



**Town of Clayton  
Public Art Advisory Board Minutes  
Tuesday, May 21, 2024 at 5:00 PM  
Wooten Room, Town Hall  
111 E. Second Street**

**Board Members Present:**

Dane Martin  
Kristin Ryan  
Sara Perricone  
Kathleen Nobles  
Angie Bryan  
Joseph Slaton  
Tammy Murray  
Tamara Smallwood  
Joanne Thomas  
Jess Stambaugh

**Staff Present:**

Sam Johnson-Phillips, Deputy Town Clerk

**Board Members Absent:**

Clark Hipolito

**1 CALL TO ORDER**

- a) Ms. Perricone called the meeting to order at 5:05 p.m.
- b) Ms. Perricone made one adjustment to the agenda to add the Sculpture Trail brochures.  
*Presenter:* Sarah Perricone

Mrs. Perricone provided the board members with brochures and holders and requested that they distribute them. There was discussion as to where to place them, so that the board members wouldn't duplicate passing them out to the same places. It was suggested after the brochures were placed; they text the group, so everyone knows.

Mrs. Perricone stated she gave a tour of the sculptures to the women's group, in which 20 women attend. It was reported it was fun. It was stated it took about an hour to give the tour of the downtown sculptures. Mrs. Perricone communicated to the board that she would like to train someone to give the tour also. It was stated the group was very appreciative and eager to learn about the sculptures.

|                  |                |
|------------------|----------------|
| <b>RESULT:</b>   | <b>CARRIED</b> |
| <b>MOVER:</b>    | Dane Martin    |
| <b>SECONDER:</b> | Kristin Ryan   |

|                |                                                                                                                                                           |
|----------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>YES:</b>    | Dane Martin, Kristin Ryan, Sara Perricone, Kathleen Nobles, Angie Bryan, Joseph Slaton, Tammy Murray, Tamara Smallwood, Joanne Thomas, and Jess Stambaugh |
| <b>NO:</b>     | None                                                                                                                                                      |
| <b>ABSENT:</b> | Clark Hipolito                                                                                                                                            |

## 2 APPROVAL OF MINUTES

- a) Minutes
- March 19, 2024 Minutes

*Presenter:* Sam Johnson Phillips, Deputy Town Clerk

### Adoption of Minutes

|                  |                                                                                                                                                           |
|------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>RESULT:</b>   | <b>CARRIED</b>                                                                                                                                            |
| <b>MOVER:</b>    | Kristin Ryan                                                                                                                                              |
| <b>SECONDER:</b> | Dane Martin                                                                                                                                               |
| <b>YES:</b>      | Dane Martin, Kristin Ryan, Sara Perricone, Kathleen Nobles, Angie Bryan, Joseph Slaton, Tammy Murray, Tamara Smallwood, Joanne Thomas, and Jess Stambaugh |
| <b>NO:</b>       | None                                                                                                                                                      |
| <b>ABSENT:</b>   | Clark Hipolito                                                                                                                                            |

## 3 OLD BUSINESS

- a) Greenway Art Update
- Presenter:* Tammy Murray

Mrs. Perricone communicated they were given \$47, 200.00 for the next fiscal year.

- b) Little Free Library Update
- Presenter:* Joe Slaton

Slaton communicated when the little free library is registered it goes on an app and you can find one near your location. On the Little Free Library website, there are finished/unfinished kits available to purchase to purchase in various sizes. The kit's prices vary between \$200 - \$400. It was stated that Amazon also sells kits in a variety of sizes.

Some of the items that would need to be taken into consideration would be:

- Is there an interest in the Little Free Library?
- What type of books would you like it to contain (children, adults, combination)?
- Specialty books such as art?
- Some have art supplies, coloring books, can goods

There was discussion on the required guidelines of choosing the locations. Some locations that are suggested by the Little Free Library website are: public squares, near coffee houses, near schools and similar locations. Ms. Perricone stated this would have to be approved by the Planning Department. It was also stated she would check with the Planning Department about the requirements.

Mr. Slaton informed the board there would need to be a Stewart, someone who would be responsible to maintain it. Ms. Perricone suggested a rotating schedule.

Mr. Slaton reported sometimes the Boy Scouts or Girl Scouts will take projects on to build if the kit is supplied. It was stated some home improvement retailers donate building supplies.

c) **Webpage Update**

*Presenter:* Kristin Ryan

Ms. Ryan reported the Public Art's tab is now public and active. It was reported that Ms. Ryan and Mrs. Perricone have looked at the site and there are a couple of comments they would share with Mr. Shelton for some edits. She also provided a step-by-step on how to navigate the Public Art's page. It was stated the website is structurally well done and it is an evolving process. It was shared, Ms. White from the Communications and Outreach department posted an article on social media about the weavings done by the children. It was shared that a \$50 gift card would be given to the teachers to help with the weaving material supplies. Ms. Ryan expressed gratitude to everyone and their contributions.

d) **Town Strategic Plan Meeting Update**

*Presenter:* Dane Martin and Kathy Nobles

Mr. Martin communicated there were approximately 25 people and a few different departments in attendance. It was reported the Town hired a company to help with the strategic planning for the next 3-5 years. It was stated the Town Council established six focus areas for the Town of Clayton along with Mission Statements for each one. Mr. Martin named the six focus groups:

- Vibrant Downtown
- Desirable Communities and Spaces
- Sustainable Infrastructure and Investment
- Reliable Transportation and Transit
- Diversified Economic and Development
- Inclusive Community Involvement

Each department had the opportunity to express their opinions. Ms. Smallwood attended and stated she appreciated the different people that came to the table.

**4 NEW BUSINESS**

**5 ADJOURNMENT**

a) **Adjourn**

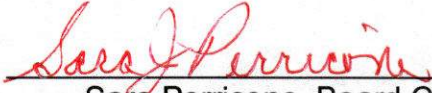
With nothing further, the meeting was adjourned at 6:12 p.m.

**Motion To Adjourn**

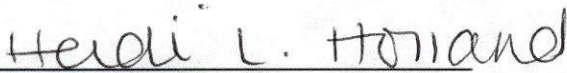
|                |                |
|----------------|----------------|
| <b>RESULT:</b> | <b>CARRIED</b> |
| <b>MOVER:</b>  | Joseph Slaton  |

|                  |                                                                                                                                                           |
|------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>SECONDER:</b> | Jess Stambaugh                                                                                                                                            |
| <b>YES:</b>      | Dane Martin, Kristin Ryan, Sara Perricone, Kathleen Nobles, Angie Bryan, Joseph Slaton, Tammy Murray, Tamara Smallwood, Joanne Thomas, and Jess Stambaugh |
| <b>NO:</b>       | None                                                                                                                                                      |
| <b>ABSENT:</b>   | Clark Hipolito                                                                                                                                            |

Duly adopted the 15<sup>th</sup> of October 2024.

  
Sara Perricone, Board Chair

ATTEST:

  
Heidi L. Holland, CMC, NCCMC  
Clerk to the Board & Town Clerk

