Members Present: Sara Perricone, Chair Dane Martin Tammy Murray Raven Long Kathleen Nobles Board Members Absent: Kim Helmer Howard Manning Carrole Mulkey Dayton Clark Hipolito	Staff Present: Joy Garretson, Library Director Heidi Holland, Deputy Town Clerk
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1 CALL TO ORDER

- a) Mrs. Perricone called the meeting to order at 5:04 p.m.

2 APPROVAL OF MINUTES

3 ACTION ITEMS

4 OLD BUSINESS

- a) School Art Project
Presenters: Kim Helmer & Raven Long

Ms. Perricone stated Raven Long would be heading up this project. Ms. Long shared an example of the loom kit they would like to be included in this project. It is in the budget to purchase 30 of the kits. She stated she plans on working with her 5th graders and her Art Club this year on this. She stated she would not begin this with her students until December and would need the crate for at least 8 weeks.

Ms. Garretson suggested it would be a good idea to get this on teacher's radars so they could plan to include this in their lesson plans.

There was detailed discussion on the liability with this project, who would be liable if something is broken/missing/lost, who would be responsible for the cost. Ms. Garretson shared a basic lending policy that is used at the library. Ms. Garretson suggested to make

a list of everything inside the crate, as well as the cost, and attach it to a laminated tag on the actual container. She also suggested the principal should have a conversation with the teachers to let them know the school would be responsible for any damages or missing items. She shared details on the library's backpack kit, she stated her budget includes replacing the consumables that need to be replaced each time this kit is checked out.

There was discussion on whether to assemble each loom kit or let the students/teachers do this. It was stated for transportation purposes, it may be best to leave them unassembled. Ms. Perricone suggested to include a YouTube video with each crate that is lent out. She stated Ms. Long could prepare this video with Dane Martin's help demonstrating how to assemble the loom kit.

There was discussion that this project will only be available to schools in town-limits, however, with Ms. Long heading up this project and being the art teacher at Thanksgiving Elementary, they are letting this school be the exception and the guinea pig.

Ms. Garretson suggested sending out a survey when this project has been checked out.

Ms. Perricone stated she would like to have this out by November. Ms. Long stated she has a meeting Thursday, August 19th with every art teacher in the county and she would let them know about this upcoming project.

There was discussion on what exactly to put these looms in to transport these to the schools. It was suggested to put these in the plastic totes with the lids. There was also discussion on where these crates would be stored while not in use. It was mentioned the library but stated there would need to be more discussion on this and who would handle checking these projects in and out.

Ms. Perricone asked everyone to look over the library's lending policy and bring their thoughts back at the next meeting.

There was discussion on how many extra loom kits to have on hand, it was decided to have 4 or 5 extra available. There was discussion on including books in this crate, no decision was made on this.

Ms. Murray suggested we push out on social media asking for donations for yarn. Ms. Long stated the kits do come with two sets of yarn. It was decided not to include both sets of yarn when the project is checked out. The extra set will be stored away.

A motion was made to order 35 loom kits for this project.

ACTION: Motion to Order 35 Loom Kits

Motion: Board Member Murray

Second: Board Member Long

Vote: Unanimous

5 NEW BUSINESS

6 **ADJOURNMENT**

a) Motion to Adjourn

With nothing further, a motion was made to adjourn at 6:12 p.m.

ACTION: Motion to Adjourn

Motion: Board Member Murray

Second: Board Member Martin

Vote: Unanimous

Duly adopted the 28th day of September, 2022.


Sara Perricone, Chair

ATTEST:


Heidi Holland, CMC, NCCMC
Deputy Town Clerk & Clerk to the Board