



**Town of Clayton
Clayton Planning Board Minutes
Monday, January 24, 2022 @ 6:00 PM
Town Council Chambers**

BOARD MEMBERS PRESENT:

Ethan Bennett
Jodie Dupree
Kevin Lee
James Lipscomb
James Moore
Ronald Williams
Stephen Powers
Lisa Begley
Jeffrey Spencer

MEMBERS ABSENT:

STAFF PRESENT:

Ben Howell, Planning Director
Andria Archer, Council Liaison
Kimberly Moffett, Town Clerk

1 CALL TO ORDER

- a) Welcome and introduction of new board members

2 OATH OF OFFICE

- a) Oath of Office Administered to Board Members
Administered by: Kimberly A. Moffett, Town Clerk
- Ethan Bennett
 - Jodie Dupree
 - Kevin Lee
 - James Lipscomb
 - James Moore
 - Ronald Williams

3 ELECTION OF CHAIR & CO-CHAIR

- a) Nomination & Election of Chair

Stephen Powers nominated James Moore as Chair of the Board. There were no other nominations.

ACTION: Approval of James Moore as Chair

Motion: Board Member Powers
Second: Board Member Lipscomb
Vote: Unanimous

- b) Nomination & Election of Co-Chair

James Lipscomb nominated Stephen Powers as Vice Chair of the Board. There were no other nominations.

ACTION: Approval of Stephen Powers as Co-Chair

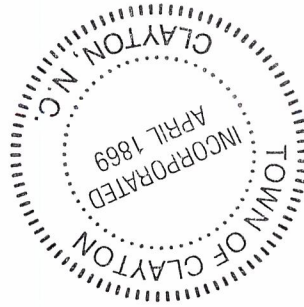
Clerk to the Board

Town Clerk

Kimberly A. Moffett, CMC, NCCMC

Kimberly A. Moffett

ATTEST:



James Moore, Chair

James Moore

Duly adopted this the 28th day of February, 2022.

Motion: Board Member Bennett
Second: Board Member Lee
Vote: Unanimous

ACTION: Motion to Adjourn

With there being nothing further, the meeting was adjourned at 6:11 p.m.

a) Adjourn the Meeting

9 **ADJOURN**

8 **INFORMAL DISCUSSION AND PUBLIC COMMENT**

7 **NEW BUSINESS**

6 **PUBLIC HEARINGS**

Motion: Board Member Powers
Second: Board Member Lee
Vote: Unanimous

Bennett

ACTION: Adoption of Minutes with minor amendment as noted by Board Member

sentence structure.

Board Member Bennett suggested minor edit to minutes on page three regarding

• December 21, 2021

a) Draft Minutes

5 **APPROVAL OF MINUTES**

4 **ADJUSTMENT OF THE AGENDA**

Motion: Board Member Lipscomb
Second: Board Member Williams
Vote: Unanimous