



Town of Clayton  
Town Council Regular Meeting Agenda  
Monday, June 15, 2026 at 6:00 PM  
Council Chambers, Town Hall  
111 E. Second Street

The Public may view the Live Council Meeting on the Town's YouTube Channel:  
<https://www.youtube.com/TownofClaytonNC>

No Weapons Allowed Inside Council Chambers.

## 1. CALL TO ORDER

- a. Call To Order
- b. Pledge of Allegiance
- c. Invocation

## 2. ADJUSTMENT OF THE AGENDA

- a. Adopt or Adjust Agenda  
**POTENTIAL ACTION:** Adoption of Agenda

## 3. CONSENT AGENDA

- a. Minutes
  - May 18, 2026 - Regular Meeting
  - June 1, 2026 - Closed Session

**Presenter:**  
Heidi Holland, Town Clerk
- b. Approval of First Amendment to Zone A Infrastructure Reimbursement Agreement – Copper District  
**Presenter:**  
Joshua Baird, Water Resources Director
- c. Approval of Third Amendment to Water Tower Option and Put Agreement – Copper District  
**Presenter:**  
Joshua Baird, Water Resources Director
- d. Resolution to Accept Public Utilities into One-Year Warranty in The Town of Clayton Public Utility System for Maintenance – Country Lane Phase 1A  
**Presenter:**  
Jonathan Ham, Engineering Director
- e. Designating a Temporary Acting Clerk for the Town of Clayton  
**Presenter:**  
Michelle Snyder, Assistant to the Town Manager
- f. Budget Amendments to Comply with the Local Government Budget and Fiscal Control Act for Yearend Closeout Purposes  
**Presenter:**  
Robert McKie, Finance Director
- g. Capital Improvement Plan FY2027  
**Presenter:**  
Christopher Gallant, Capital Program Manager
- h. Noise Ordinance Variance Permit  
**Presenter:**

Greg Tart, Police Chief

- i. 2026-17-ANX Stotan Crossings Annexation - Resolution to Authorize Clerk to Investigate Sufficiency  
**Presenter:**  
Robert Tate, Senior Planner
- j. 2026-17-ANX Stotan Crossings Annexation - Certificate of Sufficiency  
**Presenter:**  
Heidi Holland, Town Clerk
- k. 2026-17-ANX Stotan Crossings Annexation - Resolution to Schedule Public Hearing  
**Presenter:**  
Robert Tate, Senior Planner  
**POTENTIAL ACTION:** Adoption of Consent Agenda as Presented

#### 4. ADMINISTRATIVE ITEMS

- a. Clayton4U
  - Planning a Special Event**Presenter:**  
Nathanael Shelton, Communication Director

#### 5. INTRODUCTIONS AND SPECIAL PRESENTATIONS

- a. National Parks and Recreation Month Proclamation  
**Presenter:**  
Council Member Underwood to Present to Parks and Recreation
- b. Retirement Recognition (Ann Game)  
**Presenter:**  
Robert McKie, Finance Director

#### 6. PUBLIC HEARINGS

- a. Unified Development Ordinance Text Amendments (UDOTA 1-26)  
**Presenter:**  
Conrad Olmedo, Planning Director  
**POTENTIAL ACTION:** Adoption of Ordinance #2026-06-01 & Consistency Statement
- b. Town of Clayton FY2026-27 Budget  
*(Continued from the May 18 and June 1, 2026 Meetings)*  
**Presenter:**  
Robert McKie, Finance Director  
**POTENTIAL ACTION:** Adoption of Ordinances #2026-06-02 & #2026-06-04

#### 7. QUASI-JUDICIAL HEARINGS

#### 8. OLD BUSINESS

#### 9. NEW BUSINESS

#### 10. PUBLIC COMMENTS

#### 11. STAFF REPORTS

- a. Town Manager
- b. Town Attorney
- c. Town Clerk
- d. Other Staff
  - 1) Lead For North Carolina (LFNC) Year in Review  
**Presenter:**  
Laney Taylor, Budget and Performance Fellow

## 12. OTHER BUSINESS

- a. Mayor and Council Comments

## 13. CLOSED SESSION

- a. To Discuss a Legal Matter in Accordance with NC GS 143-318.11(a)(3), Discuss Economic Development in Accordance with NC GS 143-318.11(a)(4), and Real Property in Accordance with NC GS 143-318.11(a)(5)

**POTENTIAL ACTION:** Motion To Go Into Closed Session

**POTENTIAL ACTION:** Motion To Return To Open Session

## 14. ADJOURNMENT

- a. Adjourn

**POTENTIAL ACTION:** Motion To Adjourn

### Information for the Public

#### 3. Consent Agenda

Items on the consent agenda are considered routine in nature or have been thoroughly discussed at previous meetings. Any member of the Council may request to have an item removed from the consent agenda for further discussion.

#### 7. Quasi-Judicial Hearings

A quasi-judicial hearing resembles a court trial where testimony is presented. Citizens may give testimony in a quasi-judicial hearing after they have taken an oath. Town Council acts like a court of law and receives only sworn testimony and other credible evidence. In addition, the Town Council must make findings of fact based upon the evidence presented. The Town Council refrains from "ex parte communication" about these cases, as the Town Council must make a decision based solely on the evidence presented at the hearing itself. Staff is available to assist with inquiries from citizens.

#### 10. Public Comments

##### ◆ Rules for Persons Addressing Town Council ◆

- During public hearings and public comment periods, each speaker will identify him/herself by giving his or her name and place of residence.
- Each speaker will be limited to speaking one time on any topic. When you are finished speaking, please step away from the podium and be seated.
- Each speaker will be limited to 3 minutes and each group's representative will be limited to a maximum of 5 total minutes. Each group is encouraged to designate a single spokesperson for their group.